

**Oregon Area Assembly Minutes
July Assembly - July 20-22, 2012
Bend, Oregon**

Saturday, July 21, 2012

Steps were read by Paula J, District 2
Traditions were read by Dee P., District 17

Conference Procedures were read by Rita B., Area Chair.

The Minutes from the March 2012 Assembly were approved.

Roll Call: Excused: Cheryl H, District 15
Lisa B., Communicator Coordinator
Mary W., Area Secretary; substituted by Paula J., District 10
Shannon O., Eugene AIS: substituted by Kim F., District 6
Norma P., Literature Coordinator

Housekeeping - Jerri – District 5

- Hospitality Suite is across parking lot from the meeting; hours posted on door.
- No eating is permitted in the meeting area; drinks are okay.
- By 4:30 Saturday afternoon, all belongings and equipment must be out of the meeting room because another event is booked in this space. Return all belongings and equipment to the meeting area for continuing our Assembly on Sunday morning.
- There will be a sharing meeting tonight from 7:00pm – 8:30 in the room above the indoor pool area.
- Information packets for local events/restaurants have been prepared by one of the local meetings – please feel free to take and use them.

Bette R. – 2012 World Service Conference Report

Thank you for sending her to the World Service Conference as our delegate these past 3 years. There were no motions past at this WSC except for Housekeeping items. The entire Conference used Knowledge Based Decision Making procedures.

The 2012 Conference Summary is now out on the internet on the WSO website. We are able to word search for subject matter.

- 67 voting Delegates attended (Some states have more than one Area), and there were 96 voting members.
- Delegates were able to access *e-communities* on the Al-Anon website, and download and print the agenda before the Conference.

- *Conference Structure*
- An announcement was made by the Board of Trustees about the structure of the Conference. Some Areas are sparsely populated, and other Areas, such as Southern California, have more than 1,700 meetings. A Task Force of the Board asks the Areas to “think outside the box” to have vision.
- Where do we see our Area needs (or Group needs or District needs) in the future?
- If a group could do anything to make our program available to more people, what would our structure look like? How can we envision change like Lois, our earliest visionary, did?
- The Board asks us to submit any ideas for change *as long as our Policy Digest of the Service Manual (pp. 75 – 118) does not change*. For example, many groups have difficulty getting GRs to serve for 3 years – how might we think to change to make it easier to get more GRs to step up?
 - This project will have a long trial period – perhaps 6 to 9 years. The Conference can and will change, but change is not new to the Conference – it has already changed significantly in the last 20 years.

Literature news

- The *How Al-Anon Works* trial (paperback copy for \$5.00) will be extended for 1 more year.
- Newcomer kits will have a new cover soon
- Conflict Resolution Card will be available in Spanish and French
- We need more sharings from men, gays, and lesbians.
- WSO has received 300 sharings for the new *Intimacy in Relationships* piece.
- WSO would like sharings from members about how they got into Al-Anon originally for a professional *Al-Anon Faces Alcoholism*.
- E-Literature. The Conference had a 3-hour discussion on this topic. (Please visit the members’ website for more details). Some questions brought up –
 - o If we make literature available electronically, how will that affect our Literature Distribution Centers (LDCs and AIS offices), when the e-literature bypasses them? (There are 102 LDCs and 100 AIS offices in the US)
 - o We will never *not have* printed literature
 - o Everyone wants our copyrights to be protected.
 - o The main problem with electronic literature is that Al-Anon is not self supporting without the sale of printed literature. Since 1955, we have been depending on the profits from the sale of printed literature to support our World Service Office. Being a printing office was not part of the plan for the Al-Anon Clearing House in the early days. If we adopted e-literature and therefore did not make a profit on our literature sales, how would we support our World Service Office? Would we all be willing to put more money in the basket in our meetings? Is there another way?
 - o The discussion is not about protecting the revenue stream, it’s about protecting our literature, from which we receive recovery and revenues.
 - o On the other hand, what would happen if Al-Anon e-literature was available and more widely read by members and non-members alike? Would that grow our

program and have as a result more members contributing to Al-Anon when coming to meetings?

- Look at how much we as individual members contribute financially to Al-Anon. Abundant thinking is part of our recovery and is a spiritual concept. Can we make giving to Al-Anon on a regular basis a part of our recovery? Can we *authorize autopayments to Al-Anon on a regular basis?*
- The Board has approved two pieces of literature to be made available as e-literature – the out of print “As We Understood. . .” and *The Forum*.
- The Board is looking carefully at the matter of e-literature to protect our literature and our copyrights.

Group Records

- The Al-Anon Area Process Person (AAPP) will have access to online group records for the Alateen groups. WSO asks groups to set up a group email address, submit the information to the District Representative. It is asked to have a special name for this group mail (called the CMA Newsletter – CMA standing for Current Mailing Address). District Reps will have access to all the CMA emails in their districts. If you haven't already, decide on a group email name for your group and give it to your DRs.

Public Outreach

- In 2 years, the TV and radio announcements have played to 1 billions people. This year's Public Outreach piece is also available on UTube.
- There is a huge new 62 page booklet on Members Public Outreach website. It contains everything you always wanted to know about doing Public Outreach locally. Please visit the members website to view it!- Contains tips on how to do every kind of public outreach and downloadable letters to professionals.

Do Not Refer Policy

- The WSO will never de-register any group. The *Do Not Refer* policy has been referred back to the Areas to identify some principles that they think are important to consider in order to consider a policy.

Skill Building Workshop

- Life brings difficult situations, and running away is not an option in service. The WSO is working on a workshop about how to deal with difficult service situations.

Stepping Stones Visit

- Every three years, the Conference members get to go to Stepping Stones in Connecticut, where Bill and Lois lived. There was so much to look at. The curator there said “Lois knew you all would be coming.” She saved almost everything so we could see it. Pretty wonderful!
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**Elections will be held at the November Assembly
Job Rotation Reports from Current Office Holders
(Coordinators, Officers)**

**Please see the Oregon Area Handbook, Position Description sections
(<http://oregonal-anon.org/handbook.pdf>)**

Alateen Coordinator – Carolyn H.

The Alateen Coordinator is responsible for transmitting information between the World Service Office and Alateens and GR's through talks, through us of the Oregon Area Communicator, and through other communications. Provides reports to the Area at Assembly and AWSC of Alateen activities. Provides encouragement to Alateens and Alateen sponsors. Works with Alateens to sponsor the Oregon Alateen Conference (OAC), which is an Alateen Conference being put together for its first year in 2012.

Archives Coordinator – Jodie P.

The Archives Coordinator explores the history of Al-Anon in the Oregon Area and maintains records and documents of our past. Jodie reports that she has had an opportunity to read almost all of the current archives and view stories of the courageous people who started Al-Anon in Oregon. She uses her interest in history and displays to get information out to enlighten members about our Oregon Al-Anon history

She is making our archives more accessible through:

- Electronics. Many of our archives can be and are being scanned. In order to continue to this work, the Archives Coordinator needs to have access to a computer to do this work. This is the age of technology, and the Archives Coordinator has joined the ranks of those being willing to use electronics for this very important work.
- Committee work. Valuable for viewing and deciding what and why we keep certain archives materials.

Area Communicator Editor – Barb L. (former Editor for Lisa B (current Editor) (see attached report)

- As a former Communicator editor, I understand that the best advice I can give is to get friendly with your local post office. (see attached for Lisa's written report). I encourage the next Communicator Editor to work with groups of local Al-Anons for mailing parties and help with getting the three annual Communicators out.
- Another plus of being the Communicator editor is getting to be and sometimes chair the Action Committees, which I love dearly.

CPC (Cooperating with the Professional Community) Billie L. for Cheryl H.

- Billie was CPC Coordinator a couple of terms ago.
- It is great to work on projects and meet people in the community that could be good messengers to help spread the Al-Anon work. Those community members could be police officers, fire men and women, counselors, medical community members, lawyers, judges.

- The CPC Coordinator works with the Public Outreach Coordinator on projects to get the word out about Al-Anon
- The CPC Coordinator helps Districts with their Public Outreach projects.

Forum Coordinator - Paula J.

- Acts as a liaison between WSO, AWSC, and Al-Anon Districts, Groups, and Members in the Oregon Area.
- Write a brief report for the March COMMUNICATOR and present an oral (5 minutes) report to the July Assembly Recognize and transmit the importance of The FORUM to the Fellowship:
- Facilitate workshops as requested/needed in Districts and at Area level.
- Encourage the GR in their role as Forum representative, by ordering at least one subscription for their Group and submitting personal sharings
- Maintain a collection of FORUM Archives (all magazines from 1954 to present) in good order.
- Present at least one workshop for Oregon area during 3 year term.

Group Records Coordinator– Helen M.

- We have 238 active groups in Oregon. As most of you know, Group Records at WSO (which is listings of active meetings in the US and Canada) are being updated on a regular basis. That information gets to WSO from the GRs, who report new or updated group information (meeting time, meeting name, meeting address, group contact information, etc.) to their District Representative, who then reports it to the Area Group Records Coordinator. That information is sent electronically to the WSO by the Area Group Records Coordinator.
- The record keeping part of this position is really not very difficult – it has become much easier in the last few years. All you need is a laptop or desktop computer with internet access to add in the group changes, additions, subtractions, etc.
- The WSO sends detailed instructions to incoming Group Records Coordinator about how to input information.

Public Information Coordinator – Joanne C.

- Oregon Public Outreach has been busy with our Al-Anon Public Service Announcement (PSA) being shown in Oregon movie theaters during the holiday seasons. By the end of this year, 80 percent of the districts in the Oregon Area have had this announcement shown in their movie theaters. This has been our biggest Area public outreach effort during the last 3 years.
- Public Outreach is all about getting the word out to the general public about Al-Anon If you like people or are interested in public relations, this is the position for you.

Website Coordinator – Barbara L.

- I have been making progress in being your Area Website Coordinator. It is a fascinating position.

- I maintain the Area Al-Anon website. The Area Web Coordinator posts events, approves flyers for posting on the website, accepts documents for others to see on the website – for example, the Oregon Area Handbook and its updates.
- Maintain email aliases and accounts for AWSOC members.
- Maintain all website content in conformity with Steps, Traditions and Concepts.
- Update Oregon Area on-line meeting lists with information from Group Records Coordinator.
- Update Oregon Area on-line events calendar.
- Maintain a backup system to save the website.
- Seek technical advice as necessary.

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DR Breakout – New GR’s Breakout with Billie L., the remainder of Assembly participants stay for Q&A regarding Area positions.

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AIS Liaison – Kim, District 6, Eugene for Shannon O.

- The Eugene AIS celebrated its 5th anniversary this year at the Literature Depot in Eugene.
- There are 5 Al-Anon meetings held there, as well as the District 6 and AIS business meetings.
- We are exploring alternate location that would be able to host larger Al-Anon monthly and annual events.
- The AIS Liaison to the Area brings information from the AIS office to the Area, and takes Area information to the AIS offices.
- Eugene AIS, along with other local projects, is prioritizing public outreach efforts for the remainder of 2012.
 - An Al-Anon literature booth at the National Night Out Kick-Off, a drug-free family event.
 - CPC – have purchased 100 cardboard containers for the Al-Anon Faces Alcoholism pamphlet to distribute to area medical offices.
 - Co-Sponsor with the Area a holiday PSA to run at the Valley River Cinema this upcoming November and December.

AIS Liaison – Ted B., Portland

- A major event, the retirement of Barbara O., one of our 2 paid staffers at the Portland AIS Office, has retired. Her replacement is Susie, and we are all glad to welcome her aboard.
- On July 26, there will be a meeting-sponsored event to say goodbye to Barbara and wish her well in her retirement. See the Portland AIS website for details.
- The AIS office has been doing fine financially- donations from the Portland metro area groups and from the Birthday envelopes, plus an annual fundraiser, keep the AIS office financially afloat.
- The annual fundraiser is usually held in October or November, and will be coming up in the next few months.
- WSO is increasing shipping costs to the AIS offices. It has been discussed whether the Portland AIS will pass on those costs to the end users. This could be an additional \$1,000 per

year in literature costs. A decision was made to find another source of funding, yet to be determined.

Audit Budget – Sue B., Audit Budget Chair

- The Audit Budget Committee is a group of 3 people in Area Service. Out of those three, we elect one to be the chairperson.
- The Audit Budget Committee audits the books of the Oregon Area. The Committee meets during the Assembly to conduct its business. The Audit Budget Committee conducts 4 audits per year, and prepares 3 Area budgets per year.
- If you are interested in being on the Audit Budget Committee, talk to or send an email to Rita in her position as Area Chair, letting her know of your interest.

Delegate – Bette R.

- Bette asked all current and past Oregon District Representatives to stand. Those are those in the Area who are qualified to stand for Oregon Area Delegate at the November Assembly.
- Bette read the Al-Anon Alateen Service Manual, p. 152 concerning the duties of a World Service Delegate.
- Among other duties, our Delegate is assigned to be a member of a World Service Conference Force/Task Force, which is an ongoing duty all year long.
- This position takes time – and the person who is elected Delegate needs to budget his/her time.
- The Delegate travels once each year to the World Service Conference (WSC) on the East Coast, and attends meetings there for one week. The Delegate brings back the news of what happened at the WSC and what the news is.
- The Delegate travels to Oregon Districts, at the Districts' invitation, to give the Delegate's Report to the Districts, and attends all Oregon Area Assemblies and AWSC's.
- Was being Delegate this past 3 years worth the very large amount of time and personal sacrifice it took? For Bette, the answer was a resounding yes.

Alternate Delegate – Billie L.

- The Alternate Delegate substitutes for the Delegate at WSC if needed. Substitutes for Chair, if needed. Substitutes for Delegate at Assembly, if needed.
- Chairs the Handbook Committee
- Is the Area Alateen Process Person (AAPP) , which is the Area go-to person for Alateen Safety Requirements issues.
- Delivers presentations each Assembly to new GR's about what to expect at Assemblies.

Secretary –Colleen G. (for Area Secretary)

- Responsible for the secretarial work at Assembly and AWSC, which requires the taking of the Assembly and AWSC minutes and recording any Motions.
- Keeping the Assembly and AWSC Committee Members roster updated.

- Skills suggested: typing, minute taking experience, computer experience.
- What I liked about the position when I was Area Secretary: talking to everyone and getting to know the folks involved in Area Service; and getting first-hand knowledge of the Area Assembly. It was an honor to record the history of Oregon.

Treasurer – Bunny G.

- Responsibilities – receive area donations, make out receipts. Input information into Quickbooks., and making Treasurer reports 6 times per year.
- Attend Area meetings 6 times per year.
- Part of an Business Service Action Committee
- Knowledge of how to keep a checkbook is helpful
- Skills required: computer knowledge, willingness to learn, knowledge of how to keep a checkbook, keeping records.
- What I like about the position: Getting to know the group and district people; having lessons on being OK with making errors, knowing I can correct them; being able to answer questions about finances. Becoming more aware of the budget process and the Area Handbook.
- Why someone else should consider standing for the position: Fun and recovery. If you like money (and who doesn't?), this job is for you.

Area Chair – Rita B.

- I'd say this is the best service position available. You get to plan and create the agenda for the Oregon Area Assembly and AWSC and you get to conduct the meetings.
- Other things you get to do:
 - brainstorming and problem-solving with other trusted servants, exchanging information and getting ideas for service activities.
 - Appointing people to serve on committees.
 - Talking to Al-Anon friends to encourage them with their positions, to help identify what might be preventing them from doing what they said they would do.
 - Send out agendas and meeting notices, making badges for everyone, and serve on the Group Services Action Committee.
 - Deciding what topics to cover and persuading folks to be part of the educational endeavors
- To stand for this position, you must be a current or past District Representative. You will need some basic computer skills for creating documents and agenda. You will be sending and receiving a fair amount of email. Other
- Others will help and support you. I encourage you to have and use a service sponsor if you take this job.

Business Services Workshop – Sue B.

- The first two quarters of 2012 have been audited and are all okay.
- There are new orange receipts available in the front of the room for GR's to use to attach receipts to submit to their groups for reimbursement. It is for use in helping the GR's itemize their Assembly expenses and their groups approve those expenses for reimbursement.
- To answer how much \$1 was worth in today's dollars (for putting in the basket in the rooms of Al-Anon), \$5.00 is what a comparable amount in today's dollars is.

Announcement about Eileen Blakely. Eileen has been in a care facility due to severe back pain, which had been undiagnosed until recently. District 7 has just learned that she has multiple fractures in her back. She is back in the hospital again and will probably go to rehab again. It may be some time before she can go back home.

Website Coordinator's Report – Barbara L.

- There has been a change to the Oregon Area website for flyers and the calendar. For approvals for flyers and calendar items: the calendar has moved up *higher* on the page. Instructions on how to use it are on the *bottom* of the page.
- Knowing my browser name is important.
- After the approval process is completed, the approval folks will send an email back to the requester advising of the approval decision.

Sunday, July 22, 2012

Announcement – Sue B. – Audit Budget

- DR's are asked to pick up envelopes for their district groups' treasurers. There are 2 items for every group treasurer.

SSM (State Speakers Meeting) 2012 Chris K.

- A great time was had by all at this year's State Speakers Meeting in District 1.
- We had 4 speakers, we served 3 meals; the Hospitality table was full of food.
- Jay, the AA speakers won an Al-Anon book for having the least time in Al-Anon.
- Hunter from the Portland Area was the Alateen speaker.
- Ann Marie played the fortune teller who looked into the future and saw lots of service.
- Activities included an Ask-It-Basket Meeting, a Fishing Game for a refrigerator magnet, a rubber ducky game, a bean bag toss, and ice cream social, and a Saturday night talent show with 6 acts.
- Working on the committee for the SSM unified the people in our District.
- The money taken in was \$15,728.65. Expenses came to \$9,586.87, which netted the SSM \$6,141.78. A check for that net amount has been given to the Oregon Area.

SSM 2013 – Melissa P.– DR District 14

- District 14, Klamath Falls, agreed to host the 2013 State Speakers Meeting. The dates are **May 17, 18, and 19, 2013.**
- Barb B., District 10 DR, gave a check to Melissa for \$346.68 from the District 10 2012 fundraiser.
- Sue B., District 7 DR, gave a check to Melissa for \$855.79 from the District 7 Fundraiser.

Delegate's Report Part 2 – Joanne C.

- A new tool has been developed by the WSO – a resource for individuals, meetings, districts, and areas – a 62-page document called “How To Do It – a Service Tool for Public Outreach.” In it are lots of ideas for Public Outreach and CPC.
- It is available on the Members' Web site, www.al-anon.org/members. Then click on *Public Outreach*, then *Outreach to the Public Media*, then to “*The Best of Public Outreach*.”
- Having it available on the website saves WSO the cost of printing and makes it available to everyone at every service level. Members can click on a title in the Table of Contents and have available exactly what they want and need.
- There was also a showing of the latest television PSA, “Laura,” available in Spanish and French, as well as English. It shows a family situation with a teenage daughter as an alcoholic.
 - In addition, there were 2 other segments, “Dave” (with the wife as the drinker), and “Michelle” (with the husband as the drinker).

District 17 Thespians – Skit

Called “Recovery – the Final Frontier,” featured the set from Star Trek’s “The New Generation” with a lit-up (no joke, folks) background of the Star Trek navigation deck and multinational crew members. Howls all around. Great Job, District 17!

Handout – Bette R.

Bette submitted a handout distributed at the World Service Conference called “How Changes to the Environment Outside Al-Anon May Affect Our Meetings and the Fellowship as a Whole.” Topics were:

- Technology
- Family Structure and Life Styles
- Non-Traditional Families
- Culture/Diversity/Economics
 - Demographics
 - Faster pace
 - Perceived “Christian atmosphere”
 - Printed material
- Alcoholism and other addictions/illnesses
 - Multiple Addictions
 - Referrals

The handout also included strategies to address the above changes. Please read at your leisure.

Trusted Servant Profile – Rita B.

- The Plan for this newly drafted form is for ease in completing by folks planning on standing for service positions at Assembly in November. Any who wish to complete the form to help present themselves in a more organized fashion using the “Trusted Servant Profile” are welcome to use the form. All will have one minute to present ourselves when standing for positions. This form will be available on the Oregon Area website.

- Another handout is “Voting at Oregon Area Al-Anon Business Meetings.”
- A discussion was held regarding the procedure that has the persons standing for an Area position leaving the room in order for the remaining people to share information regarding the person(s) standing for each position. This procedure was used at the last election Assembly, and is a sensitive issue.

Action Committee Reports

Business Services Action Committee – Kathy S.

- Coordinator Sue distributed the minutes from the March 2012 assembly. Discussion regarding progress of past projects visited. Sue let us know the pre-labeled donation envelopes were distributed to District Representatives mailboxes. Oregon handbook, changes to section IV will be on the website in a week or so after Handbook committee does final review. Take time to review minor changes email comments or concerns by November. The word “donation” was changed to “contribution”.
- Roland brought up further discussion on “maximum assembly allowance” in light of male members, distance to drive, and room rates. Thought committee task force of Debbie, Tim, Roland, and Linda will gather knowledge to make an informed decision.
- **Agenda Items:**
 1. **Set dates for audits:** moved to audit committee
 2. **Education project** tabled for now, in Kim’s absence.
 3. **Who is in charge of what form:** Still in discussion, looking for clarification from AWSC.
 4. **Who is in charge of mailing things out to Missing attendees:** questions as to whether the assembly mail slot has out served its usefulness since we can access items on website? Bunny commented that she uses it to distribute receipts.
 5. **Reaching out to those who do not make the meetings/beyond the assembly:** Of the 238 groups registered, only 60 Group Representatives attend the assembly. We brain stormed pros and cons about getting information from assembly to all groups.

Website access	No fellowship
Scholarships	Enabling
Splitting groups	Should this go to Group services
Group presentations	Distance to drive

Kathy made comments about enabling versus 12-step-work. We are all about helping families of alcoholics and it starts at the group level, withholding information because they cannot afford it perpetuates dysfunction, those that can, do. Tradition 7, wording, outside contributions, we are family. It was recommended we consult the manual for further suggestions and pass along to Group Services.
 6. **Making a financial bookmark:** Colleen suggested we list the benefits of the WSO on one side and the past value of dollar versus present value of the dollar on the other side. The group brainstormed some of WSO benefits. Sue said that we

will need a project budget estimate, that she will update the roster and send mock ups through email.

Sue and Bunny talked about streamlining assembly registration regarding receipts for the 10.00 contribution. This will be discussed further as we ran overtime.

Group Services -Shelley

- Discussed questions regarding voice boxes – most groups did not express further interest, so the project was discontinued.
- Jodie, Archives Coordinator, is still very interested in receiving Group histories – please talk with your groups about the group’s history and send them to her. She has a Certificate for groups upon completion of your Group’s meeting history and info update.
- Regarding Group names from the Group Records Coordinator – if the Group is a new meeting, the name must be approved by WSO. Group number and District number is important.
- New Group Services challenges – since it is an election year, invite GR’s DR’s and Assembly members to write a love letter expressing love and gratitude of service and how it has impacted your recovery. Read it to your groups, leading a meeting on service. Also, submit your letters to the Communicator, which makes use of the Communicator as a vehicle for getting our gratitude for service more available to more people in the Area. It would be great to fill the pages of the Communicator with these.

Fellowship Communications – Paula J.

- The project regarding “My Favorite CAL,” a project started at the March Assembly: Our Chair, Lynda S., researched pricing for producing a booklet including a cover on cardstock. She suggested making 250 copies for 238 meetings in our Area.
- When thinking of distribution, we realized that possibly a quarter of the meetings in the Area are not represented by Group Reps who attend Assembly, and we discussed how to get copies for those meetings distributed to those meetings. Possible the DR’s from those districts could help us out.
- We discussed the mechanics of printing – doublesided or not, stapling, costs per page, etc.
- Plan is to present the booklets to the Assembly attendees in November.
- Different ideas were discussed on how to present the “My Favorite CAL” in meetings. One suggestion, based on an positive experience in a meeting, was that the topic leader for the next week announce in the week before the next meeting that the topic the next week would be “My Favorite CAL” and invite members to think in advance about that, bring a copy of their favorite CAL to share, and tell the group why that is their favorite piece of CAL.
- *Forum* news: The Forum is going electronic – look for more announcements from WSO.
- Paula and Norma (*Forum* and Literature Coordinators) were asked to come to Districts 10 and 16 for writing workshops, and are available to come to any/all Districts to do workshops – two Coordinators for the price of one!
- Discussions held about how to encourage Al-Anons to buy CAL literature: giving literature away (e.g. “How Al-Anon Works:”); encouraging members to build a library; gift giving

(e.g. sponsor to sponsee); book study meetings; sharing with newcomers our favorite literature that helped us the most; displaying pamphlets.

Public Outreach – Barbara S.

- Public Outreach has been busy with the PSA shown in movie theaters. Last year’s holiday season it was shown in Bend, SE Portland, and downtown Portland. This summer, it was shown in Seaside and Klamath Falls. Salem, North Bend, Eugene, Albany, and NE Portland are on the schedule for this holiday season. By the end of this year, the PSA will have been shown in approximately 80 percent of the Area’s districts.
- Next projects:
 - Distribution of a business card for professionals
 - Small theater ads
 - Signs on buses
 - WSO poster contest for Public Outreach
- The purpose of Public Outreach is Step 12, “Having had a spiritual awakening as the result of these steps, we tried to carry this message to others, and to practice these principles in all our affairs.”
- Public Outreach is all about getting the word out regarding Al-Anon to the general public. If you like people or are interested in public relations, this is the position for you.

MEMBERSHIP OUTREACH – Melissa P.

- Chris K chaired the meeting
- Introductions & sign-in sheet
- Read purpose statement
- Reviewed March 2012 Assembly breakout minutes
- Moved onto July Assembly agenda:

1. Oregon Area Website: Ted & Barbara L

1. Working on determining the appropriate tabs to keep on the Public Side of the current website
2. Suggestions were:
 - *Welcome/Home *Where to Find a Meeting
 - *General Contacts Info (DR Email list) From Map *FAQ Section
 - Private/Members Only Side Tabs:
 - *Calendar of Events/Flyers *Minutes of AWSC/Assembly Mtgs
 - *Contact info for other AWSC members
 - Obtained a focus group to help decide what should go where:
 - *Helen Dist 7 *Jody Dist 10 *Chris K Dist 1
 - *Kelly Dist 7 *Ted Dist 17 *Barbara L Dist 17

2. GR Reference Books: Barb B

-Changes to quick reference guides. Changes look good. Chris K will find out if it is prudent to have the original maker of the books do an insert page that will contain all the changes or we will determine if it is easier to do a separate sheet to hand out. We decided to leave on white paper. Billie will give out for the new GR training sessions. We will also put on Area website.

3. Pens & Inventory:

- Pens on hold – more research is needed on whether these are appropriate.
- Chris K will pursue additional work

-Dawn K Dist 4 will pursue also

4. Budget:

- Current budget is \$50
- Chris K requests we ask for \$200 for the 2013 budget. Discussion followed.
- Increase in money is for copying (including the GR flip book updates), possible love gifts (pens) for incoming GRs, postage & maybe a survey.
- Think abundantly!
- Up for vote: Verdict- Chris K will request \$200 for the 2013 budget

Alateen and OAC (Oregon Alateen Conference) – Carolyn H.

- A group of Alateens from the Portland Metro area traveled to Grants Pass in District 7 to attend a District Meeting, Forum Workshop, and Speaker Meeting. A group of 10-15 kids from a local group attended the local area.
- Teens have been speaking at Rule 62, a big monthly AA Speakers meeting with Al-Anon speakers, as well. That meeting has been encouraging Alateens to speak. The Alateens have had a spaghetti feed there before the meeting and raised \$600 for scholarships to OAC
- Jodie is willing to be a nurse at OAC
- The kids are making bookmarks, banners, buttons, name tags, programs Godboxes, and a fire ring meeting.. There will be AA and Al-Anon speakers at OAC.
- July 28 is the last day for registrations to be submitted.

November 2012 Assembly – Billie L.

- Billie is the co-chair of the District 4 Assembly planning committee.
- The Assembly will be held at Salem Hospital. The food there is good, and all activities will be held at the hospital – in the birthing area. The Friday night sharing meeting will be held there, as well.

Bids for the July 2103 Assembly

- Districts 1 and 9 together will hold the July 2013 Assembly.

March 2013 Assembly

- District 17 will hold this Assembly

November 2103 Assembly – Sue B.

- It appears that the AA's will have the November 2013 Assembly in Grants Pass, so Al-Anon District 7 is willing to hold the Al-Anon portion of this Assembly. There is ongoing discussion about sites for the Al-Anon venue.

Raffle for 2013 SSM

Meeting closed with the Al-Anon Declaration

Respectfully submitted,

Paula J. – acting Secretary for July 2012 Assembly

Oregon Area Al-Anon
Cash Flow Statement vs. Annual Budget

7/16/2012

	A	B	C	D	E	F
1		Jan 1, 2012 - June30, 2012		2012 Budget		Over/Under Budget
2	Income					
3	Group Contributions	\$ 6,471.27		\$ 11,600.00		\$ (5,128.73)
4	 Assembly Registrations	\$ 750.00	,	\$ 2,000.00		\$ (1,250.00)
5	State Speaker Meeting	\$ -		\$ 4,000.00		\$ (4,000.00)
6	Advances	\$ 1,500.00		\$ 1,500.00		\$ -
7	Miscellaneous	\$ 30.00		\$ -		\$ 30.00
8	Beginning Cash Forward	\$ 11,747.23		\$ 12,000.00		\$ (252.77)
9	Total Income	\$ 20,498.50		\$ 31,100.00		\$ (10,601.50)
10	Expense					
11	Delegate Fund					
12	WSO ETF	\$ -		\$ 2,200.00		\$ (2,200.00)
13	Extra Day	\$ 190.54		\$ 250.00		\$ (59.46)
14	Delegate Meeting	\$ 400.23		\$ 800.00		\$ (399.77)
15	Delegate Travel	\$ 284.49		\$ 500.00		\$ (215.51)
16	Delegate Miscellaneous	\$ 73.88		\$ 250.00		\$ (176.12)
17	Total Delegate Fund	\$ 949.14		\$ 4,000.00		\$ (3,050.86)
18	Working Fund Expense					
19	Archive Rent	\$ 693.00		\$ 703.00		\$ (10.00)
20	Area Travel Fund	\$ 802.23		\$ 3,000.00		\$ (2,197.77)
21	Communicator	\$ 264.89		\$ 1,000.00		\$ (735.11)
22	SSM Advance	\$ -		\$ 1,500.00		\$ (1,500.00)
23	Alateen Conference			\$ 1,000.00		
24	Assembly/AWSC Rent	\$ 1,370.00		\$ 3,300.00		\$ (1,930.00)
25	Insurance	\$ -		\$ 750.00		\$ (750.00)
26	Total Working Fund Expense	\$ 3,130.12		\$ 11,253.00		\$ (7,122.88)
27	Assembly Allowance/M meal/Lodging					
28	Officers	\$ 527.42		\$ 1,680.00		\$ (1,152.58)
29	Audit/Budget	\$ 369.11		\$ 720.00		\$ (350.89)
30	Coordinators	\$ 965.21		\$ 2,160.00		\$ (1,194.79)
31	Past Delegates	\$ 490.72		\$ 1,200.00		\$ (709.28)
33	Regional Trustee			\$ 500.00		
34	Total Assembly Allowance/M meal/Lodging	\$ 2,352.46		\$ 6,260.00		\$ (3,907.54)
35	Officers Expenses					
36	Alternate Delegate	\$ 9.00		\$ 100.00		\$ (91.00)
37	Chairperson	\$ 14.99		\$ 150.00		\$ (135.01)
38	Secretary	\$ -		\$ 100.00		\$ (100.00)
39	Treasurer	\$ -		\$ 150.00		\$ (150.00)
40	Total Officers Expenses	\$ 23.99		\$ 500.00		\$ (476.01)

Oregon Area Al-Anon
Cash Flow Statement vs. Annual Budget

7/16/2012

	A	B	C	D	E	F
1		Jan 1, 2012 - June30, 2012		2012 Budget		Over/Under Budget
41	Assembly Expenses					
42	Assembly Workshops	\$ -		\$ 150.00		\$ (150.00)
43	Business Services Action Comm	\$ 27.00		\$ 50.00		\$ (23.00)
44	Membership Outreach Action Comm	\$ -		\$ 50.00		\$ (50.00)
45	Group Services Action Comm	\$ 5.00		\$ 125.00		\$ (120.00)
46	Fellowship Communication Action Comm	\$ -		\$ 100.00		\$ (100.00)
47	Public Outreach Action Comm	\$ -		\$ 4,000.00		\$ (4,000.00)
48	Audit Budget Extra Day + Expenses	\$ 23.04		\$ 200.00		\$ (176.96)
49	Total Assembly Expenses	\$ 55.04		\$ 4,675.00		\$ (4,619.96)
50	Coordinators					
51	Alateen	\$ 7.38		\$ 200.00		\$ (192.62)
52	Archives	\$ -		\$ 300.00		\$ (300.00)
53	CPC	\$ -		\$ 300.00		\$ (300.00)
54	Forum	\$ -		\$ 50.00		\$ (50.00)
55	Group Records	\$ -		\$ 150.00		\$ (150.00)
56	Literature	\$ -		\$ 50.00		\$ (50.00)
57	Public Information	\$ -		\$ 50.00		\$ (50.00)
58	Website Coordinator	\$ 489.61		\$ 500.00		\$ (10.39)
59	Total Coordinators	\$ 496.99		\$ 1,600.00		\$ (1,103.01)
60	Delegate Meeting					
61	Alternate Delegate	\$ -		\$ -		\$ -
62	Past Delegates	\$ 297.47		\$ 800.00		\$ (502.53)
63	Total Delegate Meeting	\$ 297.47		\$ 800.00		\$ (502.53)
64	Other					
65	Ad Hoc/Task Force/Special Projects	\$ 19.00		\$ 100.00		\$ (81.00)
66	Alateen Sponsor Workshop	\$ -		\$ 400.00		\$ (400.00)
67	Transition Fund	\$ -		\$ 154.00		\$ (154.00)
68	Contingency Fund	\$ -		\$ 1,000.00		\$ (1,000.00)
69	Handbook Update	\$ -		\$ 50.00		\$ (50.00)
70	Purchase of Equipment	\$ -		\$ 300.00		\$ (300.00)
71	Total Other	\$ 19.00		\$ 2,004.00		\$ (1,985.00)
72	Total Expense	\$ 7,324.21		\$ 31,092.00		\$ (23,767.79)
73	Cash on Hand as of 6/30/12	\$ 13,174.29		\$ 8.00		\$ 13,166.29
74	Reserves	\$ 7,324.13		\$ 7,708.00		\$ (383.87)
75	Cash Available as of 06/30/12	\$ 5,850.16		\$ (7,700.00)		\$ 13,550.16
76						
77	Oregon Area Checking as of 06/30/12	\$ 12,674.29		DONATION PAYABLE TO		
78	Communicator Checking as of 06/30/12	\$ 500.00		Oregon Area		
79	Total Funds in Checking Accounts	\$ 13,174.29		% Bunny Grimes		
80				1872 Alcan Drive		
81	REMEMBER 3 ITEMS ON CHECK			Medford, Oregon 97504		
82	GROUP NAME, WSO ID#, DISTRICT #					