

**MINUTES OF GROUP BUSINESS MEETING  
OF  
[GROUP NAME]**

Held on [Date] at [Location of meeting including city and state]

It was resolved that the following persons were elected to serve as officers of [Group Name] until further notice:

[Name of each officer]

They are authorized to:

1. Open any checking accounts in the name of the group.
2. Endorse checks and orders for payments of money or otherwise withdraw or transfer funds on deposit.
3. Deposit checks and cash into account.

This resolution supersedes previous resolutions on this subject.

There being no further business, the meeting was adjourned.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_ (Name and position)

Signature: \_\_\_\_\_ (Name and position)