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AWSC Minutes
October 15, 2011
First Lutheran Church, 214 N. 4th Street
St. Helens, OR 97051
Host District 9

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The meeting was called to order by Area Chair Rita B at 9:00 a.m. with a moment of silence followed by the Serenity Prayer. The Steps were read by Jodie P. Traditions were read by Barbara S., the Concepts were read by Joanne C and the Warranties were read by Lynda S.

Housekeeping: District 9, Billie B

 Roll Call: Review Minutes June 2011 AWSC / Mary W
AWSC members excused: Vickie H., District 3, Kim F., District 6, Barb B, District 10, John O., District 12, Lisa B., Communicator coordinator, Carolyn H., Alateen coordinator, Paula J., Forum coordinator, Roxie P., Audit Budget committee, Susan G., panel 44, Judy J., panel 41, Roland C., panel 47.

Secretary's report: Mary W
Reviewed and approved minutes for the June 25, 2011 AWSC

Request for substitute secretary: Mary W
I have two professional commitments that will keep me from attending the February AWSC 2012 and July Assembly 2012. Paula J. has agreed to take minutes for the July Assembly but I need someone to volunteer to take the February minutes. I will be out of state from Friday, February 17 -19 and from July 22 through 29.

Treasurer Report: Bunny G (see Attachment 1)
                    Reported on budget there were no questions.

Delegate Report: Bette R
Bette went over the changes WSO is instituting for electronic communication via Twitter, Facebook and email (see Attachment 2)

AWSC discussed the Vision Statement, Mission Statement and Goals that had been assembled at the February AWSC 2010 meeting. Discussion led to changes in the three Goals and the final Vision Statement, Mission Statement and Goals (Attachment 3).

Bette has visited districts 11, 6 and 1. Each has a flavor and does service work a little bit differently although following the same concepts, traditions and warranties. District 6 put together a workshop based on the TEAM event. She went to District 1's meeting planning for SSM 2012, which sounds like something we will all want to be at. Oct 29 Bette is invited to participate in a workshop put on by Spanish groups. Nov 10 she will visit District 5 in Bend.

WSO conference theme for 2012 is "Our spiritual journey, we get as we give."

A new Thought Force is being formed by WSO. Al-Anon members with convention experience (SSM or TEAM, round-ups), chairs or co-chairs at conventions are being asked to volunteer to be on the Force. This force will only last for about month.

Action Committees: Prepare agenda for Assembly

Membership Outreach minutes: (Attachment 4)

We broke at noon for a Pot-Luck lunch and Al-Anon Fellowship.

The AWSC meeting resumed at 1: 00 p.m. with the Serenity prayer.

Archives Report: Jodie P
Jodie reported on the Archivist workshop that she went to in Montana (Attachment 5)

Group Records: Helen M. (Attachment 6)
Discussion about best way to make sure that group changes are done in a timely way.
Changes to group meeting times or address should be sent to both Helen M. and Barb L. If Barb L. doesn't hear from Helen M. within a week, she will make changes to web.
AWSC possibly needs to have an alternate Group Records coordinator to ensure that changes are made as soon as possible.
Groups need to deal independently with AIS for group address and time changes.

Area Travel Form: Bunny G.
Bunny presented how to properly complete the Area Travel Form. (See Section 4, Handbook)

Budget: Sue B.
Proposed budget (see Attachment 7)
- Propose that action committees start talking about budgets at June AWSC and July Assembly.
- A request to increase line 49 to $7000 was made to allow for putting PSA in additional movie theaters. AWSC decided not to increase this line at this time.
- Line 22 - $1000 to support Alateen conference for 2012 weekend conference.
- Remove $1000 from line 5. Since we are funding the Alateen Conference with no expectations of receiving the $1000 back, this amount was removed.
- Line 63 – The alternate delegate asked AWSC to consider increasing this line to $800 for the alternate delegate to go to NW delegate conference. AWSC voted to not increase this line at this time.

Responsibilities at AWSC and Assembly: Sue B. & Bunny G. went over a proposed change of responsibilities (Attachment 8).

Website: Status Report / Barb L (see Attachment 9)

Locations for AWSC meetings in 2012
District 17 put in a bid for the February 18, 2012 AWSC meeting.
District 7 and12 made bids for the June 23, 2012 AWSC meeting.
Districts15 put in a bid for the Oct 13, 2012 AWSC meeting.

AWSC voted to have the 2012 AWSC meetings at the following sites:
District 17 Milwaukie, February 18, 2019
District 12 Portland, June 23, 2012
District 15 McMinnville, Oct 13, 2012

Agenda for November 2011 Assembly
Bid for November 16-18, 2012 Assembly
Bid for May 2013 SSM
Skit for Group Services
Membership Outreach presentation on how to set up group email address and the importance for doing that
District 1 skit about SSM
Forum Coordinator, skit and writing workshop
Budget
Break out groups
Action committee
Archives Presentation – Jodie P.
Alateen conference presentation, Carolyn H.

Draw for past Delegate to go to NW delegate conference
GR sharing
Raffle for 2012 SSM
Conference summary – Bette R.
Audit budget report – Sue B.

Upcoming events

November 2011 Assembly Portland, District 10: Carole S.
Red Lion Inn November 18-20 in conjunction with AA. To order meals need to go to website listed on bottom of flyer.
A sharing meeting will be on Friday night before the Assembly.

May 18, 19, 20, 2012 SSM: Chris K
Carnival is the theme. Food, fun, raffle, speakers, ice cream social, masks, NW coast literature distribution,
workshops and fun. Envelopes for Birthday donations to help support SSM
Tote bags to commemorate 60 years in Al-Anon and quilt for sell.

July 21 & 22, 2012 Assembly Bend, District 5: Jerri B
Assembly will be at Shiloh Inn. There will be a Al-Anon room discount.

The meeting was adjourned with the Al-Anon Declaration at 5:00 p.m.

Attachment 1

Oregon Area Al-Anon   10/11/2011
Cash Flow Statement vs. Annual Budget

	A	B	C	D	E	F
1		Jan 1, 2011 - September 30,2011		2011 Budget		Over/Under Budget
2	*Income*					
3	Group Contributions	$ 8,068.21		$ 13,000.00		$ (4,931.79)
4	Assembly Registrations	$ 1,283.00		$ 3,000.00		$ (1,717.00)
5	State Speaker Meeting	$ 6,037.68		$ 4,000.00		$ 2,037.68
6	Advances	$ 1,500.00		$ 1,500.00		$ -
7	Miscellaneous	$ -		$ -		$ -
8	Beginning Cash Forward	$ 12,091.12		$ 10,600.00		$ 1,491.12
9	*Total Income*	$ 28,980.01		$ 32,100.00		$ (3,119.99)
10	*Expense*					
11	Delegate Fund					
12	WSO ETF	$ 1,966.00		$ 1,966.00		$ -
13	Extra Day	$ 237.26		$ 250.00		$ (12.74)
14	Delegate Meeting	$ 779.35		$ 1,000.00		$ (220.65)
15	Delegate Travel	$ 228.17		$ 1,000.00		$ (771.83)
16	Delegate Miscellaneous	$ 217.23		$ 250.00		$ (32.77)
17	Total Delegate Fund	$ 3,428.01		$ 4,466.00		$ (1,037.99)
18	Working Fund Expense					
19	Archive Rent	$ 693.00		$ 693.00		$ -
20	Area Travel Fund	$ 855.07		$ 3,500.00		$ (2,644.93)
21	Communicator	$ 667.07		$ 1,000.00		$ (332.93)
22	SSM Advance	$ 1,500.00		$ 1,500.00		$ -
23	Assembly/AWSC Rent	$ 1,187.60		$ 3,300.00		$ (2,112.40)
24	Insurance	$ -		$ 750.00		$ (750.00)
25	Total Working Fund Expense	$ 4,902.74		$ 10,743.00		$ (5,840.26)
26	Assembly Allowance/Meal/Lodging					
27	Officers	$ 785.21		$ 1,920.00		$ (1,134.79)
28	Audit/Budget	$ 234.75		$ 900.00		$ (665.25)
29	Coordinators	$ 837.57		$ 2,970.00		$ (2,132.43)
30	Past Delegates	$ 469.84		$ 1,680.00		$ (1,210.16)
32	Total Assembly Allowance/Meal/Lodging	$ 2,327.37		$ 7,470.00		$ (5,142.63)
33	Officers Expenses					
34	Alternate Delegate	$ 16.90		$ 200.00		$ (183.10)
35	Chairperson	$ 69.35		$ 100.00		$ (30.65)
36	Secretary	$ 134.37		$ 350.00		$ (215.63)
37	Treasurer	$ 29.48		$ 250.00		$ (220.52)
38	Total Officers Expenses	$ 250.10		$ 900.00		$ (649.90)
39	Assembly Expenses					
40	Assembly Workshops	$ 16.04		$ 150.00		$ (133.96)
41	Business Services	$ 7.00		$ 100.00		$ (93.00)
42	Membership Outreach	$ -		$ 150.00		$ (150.00)
43	Group Services	$ -		$ 125.00		$ (125.00)
44	Fellowship Communication	$ 16.29		$ 100.00		$ (83.71)
45	Public Outreach	$ 2,676.00		$ 5,000.00		$ (2,324.00)
46	Audit Budget Extra Day + Expenses	$ 42.62		$ 350.00		$ (307.38)
47	Total Assembly Expenses	$ 2,757.95		$ 5,975.00		$ (3,217.05)

OREGON AREA AL-ANON 2012 PROPOSED BUDGET

Compared to 2011 Approved Budget [Increases in Bold; Decreases in Italics]

No.	Category	2012 Budget	2011 Budget	Increases & Decreases
1	**Revenue**			
43	**Assembly Expenses**			
44	Assembly Workshops	150.00	150.00	0.00
45	Business Services	50.00	100.00	(50.00)
46	Membership Outreach A.C.	50.00	150.00	(100.00)
47	Group Services A.C.	125.00	125.00	0.00
48	Fellowship Communication A.C.	100.00	100.00	0.00
49	Public Outreach A.C.	6,000.00	5,000.00	**1,000.00**
50	Audit Budget Extra Day Expenses	200.00	350.00	(150.00)
51	Sub-Total: Assembly Workshops	6,675.00	5,975.00	700.00
52	**Coordinators**			
53	Alateen	200.00	150.00	**50.00**
54	Archives	450.00	50.00	**400.00**
55	CPC	50.00	50.00	0.00
56	Forum	50.00	100.00	(50.00)
57	Group Records	150.00	150.00	0.00
58	Literature	50.00	100.00	(50.00)
59	Public Information	50.00	50.00	0.00
60	Website Coordinator	500.00	100.00	**400.00**
61	Sub-Total: Coordinators	1,500.00	750.00	750.00
62	**Delegate Meeting**			
63	Alternate Delegate	0.00	0.00	0.00
64	Past Delegates	800.00	1,000.00	(200.00)
65	Sub-Total: Delegate Meeting	800.00	1,000.00	(200.00)
66	**Other**			
67	Ad-Hoc/Task Force/Special Projects	100.00	300.00	(200.00)
68	Alateen Sponsor Workshop	400.00	300.00	**100.00**
69	Contingency Fund	1,000.00	1,000.00	0.00
70	Equipment Supplies	300.00	300.00	0.00
71	Handbook Update	50.00	50.00	0.00
72	Transition Fund	154.00	358.00	(204.00)
73	Sub-Total: Other Expenses	2,004.00	2,308.00	(304.00)
74	**Ample Reserves**	7,708.00	7,888.00	(180.00)
75	**Total Expenses & Reserve**	41,200.00	41,500.00	(300.00)
76				
77	**Budget Balancing Ledger**			
78	2011 Budgeted Income	34,000.00	32,100.00	**1,900.00**
79	2011 Budgeted Expenses	(41,200.00)	(41,500.00)	300.00
80	Experienced Shortfall of Budgeted Expenses	7,200.00	9,400.00	(2,200.00)
81	Total of Budget Balancing Ledger	0.00	0.00	0.00

OCTOBER 2011 AWSC DELEGATES REPORT

DOING SERVICE FROM A PLACE OF NOT DOING
As we are at the half-way point of our service on Panel 50, I've been contemplating my role as Delegate in light of the job description on page 152 of the Service Manual, particularly as a "channel through which information flows" and a "bridge of understanding that links the groups…with world Al-Anon/Alateen to help them continue to function in unity." What I understand today is that my service role in Al-Anon is a position of being, rather than a position of doing and what I'm learning from service work today is that I need to approach not only my Al-Anon service but every part of my life from the perspective of Steps 1, 2 and 3 that are so well summarized in the phrase "I can't, He can, I'll let Him." There is a space of 'not doing' that I'm beginning to be able to access on a more regular basis, and for me that space of 'not doing' brings a much greater productivity from a higher level that has a heart and is not fixated on 'right or wrong' but the greater good for the greatest number. (Tradition 1)
From that space, actions taken are quite different from actions taken based on what is going on in the committee in my head. The space of "not doing" is a true space of integrity that takes the next right action after careful contemplation and is not overly concerned about criticism or reactions while at the same time operating from a place of unconditional love that is unafraid to confront issues or take unpopular positions. I don't do it perfectly and you won't either, but each of us can strive to live from our 36 Legacies in a deeper way that will continue to expand our personal lives and our service roles.
VISITS TO DISTRICTS
In the past few weeks I've visited District 11, 6, and 1. It's exciting to visit the Districts and see how each one works somewhat differently but with the same goals in mind. It was an honor to participate in the District 6 workshop on "Finding Our Spiritual Selves in All of Our Affairs" that was based on the experience of those who attended the T.E.A.M. event in Washington. I arrived in District 1 to find them busily planning for SSM 2012, which sounds like it will be an event that none of us will want to miss. On Oct. 29, I'll be participating in a workshop put on by the Spanish groups in Wilsonville and on Nov. 5 I'll be going to Bend to give the Delegate's Report in District 5.

WSO NEWS
2012 WSC
Preparations are well under way for the 2012 WSC. The theme of the 2012 WSC is:
 "Our Spiritual Journey—we get as we give"
"Nuestro viaje espiritual—es al dar que recibimos"
"Notre cheminement spirituel—c'est en donnant que nous recevons."
Panel 50 Delegates are busy this year as we will each have a conference mentee, we are preparing our three minute talk for the WSC and publication in the Conference Summary and preparing for our closing night entertainment at the WSC. I volunteered to prepare the PowerPoint presentation for my Thought Force on Members Involved in Service Work who are Unable to Effectively Fulfill the Responsibility of the Position. Last week we received word that the Executive Committee has reviewed and accepted our presentation and they gave us a few comments for minor revision. The Thought Force members are making final changes to the presentation.
WSO on Twitter and Facebook
The WSO is posting information about Al-Anon on Twitter.com and Facebook.com with the hope that these social media Web sites will help share Al-Anon's message of hope and recovery with as broad an audience as possible.
On Twitter, look for "AlAnon_WSO". Please note that there is no hyphen in Al-Anon (this omission is due to Twitter's requirements); also, there is an underscore (space) before WSO. The WSO Twitter page clearly states that anyone, member and non-member alike, is welcome to the information provided there, and that following Al-Anon on Twitter should not be interpreted as a statement of Al-Anon membership. Although most Twitter accounts also publish comments by "followers," ours does not—because we would not want to see Al-Anon members make statements there that could break their anonymity. It is a public Web site, not a meeting place where Al-Anon members can share with each other in anonymity.
On Facebook, look for "Al-Anon WSO." The WSO is not accepting any "friends" on Facebook— even though they understand that building up a large bank of friends is a big part of how Facebook usually works. Please do not identify yourself as an Al-Anon member on a public Web site, such as your Facebook page. Also, we would not want someone to

look at the WSO's list of friends, assume that the WSO's friends are Al-Anon members, and then market products or services to this list of Al-Anon's "friends."

Instead of becoming a "friend" to follow the WSO, you can subscribe to updates to the Al-Anon Facebook page via RSS feed. Here's how you do that: **After you log in to Facebook, search for "Al-Anon WSO." After you have landed on our Facebook page, please note that the left-hand navigation bar includes an option, "Subscribe via RSS." Once you have done that, look to the RSS feed on your Internet browser; that's where you will be able to find a listing of all the new posts to the Al-Anon WSO Facebook page.**

While we understand that Al-Anon members "like" Al-Anon, indicating on your Facebook page that you "like" Al-Anon could also be understood as a public statement that you are a member. If you have clicked on the "like:" options, you can retract that gesture. Please note that the left hand navigation bar, near to the RSS subscription option, includes an option to retract your "liking" Al-Anon.

Group E-mail

Please see the Oct. issue of the Forum, pg. 26-27 for a discussion of Group e-mail and encourage your GRs to work with their groups to get a group e-mail address so that you can receive news directly from the WSO. Once a group has a group e-mail address, the GR should fill out a group change form with the new address and submit to the DR, who will submit all of the changes to the Group Records Coordinator.

Cooperation with Researchers

In the past year, some Al-Anon groups were invited to share a message with their members, presenting them with an opportunity to participate in a scientific research project that would study some aspects of family recovery from the effects of alcoholism. Following this invitation, some Al-Anon members had questions about Al-Anon's policy of cooperating with—but not affiliating with—researchers.

Al-Anon has cooperated with professionals in the scientific community since its founding, more than 60 years ago. Our basic public relations policy has always been based on the distinction between attraction and promotion, stated in Tradition Eleven. This distinction is explained at greater length in the Public Relations section of the "Digest of Al-Anon and Alateen Policies," on p. 107 in the *2010-2013 Al-Anon Alateen Service Manual.* Page 107 quotes (in its entirety) a statement first adopted by the sixth World Service Conference in 1966, and reaffirmed by the eleventh World Service Conference in 1971.That statement explains that in working with outside organizations, Al-Anon is better able to "reach many more of those in need." Examples of such outside organizations include alcoholism agencies at every level of local and national government, general hospitals and mental hospitals, doctors, nurses, social workers, and educators.

Several years ago, the Policy Committee approved a policy, for internal use, to guide the World Service Office in its interactions with scientific researchers. Since some members have asked about how Al-Anon works with researchers, the Policy Committee voted in July to share this policy more widely, with the fellowship at large. This internal policy document is attached below, for your information.

If you have any further questions about Al-Anon's policies regarding cooperation with the scientific community, please contact the WSO at 757.563.1600 or via e-mail at wso@al-anon.org.

Cooperation with researchers

Policy

Al-Anon cooperates with researchers who are studying the effects of alcoholism as a family disease. Under no circumstances will Al-Anon's Tradition of anonymity be compromised. Outside researchers will not have direct access to Al-Anon's membership information, databases, or mailing lists. Al-Anon will present to members the opportunity to cooperate with researchers, which will be entirely voluntary, at the individual member's discretion. Researchers will never directly solicit members of Al-Anon, either as individuals or members of an Al-Anon group or service arm. While Al-Anon can cooperate with researchers, Al-Anon can never endorse or affiliate with an outside enterprise, or appear to be doing so.

Procedures

The WSO's Information Analyst will act as Al-Anon's liaison with researchers. When researchers request Al-Anon cooperation, the Information Analyst will provide background and explain Al-Anon's approval process. If the researcher decides to request Al-Anon participation in the project, the Information Analyst and other staff will evaluate whether the request is appropriate for further consideration.

If the request is deemed appropriate, it will be forwarded to a work group of two staff and two volunteers, appointed by the Policy Chair. This work group will evaluate whether cooperation with the research project would benefit

Al-Anon: scientific studies that document the effectiveness of Al-Anon as a recovery program could increase the credibility and perceived relevance of Al-Anon to a wider cross-section of people in need.
After approval by the work group, the staff will negotiate an agreement with the researcher to define boundaries and determine the scope of Al-Anon's participation in the project.
While Al-Anon respects the independence of the outside researcher, Al-Anon expects researchers to check with Al-Anon on the accuracy about any statement made about the program in general, to request copyright permissions when appropriate, and to share in advance of publication the results of the study. Al-Anon will respect embargo limitations prior to publication and copyright restrictions after publication.
In exchange for participation in the project, Al-Anon expects to cooperate with the researcher to make the results of the study widely available to Al-Anon members and potential members.
Thought Force Al-Anon Members with Convention Experience
Group Services is updating the guidelines *Al-Anon/Alateen Participation in an AA Area Convention*, (G-7) and *Al-Anon/Alateen Area Conventions*, (G-20) and they are looking for members who have served as Chairs or Co-Chairs on conventions – both Al-Anon conventions and A.A. with Al-Anon participation.
The deadline to return the form is October 31, 2011 and only one resume can be submitted by each Area.
AWSC PANEL 50 GOALS
This half-way point is an ideal place to look at our goals and measure our progress and what we would most like to accomplish in the remainder of our terms. Please congratulate yourselves on the abundant thinking shown by Oregon Al-Anon in a variety of ways. Your decisions to support projects such as public outreach and T.E.A.M. are shining examples of abundant thinking and also show that you have a vision. Discussion and vote held on AWSC Panel 50 goals.

Attachment 3

VISION STATEMENT

The Oregon AWSC plans for dynamic Assemblies that inspire and educate groups through their representatives so they increase commitment of all members to the health and effectiveness of the fellowship; oversees the business of the Oregon Area Al-Anon fellowship

MISSION STATEMENT

The Oregon AWSC actively assists in the growth of all Oregon Area members in service.

GOALS

1.   Educate using Al-Anon materials: have at least three workshops using Al-Anon literature.
2.   Host at least three training workshops at assemblies utilizing DRs
3.   Support the DRs in their responsibilities during their term.

Attachment 4

Membership Outreach

Discussed survey results from July Assembly
Asked to get 30 minutes at November Assembly

November Assembly
Presentation to show PowerPoint and real-time showing of setting up a group email address for WSO.
- Reference Forum article that tells directions for setting up group email address.
- Also present a list of why getting a group email is good (benefits)
- Carole D. is setting up PowerPoint presentation for us

Show presentation of the survey results from July Assembly with graphs and spread sheets. Brenda and Ted B. will get together to do this.
Discussed linking 12 Steps/12 Traditions/Concepts/Warranties directly to WSO website.
Possibly decided to keep an on-going discussion to be guided by the membership's opinion.
Ted B. and Barbara L. will work together to figure wording to educate us.
What WSO recommends and why?
What are ramifications by doing?
What changes occur? Etc.

November Assembly Agenda
12 steps/traditions link discussion
Communicator distribution
PowerPoint presentation with education to create email workshop
Survey results from July survey.

Attachment 5

15th ANNUAL NATIONAL AA ARCHIVES WORKSHOP WITH AL-ANON PARTICIPATION MINING OUR PAST – MINDING OUR FUTURE
HELENA, MONTANA
September 22-25, 2011

First of all I want to thank the AWSC for sending me to this event. Not only is this the first workshop with Al-Anon participation, it is my first time on a plane, my first time in Montana, and my first time sleeping with Billie L., and Lynda N. I will be showing you the PowerPoint presentation from Jeanne, Montana Archivist, who was instrumental in our involvement at this year's workshop.

Before I do this, I wanted to give you some background on how the workshop came about, which I gleaned from the AA archives Newsletter "Markings" 2009.

The workshop started in 1996 from the simple idea that archivists need support and training. It was held at the Mayflower Hotel in Akron. The goal was to offer tips on conservation and preserving along with something about the Traditions. A past delegate from Chicago who was well known as a collector, was generous in helping archivists and often donated to various archives. He gave Gail (founder) about $200 to put together a workshop on book conservation and from that sprung the first AA National Archives Workshop. A flyer was sent out; and as it happened the number who registered (93) well surpassed the organizer's expectations.

This years' workshop kept with its theme "Minding Our Past – Mining Our Future" with information about the following:
Starting a repository – Joe H
Conservation of the archives –David C./Perry D.
Preservation of modern printed materials – Daniel B.
Archives on the internet – Mike
Sharing information between archivists –
Preventing damage to display materials – Daniel B.
Writing an area history (Tom from Chicago wrote out a timeline)
Collecting histories/interviews (both oral (kit) & written) * Tom W./Laurie C.
Disaster preparedness (Mike)
Copyright and fair – Don
Meta Data & Migration of materials to a personal digital library – Arthur S.
What is an area archive and what is its purpose*
AA Archives Guidelines*
Scanning specifications and digital projects/preservation* - Cody T./Arthur S.
Montana Historical Society Research Center Resources or "Not quite Buried Treasures" presentation*

I have a handout* for several of the above and/or thumb drive to be viewed for some of the others.

I can identify with this years' theme "Mining Our Past – Minding Our Future". As a new Archive Coordinator my goal was to collect, catalog and preserve our archives. Unfortunately my concentration was more on determining if it is feasible to scan and what/what not to keep. Fortunately, during the workshop I was able to widen my horizon and look at the bigger picture. I gained insight into the importance of preserving any and all that have been collected thus far and catalog the existing archives. In doing this we can be better prepared for the next step – scanning. What is important to one person may not be important to another ------ Also what is not important to one person may be important to another. With this said, my recommendations to the fellowship is to embrace our history, learn from those who came before us and have fun doing it.

This is a quotation by Gail (founder) – "It used to be that the archivists were floating out there independently. We now have more of a voice, more validity."

At this time I will as quickly as I can show you Area 32 Montana's Archives presentation done by Jeanne (archivist).

Attachment 6

CONFERENCE CALL WITH WSO RE 2.2 RELEASE

The conference call was conducted on 9/24 – 77 areas altogether were invited to be part of the call – perhaps 40 participated. We only had an hour so few questions were asked, but it was very clear. The change is more automation – They are as follows:

I will receive no more printout – In the past, I received a printout in excel which contained more information than I ever wanted to know and had lots of blank fields. We coped with that and were able to manipulate the information into reports, and address labels for the Communicator.
However, now I can download from WSO a complete current mailing address name and address which is CURRENT when I print out – In the past, I physically had to make changes by District, and still didn't get all the changes for the labels if they had happened since the last printout.

Most fields can be changed by the Group Records coordinator only, there are only a few "Read Only" fields – one of them is the name of the group. WSO by authority of page 77 of the service manual has the right to change a name should not apply affiliation with any other 12th step or self help group, commercial venture, agency, or religious group or other outside affiliation even if the name is associated with the location, i.e., Church of Christ AFG or ..Hospital AFG.

Also, for those who are still using the registration form, GR-1 form the "focus" will be deleted. They feel if you want a focus such as Adult Children of Alcoholics, etc., it can be indicated in the name and sorted accordingly.

Questions were asked about why AFG always needs to follow the name. – It has to do with anonymity of the CMA.

I now make changes to WSO records online which only happened this year. Also some of you may not know, but I get written notification from WSO of all new meeting AND copies of the Annual update sent to GR's. In the past, I reviewed all of these and notified the DR's of any changes they may not know about. I will no longer get that paperwork – whew! It will be an online report which I can download and send to DR's.

If I missed anything I will receive a summary of the call by Assembly.

A	B	C	D	E
	OREGON AREA AL-ANON 2012 PROPOSED BUDGET			
	Compared to 2011 Approved Budget [Increases in Bold; Decreases in Italics]			
No.	Category	2012	2011	Increases &
		Budget	Budget	Decreases
1	Revenue			
2	Group Contributions	13,500.00	13,000.00	**500.00**
3	Assembly Registrations	2,000.00	3,000.00	*(1,000.00)*
4	State Speaker Meeting	4,000.00	4,000.00	0.00
5	Advances	2,500.00	1,500.00	**1,000.00**
6	Cash Carried Forward	12,000.00	10,600.00	**1,400.00**
7	Total Revenue & Shortfall	34,000.00	32,100.00	1,900.00
8				
9	Expenses			
10	Delegate Fund			
11	WSO ETF	2,200.00	1,966.00	**234.00**
12	Extra Day	250.00	250.00	0.00
13	Delegate Meeting	800.00	1,000.00	*(200.00)*
14	Delegate Travel	1,000.00	1,000.00	0.00
15	Delegate Miscellaneous	250.00	250.00	0.00
16	Sub-Total: Delegate Fund	4,500.00	4,466.00	34.00
17	Working Fund Expense			
18	Archive Rent	703.00	693.00	**10.00**
19	Area Travel Funds [ATF]	3,000.00	3,500.00	*(500.00)*
20	Communicator	1,000.00	1,000.00	0.00
21	SSM Advance	1,500.00	1,500.00	0.00
22	Alateen Conference Advance	1,000.00	0.00	**1,000.00**
23	March Assembly Rent & Expenses	1,000.00	1,000.00	0.00
24	July Assembly Rent & Expenses	1,000.00	1,000.00	0.00
25	November Assembly Rent & Expenses	1,000.00	1,000.00	0.00
26	AWSC Rent [3 @ $100 each]	300.00	300.00	0.00
27	Insurance	750.00	750.00	0.00
28	Sub-Total: Working Fund Exp	11,253.00	10,743.00	510.00
29	Assembly/AWSC Allowance(Meal/Lodging)			
30	Officers	1,680.00	1,920.00	*(240.00)*
31	Audit/Budget	720.00	900.00	*(180.00)*
32	Coordinators	2,160.00	2,970.00	*(810.00)*
33	Past Delegates	1,200.00	1,680.00	*(480.00)*
34	Regional Trustee	500.00	0.00	**500.00**
35	Sub-Total: Assem/AWSC Allowance(Meals/Lodging)	6,260.00	7,470.00	*(1,210.00)*
36	Officers Expenses			
37	Alternate Delegate	100.00	200.00	*(100.00)*
38	Chairperson	150.00	100.00	**50.00**
39	Secretary	100.00	350.00	*(250.00)*
40	Treasurer	150.00	250.00	*(100.00)*
41	Sub-Total: Officers Expenses	500.00	900.00	*(400.00)*

OREGON AREA AL-ANON 2012 PROPOSED BUDGET

Compared to 2011 Approved Budget [Increases in Bold; Decreases in Italics]

A	B	C	D	E
No.	Category	2012 Budget	2011 Budget	Increases & Decreases
1	Revenue			
43	Assembly Expenses			
44	Assembly Workshops	150.00	150.00	0.00
45	Business Services	50.00	100.00	(50.00)
46	Membership Outreach A.C.	50.00	150.00	(100.00)
47	Group Services A.C.	125.00	125.00	0.00
48	Fellowship Communication A.C.	100.00	100.00	0.00
49	Public Outreach A.C.	6,000.00	5,000.00	1,000.00
50	Audit Budget Extra Day Expenses	200.00	350.00	(150.00)
51	Sub-Total: Assembly Workshops	6,675.00	5,975.00	700.00
52	Coordinators			
53	Alateen	200.00	150.00	50.00
54	Archives	450.00	50.00	400.00
55	CPC	50.00	50.00	0.00
56	Forum	50.00	100.00	(50.00)
57	Group Records	150.00	150.00	0.00
58	Literature	50.00	100.00	(50.00)
59	Public Information	50.00	50.00	0.00
60	Website Coordinator	500.00	100.00	400.00
61	Sub-Total: Coordinators	1,500.00	750.00	750.00
62	Delegate Meeting			
63	Alternate Delegate	0.00	0.00	0.00
64	Past Delegates	800.00	1,000.00	(200.00)
65	Sub-Total: Delegate Meeting	800.00	1,000.00	(200.00)
66	Other			
67	Ad-Hoc/Task Force/Special Projects	100.00	300.00	(200.00)
68	Alateen Sponsor Workshop	400.00	300.00	100.00
69	Contingency Fund	1,000.00	1,000.00	0.00
70	Equipment Supplies	300.00	300.00	0.00
71	Handbook Update	50.00	50.00	0.00
72	Transition Fund	154.00	358.00	(204.00)
73	Sub-Total: Other Expenses	2,004.00	2,308.00	(304.00)
74	Ample Reserves	7,708.00	7,888.00	(180.00)
75	Total Expenses & Reserve	41,200.00	41,500.00	(300.00)
76				
77	Budget Balancing Ledger			
78	2011 Budgeted Income	34,000.00	32,100.00	1,900.00
79	2011 Budgeted Expenses	(41,200.00)	(41,500.00)	300.00
80	Experienced Shortfall of Budgeted Expenses	7,200.00	9,400.00	(2,200.00)
81	Total of Budget Balancing Ledger	0.00	0.00	0.00

WHO IS IN CHARGE OF WHAT AT AWSC/ASSEMBLIES!

ALTERNATE DELEGATE	GR REFERENCE GUIDE
ALTERNATE DELEGATE	AREA HANDBOOK COPIES
AREA CHAIRMAN	NAME BADGES
AREA CHAIRMAN	AGENDAS
AREA CHAIRMAN	STEPS, TRADITIONS, CONCEPTS
AREA CHAIRMAN	DISTRICT MAP
AREA DELEGATE	POWERPOINT PROJECTOR
AREA DELEGATE	POWER CORDS
AREA TREASUER OR AUDIT BUDGET CHAIR	CURRENT MILEAGE AMOUNT OR ATF FORM
AREA TREASURER	TREASURER REPORTS
AREA TREASURER	EXPENSE AND MILEAGE FORMS
AREA TREASURER OR OTHER	OFFICE SUPPLIES [STAPLER,PUNCH, TAPE, SCISSORS, STAPLE REMOVER, PAPERCLIPS]
AREA TREASURER [AUDIT BUDGET CHAIR]	ASSEMBLY REGISTRATION SUPPLIES
COMMUNICATOR EDITOR OR SECRETARY	SCRATCH PADS
COMMUNICATOR EDITOR OR SECRETARY	TABLE CARDS
SECRETARY	MAIL BOX
HOST COMMITTEE	SIGNAGE TO MEETING LOCATIONS
HOST COMMITTEE	MICROPHONES-AT LEAST 2/PREFERABLY 3

Attachment 9

Oregon Area Website Software

Using the internet, I have looked at many different examples of website software. I have read reviews at reputable websites (such as CNET and about.com) and here are literally hundreds of brands to consider. Some are even free. Dreamweaver is a consistently high-rated product. Dreamweaver CS 5.5 is the current version of the Adobe sitebuilder software that the Area had purchased in the past. This is the software that I would prefer to have again.

I have spoken with an Adobe representative and I was assured that ht software is fully transferrable. What this means is that as a new Website Coordinator is elected, the current one would remove the software from his/her computer and it would then be installed on the new Coordinator's computer and be fully registered – with support and all the benefits of having a licensed and registered version of the software. This could happen again and again.

Since Dreamweaver is what I am currently using for all the website tasks, it is now somewhat familiar. It is a What You See Is What You Get software (WSIWYG). This means that I do not need to learn the code to perform the job. It means the next person won't either. Since I cannot possibly try out all the different brands of software available, I am requesting the Adobe Dreamweaver CS 5.5 be purchased. The cost is $399 from almost all sources, including Adobe.com

Barbara L.
Website Coordinator

Website Coordinator Report
10/15/2011 AWSC
St. Helen's Or

Today you will see the beginnings of what the new site will look like. Ted has been hard at work creating this new look and new functionality for the Area. I am grateful beyond words. It is definitely a work in progress and I am quite confident it will be functioning long before the end of this panel.

It will have password protected pages (very similar to the WSO). There will be pages for the Chair and the Delegate. The minutes for Assemblies and AWSC Meetings will be available to members. The event calendar will be there. All the "workings of the Area" will be available to those who choose to find them. They will be behind a password. Those people who have not yet found our program will not have to sift through content that is meant for a Member looking for an Assembly flyer.

The PUBLIC OUTREACH portion of the website will be concise and simple; it will not be flashy or tricked out. No banners spinning with color changing text. There will be some "what is Al-Anon" and some "is it for me" dialogue. The website will have brief information to introduce visitors to Al-Anon. The meeting lists will be a main focus. What will be missing is the clutter (my point of view) that the public does not need nor want to see when they are looking for help in Oregon. The Oregon Al-Anon website will be a place to find a few answers about Al-Anon and most importantly it will be the place to find a meeting to attend. The accuracy of the meetings lists and confidence in that accuracy will continue to be the main focus of the Public Outreach side of the website.

Hang on to your hats… it's just a matter of time!!

Barbara L.
Website Coordinator