

Oregon Area World Service Committee (AWSC)
February 16, 2013 Eugene Oregon Draft Minutes

Call to Order: The meeting was called to order at 9 am by Roland C, Chairman. Joanne C read the traditions. Roland C read the attendance requirement and described agenda preparation. He encouraged those who wish to speak to a topic to get in line at the microphone, rather than waiting until the previous speaker sits down. He reminded the group that time at the microphone is limited to two minutes and one time only per topic.

Roll Call:

Marvalee M	DR District 7:	excused, represented by Sue B;
Nancy P	DR District14:	excused, represented by Melissa P;
Carolyn H	Alateen Coordinator:	excused;
Carol M	Literature Coordinator:	excused.

Minutes: Minutes of October 2012 AWSC meeting were approved as distributed.

Treasurers Report: (see Attachment #1) Mileage reimbursement for today's event is 19 cents per mile.

Area Travel Fund/Expense Request Forms: Sue B explained the expense report and noted that receipts need to be attached for reimbursement. Travel expense allowance is \$150, includes meals and motel. Mileage reimbursement is separate, not part of the allowance. Members who represent two groups should split costs between two.

Handbooks: Sue B has Oregon Area Handbooks available for those that requested a printed copy.

Delegate's report: Colleen G (see Attachment #2)

Communicator discussion: Mary W

The cost of printing and mailing 288 copies of *The Communicator* is \$1211 per year. Mailing costs vary. Printing costs are about \$750. For this year we purchased a bulk permit for \$200.

The Communicator can be distributed manually at AWSC, and the current issue was given to each attendee today. Copies distributed manually at AWSC show color. Copies distributed electronically contain hyperlinks. Copies could be provided for the DRs to take to GRs for their respective Groups. There is concern that groups may not get their copies of *The Communicator* if it's given to DRs at AWSC but distribution to DRs at AWSC is seen as favorable.

The material in *The Communicator* should be relevant; relevancy is better than length. There should be no flyers in *The Communicator* because they take up valuable space; instead there should be a short article about an upcoming event.

Each group should be able to choose whether to receive the publication electronically or by US mail. Electronic distribution moves cost of printing to the individual.

What's next? Roland asked Membership Outreach Action Committee members if they are willing to study the issues about *The Communicator* and get input from groups. Membership Outreach committee members agreed. Roland indicated that, after the Action Committee study, the solution will make itself apparent.

For publication in the next issue, submit any contributions to Mary by June 3, 2013.

Action Committees: Judy J (see Attachment #3)

Judy J reviewed the history of Action Committees in Oregon. We have taken a survey and made some changes to the Action Committee structure. We considered combining Group Services and Membership Outreach but decided not to because the resulting group would be too large. Chairpersons are AWSC members who chair meetings, keep group on task, keep updated notebook, assure that there is a recorder at each meeting and consult with members to create agenda. They also insure that an article is submitted to November Communicator. Members serve for 3 years. Today we will divide AWSC members into Action Committees; some assignments are set by position description.

Judy described the counting off procedure. Sue B would like more members on Business Services Action Committee so when GRs count off, we will count to 5, instead of 4 as in the past. This needs to be changed in Handbook. Each District should have a GR on each Action committee. After Action Committee members are chosen at the first Assembly of a new Panel the DR gets to assign any new GRs to an Action Committee.

Summary of the purposes of the five Action Committees:

Group Services: its purpose is to serve the groups and strengthen their connection to the District, Area, and World Service Office (WSO) and its mission is to support, preserve and share our Oregon Area history and heritage and helping anyone in need to find a group meeting.

Fellowship Communication: Its purpose is to encourage the use of Conference Approved Literature and the Forum; to encourage members to share their experience, strength and hope in articles for the Forum and other literature; to provide guidance on the use of literature and the Forum at group meetings and outreach activities.

Public Outreach: Its purpose is to be the communication voice for Al- Anon to the general public; to attract the newcomer and inform professionals about the program; to provide knowledge and generate public good will toward AFG and to encourage individual members to become involved in public outreach efforts.

Membership Outreach: Its function is to reach out in fellowship and support to all members of our diverse fellowship by encouraging individual participation at all service levels and/or in as many events as possible, thus strengthening group, District, Area, and WSO unity.

Business Services: To increase knowledge and understanding on all financial matters of the business of Al-Anon; to facilitate the Oregon Area in conducting effective business meetings.

There was a break-out session for Action Committees to set agenda for Assembly.

SSM Trial Period: Roland C (see Attachment #4)

Melissa read info distributed by Roland, copied from the June 2009 AWSC minutes. Donelda commented that feedback is that a May date conflicts with other things like Mother's day, Memorial Day, flower shows. Discussion ensued. Various opinions were expressed, including weather is a consideration for events held on earlier dates; other recovery activities are held in April; May is good month with few conflicts; availability of venue might influence choice of dates; WSC is in April; Al-Anon is more flexible over the years and we might extend that to this issue / date.

Motion #1

I move that the SSM be held in either April or May with flexibility on scheduling left to the discretion of the District hosting the SSM. The motion was seconded and passed.

Concept 1 and 2: Fran A

Fran read Concepts 1 & 2 as well as Traditions 1 & 2. She discussed Concepts using personal experience as examples, concluding that, if we incorporate whole program in our lives we will eventually know and use the concepts.

Roland asked for volunteer to present Concepts 3 & 4 at next AWSC. Sherrie W agreed to do this presentation.

Flyer Approval Committee: Judy J

Judy J read Flyer Guidelines from Oregon Area Handbook and discussed the history of the Flyer approval process. Originally the members of the Flyer Approval Committee were *The Communicator* Coordinator, Website Coordinator and an Area officer. A later decision to change the committee composition to three members of AWSC has worked well. The question today is whether any member of Al-Anon can serve on the Flyer Approval Committee or is it limited to members of AWSC? Discussion ensued, including comments that there is no need for Flyer Approval Committee to be made up of AWSC members, if we used non AWSC members what would be the qualification to serve on the committee and the quality of flyers has improved since we instituted the approval process. There are currently candidates for the Flyer Approval Committee that are past members of AWSC.

There was a question about the Flyer Guidelines: Do we post flyers about AA events? Yes, if there is Al-Anon participation. Responsibility belongs to Flyer Approval Committee. There are lots of events, fellowship events that are not in the links of service. The Flyer Approval Committee provides oversight and had responsibility for making the determination.

Motion #2

I move that the Flyer Approval Committee be made up of three Al-Anon members who volunteer for this service and are appointed. It is highly recommended that they are active in a home group and work with a service sponsor. The motion was seconded and failed.

Motion #3

Motion wording was not submitted for the record. The motion was seconded and failed.

Motion #4

I make a motion that the Flyer Committee be three people appointed by the Area Chairperson. They must be past or present members of AWSC. The motion was seconded and passed.

Sound System Ownership: Business Services Action Committee

There was a brief discussion about purchasing our own sound system, an item that is in the budget. At least one microphone should have a stand. Roland turned this over to the Business Services Action Committee who will research it using KBDM and purchase electronic equipment if they find it at a suitable price. The question was asked, who will be responsible for it? Business Services will add that responsibility to the Who Brings What list.

SSM 2013: Melissa P - District 14

This year's SSM will be held May 17 - 19, 2013 in Klamath Falls. The theme is SUN - **S**tart **U**nderstanding **N**ow. District 14 folks are excited about the venue and the speaker. Please order meals soon so there will be an accurate head count for the caterer. There will be a raffle ticket available at the March Assembly for those who have made a donation. Promotional items are available for sale but not at this AWSC meeting. The agenda is in the making. There will be evening fellowship opportunities. Folks are encouraged to make motel reservations soon.

November Assembly discussion was removed from today's agenda.

The next Assembly will be held March 16 & 17, 2013, hosted by District 17, at the Pioneer Community Center in Oregon City and will begin at 8:30 a.m. District 17 will be serving lunch. There will be a sharing meeting Friday night at 7 pm.

The July 2013 Assembly, hosted by District 9, will be held at Legacy Meridian Park Medical Center, August 17 & 18. Those who need accommodations are encouraged to use the Century Hotel.

ACTION COMMITTEE REPORTS BACK:

(Please see individual committee reports which are Attachments #5 - #8 to these minutes.)

Kay S / Business Services, focus on financial bookmark, section six in handbook, SSM pros and cons both financial considerations and expectations. (see Attachment # 5)

Kim M / Group Services

Describe positions and Action Committees, GR change forms and group history forms, Alateen group history. (see Attachment # 6)

Melissa P / Membership Outreach

Discuss *The Communicator* and its distribution, Area Website and events calendar. (see Attachment # 7)

Paula J / Fellowship Communications (see Attachment # 8)

Writing workshop

Falling in love with literature again

Discuss LDC

Skits

Using P24; encourage groups to use this instead of typed script

What kind of literature are we focused on?

Lisa M / Public Outreach

Discuss purpose

Gather input and ideas for public outreach

Draft survey for Districts about getting the word out

Alcohol Awareness month with AI-Anon as a resource

Do something to reach out and focus on AI-Anon

March Assembly Planning

There will be a new GR orientation led by Barbara S and a DR orientation led by Bunny G.
Bid to host March 2014 Assembly - ask your groups to volunteer
Action Committee breakouts for 90 minutes
Alateen OAC report
Membership Outreach presentation by Rick about our Area Website
Recap from AWSC today's meeting to Assembly
Concept 3 report by Sherri
Fellowship Communications presentation
Spiritual moment if time is available
Skit or song or something fun

Ask-it-Basket

This is an opportunity for members to submit questions. Most often they will be answered by past delegates.

Ask-it-Basket Question # 1

An Al-Anon meeting that has a lot of dual members is hosting the District breakfast meeting. They want to have a dual member panel discussion. They would be focusing on both programs. Comments? Varying opinions were expressed by many. There is no delimitative answer to this question; it is a matter of group autonomy.

AWSC
February 2013

Motions

Motion #1:

I move that the SSM be held in either April or May with flexibility on scheduling left to the discretion of the District hosting the SSM. The motion was seconded and **passed**.

Motion #2:

I move that the Flyer Approval Committee be made up of three Al-Anon members who volunteer for this service and are appointed. It is highly recommended that they are active in a home group and work with a service sponsor. The motion was seconded and **failed**.

Motion #3:

Motion wording was not submitted for the record. The motion was seconded and **failed**.

Motion #4:

I make a motion that the Flyer Committee be three people appointed by the Area Chairperson. They must be past or present members of AWSC. The motion was seconded and **passed**.

Minutes conclude here.
Rita B, Area Secretary
Attachments follow.

**Oregon Area Al-Anon Family Groups
Expense & Income vs. Annual Budget
January through December 2012**

		2012 Totals		\$ Under/ Over Budget
		Actuals	Budget	
Income				
	Group Contributions	\$13,466.15	\$11,600.00	\$1,866.15
	Assembly Registrations	\$2,420.00	\$2,000.00	\$420.00
	State Speaker Meeting	\$6,141.78	\$4,000.00	\$2,141.78
	Advances	\$1,500.00	\$1,500.00	\$0.00
	Miscellaneous	\$30.00	\$0.00	\$30.00
	Beginning Cash Forward	\$11,747.23	\$12,000.00	-\$252.77
Total Income		\$35,305.16	\$19,100.00	\$16,205.16
Expense				
Delegate Fund				
	WSO ETF	\$2,200.00	\$2,200.00	\$0.00
	Extra Day	\$190.54	\$250.00	-\$59.46
	Delegate Meeting	\$400.23	\$800.00	-\$399.77
	Delegate Travel	\$640.17	\$600.00	\$40.17
	Delegate Miscellaneous	\$122.88	\$250.00	-\$127.12
Total Delegate Fund		\$3,553.82	\$4,100.00	-\$546.18
Working Fund Expense				
	Archive Rent	\$693.00	\$703.00	-\$10.00
	Area Travel Fund	\$1,739.02	\$3,000.00	-\$1,260.98
	Communicator	\$837.94	\$1,000.00	-\$162.06
	SSM Advance	\$1,500.00	\$1,500.00	\$0.00
	Assembly/AWSC Rent	\$2,838.40	\$3,300.00	-\$461.60
	Insurance	\$746.00	\$750.00	-\$4.00
	Alateen Conference	\$0.00	\$1,000.00	-\$1,000.00
Total Working Fund Expense		\$8,354.36	\$11,253.00	-\$2,898.64
Assembly Allowance/Meal/Lodging				
	Officers	\$1,152.92	\$1,680.00	-\$527.08
	Audit/Budget	\$939.75	\$820.00	\$119.75
	Coordinators	\$1,920.68	\$2,160.00	-\$239.32
	Past Delegates	\$922.05	\$1,200.00	-\$277.95
	Regional Trustee	\$0.00	\$500.00	-\$500.00
Total Assembly Allowance/Meal/Lodging		\$4,935.40	\$6,360.00	-\$1,424.60
Officers Expenses				
	Alternate Delegate	\$122.32	\$100.00	\$22.32
	Chairperson	\$134.66	\$150.00	-\$15.34
	Secretary	\$23.80	\$100.00	-\$76.20
	Treasurer	\$237.42	\$150.00	\$87.42
		\$18.20		
Total Officers Expenses		\$518.20	\$500.00	
Assembly Expenses				
	Assembly Workshops	\$0.00	\$150.00	-\$150.00

	Business Services A.C.	\$32.99	\$50.00	-\$17.01
	Membership Outreach A.C.	\$39.44	\$50.00	-\$10.56
	Group Services A.C.	\$29.60	\$125.00	-\$95.40
	Fellowship Communication A.C.	\$130.35	\$100.00	\$30.35
	Public Outreach A.C.	\$4,437.00	\$4,000.00	\$437.00
	Audit Budget Extra Day + Exp	\$170.99	\$200.00	-\$29.01
Total Assembly Expenses Coordinators		\$4,840.37	\$4,675.00	\$165.37
	Alateen	\$40.19	\$200.00	-\$159.81
	Archives	\$0.00	\$300.00	-\$300.00
	CPC	\$0.00	\$300.00	-\$300.00
	Forum	\$0.00	\$50.00	-\$50.00
	Group Records	\$0.00	\$150.00	-\$150.00
	Literature	\$0.00	\$50.00	-\$50.00
	Public Information	\$0.00	\$50.00	-\$50.00
	Web Coordinator	\$489.61	\$500.00	-\$10.39
Total Coordinators Delegate Meeting		\$529.80	\$1,600.00	-\$1,070.20
	Past Delegates	\$297.47	\$800.00	-\$502.53
Total Delegate Meeting Other		\$297.47	\$800.00	-\$502.53
	Ad Hoc/Special Projects	\$19.00	\$100.00	-\$81.00
	Alateen Sponsor Workshop	\$0.00	\$400.00	-\$400.00
	Transition Fund	\$0.00	\$154.00	-\$154.00
	Contingency Fund	\$0.00	\$800.00	-\$800.00
	Handbook Update	\$0.00	\$50.00	-\$50.00
	Equipment Supplies	\$0.00	\$300.00	-\$300.00
Total Other		\$19.00	\$1,804.00	-\$1,785.00
Total Expense		\$23,048.42	\$31,092.00	-\$8,043.58
Cash on Hand as of 12/31/12		\$12,256.74	\$8.00	\$12,248.74
	Reserves	\$7,324.13	\$7,708.00	-\$383.87
Cash available on 12/31/12		\$4,932.61	\$7,700.00	\$12,632.61

Oregon Area Checking as of 12/31/12	\$12,256.74
Communicator Checking as of 12/31/12	\$0.00
Total Funds in Checking Accounts	\$12,256.74

REMEMBER TO PUT 3 ITEMS ON CHECK:
GROUP NAME, WSO ID#, DISTRICT #

Donations Payable to:

OREGON AREA AFG

% Sue Beacham

551 Trollview Road

Grants Pass, OR 97527

DELEGATE'S REPORT

WE are Oregon Area # 47, as we were recognized by WSO as the 47th Area to join. Our first delegate represented us in Panel 2 in 1962 at the second World Service Conference.

I have learned that a panel rotates out of the World Service Conference (WSC) every 3 years, and a new Panel joins the Conference. "The elections of the three panels are staggered so that a Conference always includes one panel of Delegates with two years' experience." (Page 125 in our Service Manual.). I like the presence of the two years of experience. As I begin as Area Delegate of the new panel, I have "WE" to assist me along the way. Not only at Conference, but here in our Area, where past delegates are encouraged to attend and are part of the (Oregon) Area World Service Committee, where we practice rotation of leadership, encouraging participation of everyone in the fellowship.

I would like to acknowledge the PAST Delegates, past Area Officers, past District Representatives, past Coordinators or AIS Liaisons and members of committees such as the Audit Budget Committee. Would you please stand. Thank You, Thank You, Thank You! And NOW I would like all of the new position holders (even if you have served in the same capacity). Would you please stand. As We can see, we have the links of service supporting us as we move forward as the NEW PANEL 53. And we recognize, from our own experiences, a spiritual pathway already exists.

We will be learning more about Knowledge Based Decision Making (KBDM). We will be given insight and new awareness preparing to work together as GRs, DRs, as Coordinators, as Area Officers and in our Action Committees. All of this will assist in in developing stronger Home Groups, Districts, and a stronger Area. This leads me to the introduction of the two Chosen Agenda Items (CAI) that received the most votes and will be discussed at World Service Conference in April 2013.

"First Topic for 60-minute presentation and discussion:

CAI #4:

How can we get districts, without DRs and few GRs, to become re-involved in participating in Assemblies and AWSC? How do we reach out to registered groups who do not attend Area events?

Explain the importance of this CAI and how it could shape AI-Anon as a whole:

From listening to Sharing Area Highlights at Conference and from seeing this issue raised on the AI-Anon Area Chair yahoo-group and DOLs, I believe this is a common problem in many Areas. As Delegate, one of my functions is to be a communications link between the groups (members) and the WSO. If entire portions of Areas are left out of the service structure, then groups cannot participate in, nor hold "Ultimate Responsibility and Authority for AI-Anon..." (Concept One). I believe that it is essential from a spiritual and financial standpoint to have all AI-Anon groups involved in the worldwide fellowship."

"Second Topic for 60-minute presentation and discussion: CAI #2:

Improving the retention of newcomers and experienced AI-Anon members.

Explain the importance of this CAI and how it could shape AI-Anon as a whole:

By far, most newcomers do not "stick" in the program. In addition, there is an attrition of older members. A result of this is that AI-Anon is not growing. It would not take much of an increase in either retention rate for AI-Anon to really grow. So, the suggestion is to study the issue and develop a newcomer meeting package that would help improve retention of newcomers. Also, what (e.g. targeted literature) can we do to help "old timers" see the value of staying in the program to continue promoting their growth."

I am offering a short term challenge to all of you and especially to **Group Services and Membership Outreach Action committees**. I have placed the Chosen Agenda Items on a sheet of paper so you will have something in hand to present to your members. This can also be done in your home groups... talk to your Group Representatives. This conversation can begin now... What will you write on a piece of paper for me to take home with me today??? And please carry this message to the members of your districts and your groups. I would like to have input from you, possibly just from brainstorming, the ideas that our membership can come up with. This could be used as an opening event in your first Action Committee meetings at the March Assembly. Any ideas can then be given to me at the end of the day at the assembly. I will then have the opportunity to have your voices heard when these Action Items are discussed at Conference.

I want to thank all who have responded to my email requesting topics for Sharing Area Highlights. I loved that all talked about the success of their district, AIS, in fund raisers and participation. The one strong suggestion for Area success came in the form of How much our Action Committees have improved and grown stronger. There was applause also for the continually improving voting/election process. My deadline to present is March 4th. I would like to hear from members

who were involved in Action Committees, how you experienced the improvements over the last 3 years. How did the committees begin to stand on their own merit? I would love for us to go forward as our Action Committees form with these positive awareness's.

I already cherish the possibilities and experiences that will come from you as you express your hopes and concerns for Al-Anon, your desires to support and sustain what is good for the Oregon Area and **at** World Service Conference, Al-Anon as a Whole. Just this much awareness changes the "Me" to "We." I believe in inviting, being inclusive, and that the position of Delegate belongs to all of us.

2013 MAILING INFORMATION FOR CARDS AND LOVE GIFTS For Delegate at the World Service Conference

Colleen Gwynn
Wyndham Virginia Beach Ocean Front
5700 Atlantic Ave.
Virginia Beach, Virginia 23451

Note the following important information:

- No mail will be accepted before April 9, 2013
- Mail must be marked: PLEASE HOLD FOR WSC April 14 - 18, 2013
- For the return address, use Colleen's home address, so if mail doesn't reach her at conference it will reach her at home:

Colleen Gwynn
13640 SE Hwy 212
#114
Clackamas, OR 97015

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ACTION COMMITTEES FIRST AWSC PANEL 53 – February 2013, Eugene

Short History. WSO moved in 1996 and they revamped their structure. In 2001 we decided to start action committees in Oregon and established 5 committees for a 3 year trial, we extended it for 3 more years and voted it permanent in 2006.

We have reviewed these guidelines, taken surveys and made updates in 2009. We have discussed changing to 4 committees and discussed changing the purposes of some like combining MS and GS but voted to continue the way we are. Business Services did make a change to their purpose

1. READ: STRUCTURE yellow tab

DUTIES OF AREA COORDINATORS

- The Area Coordinators continue to educate committee members in their specific service area using CAL, guidelines, conference summaries, Service Manual, mini workshops, etc.
- The Area Coordinator will review any information and projects received from the World Service Office with the Committee. They will share any information, report on new materials and make copies for DR's as needed.
- Coordinators are urged to cooperate with other coordinators on their committee in presenting and carrying out projects to the Oregon Area.
- Keep Action Committees focused in cooperation with the AWSC membership.

2. TODAY WE WILL BREAK INTO COMMITTEES and assign officers and coordinators DR's and PAD can choose. (delegate assigns the rest and absent)

ANNOUNCE—WE HAVE DISCUSSED AND ESTABLISHED THE FOLLOWING:

Delegate and Alternate float

We need 90 minutes.

Chair needs to be AWSC member

Chairman keeps a notebook to pass on to new panel

Recorder can be determined at every assembly (sometimes they send an Alternate)

DR's appoint their GR's to committees after the first assembly. Do they want a list of who is on what committee?

3. Choose a chairman, AWSC member. Read chair duties.

4. Time to plan your agenda for March Assembly

Work on your Agenda:

Choose a recorder

THEY WILL MAKE A COPY FOR THE SEC. AND READ THEIR REPORT ON SUNDAY MORNING.

Introductions?

Pass sign in sheet? With emails to keep in touch in between assemblies

Pass out colored dots

Have coordinator pass on info

Come up with a goal, challenge, something to work on.

Roland C distributed the following information as background material for discussion at the February 2013 AWSC. The text is copied from the minutes of the February 2009 AWSC.

Cindy E, District 6 brought forward from the February 2009 AWSC the proposal to change the date of the SSM from the traditional dates of late March or April, as suggested in the Oregon Area Handbook, to the last weekend in May because there are conflicting dates i.e., school breaks, WSC, other fellowship events. It was pointed out that in the handbook the purpose and objectives of the SSM was to enhance, to raise funds for the Area, and to fellowship.

Discussion: When there were 4 Assemblies per year, one was held on the 3rd weekend in May. It could be a permanent date so people could plan ahead to attend. Also with that date in mind, site locations could be verified prior to placing a bid at assembly, and for districts with limited locations (hotels etc) for events, it would help to know the date in advance for long term planning. Having it in May as opposed to a later date in the year would benefit the Area Treasury for budget planning. And, this could be done for a trial period of 3 years beginning in May 2011.

Cindy E presented the following motion: I move Oregon Area; on a trial basis for 2011, 2012, 2013 designate the third weekend in May for our State Speakers meeting time period. Bette R read the voting statement out of the Area Handbook. There was a second to the motion, and the motion passed unanimously.

Duration: Trial Basis for three years to include 2011, 2012 and 2013.

We now need to address this as the trial period is ending. It is on the agenda for this coming AWSC.

Here is what the current Oregon Area Handbook says about this:

Traditionally, the SSM is held in late March or during the month of April. When selecting a date, it is important to consider other fellowship events that may be planned (Round-ups, Assemblies, Speaker Meetings, etc.) Although it may not be possible to avoid all conflicts, it is important to research potential conflicts before scheduling a date. (SEC VI - PG 14)

Our options for this coming AWSC will be:

1. Extend the Trial Period
2. End the Trial Period and adopt the change to make the SSM permanently in May beginning with the 2014 SSM
3. End the Trial Period and keep the SSM as is now designated in the Oregon Area Handbook beginning with the 2014 SSM.

"Purpose of Business Services Committee - To increase knowledge and understanding on financial matters of the business of Al-Anon; to facilitate the Oregon Area in conducting effective business meetings.

members in attendance - Sue B. Treasurer, Dawn K Audit Budget, Kay S Audit Budget, Barb B Audit Budget, Barbara L DR, Judy J Past Delegate, Bill W visitor.

What does the group want to focus on for this panel - some suggestions are:

1-create a bookmark to help explain where suggested donations go; how member's donations help to keep Al-Anon fully self supporting, and how far your donation can and can not go.

2- educate the assembly on Financial Responsibility of the groups and the members.

3-to help facilitate the update of section VI of the Oregon Area Handbook - this section focuses on Oregon Area events, some of the information in this section is not up to date, v

4- Take a close look at the part of OAH Section IV on the State Speakers Meeting (SSM). One subject brought up was whether the Area need examine the whole SSM process, the history behind SSM, is it a fun event or a fundraiser?

We also discussed that AWSC members need to have a printed copy of the Oregon Area Handbook, is this something that the Business Services committee should print and distribute, or is this the responsibility of another area under the budget. It was decided that this committee would print and distribute the handbook to members of this committee to start with and go on from there.

Agenda - introductions, pass out sign up sheet and "dots", review the minutes from the last committee meeting during Nov assembly (is this what we are doing) and minutes of this AWSC committee meeting today."

Kay S will chair the meeting at March Assembly, Barb and Kay will either share or co-chair other meetings.

GROUP SERVICES AGENDA
March 2013

1. Introductions:
We will explain to the new GRs what the Group Records, Archivist, Area Chair and Alateen positions are about.
2. The 5 Action Committees:
We plan to explain what these are - their main purpose, and especially the purpose of our committee: Group Services.
3. Group Record Change Forms & Group History Forms:
Will be made available at the March Assembly as well as on the Al-Anon website.
4. Keeping Group Records current:
Once a year the WSO sends a group update form to each group at their Current Mail Address. If there are changes, GRs should send these to their DR, who will forward them to the Group Records Coordinator (Dawn B.), who will notify WSO. This will insure that the Area's records are kept as up-to-date as WSO records.
5. Alateen:
Group History form needs to be reviewed to make sure they are appropriate for Alateen groups.
6. Reminder to GRs:
GRs represent their districts at these Group Services meetings. They should share what happens in this group at their home group and district meetings.

AWSC

February 2013

Attachment #7

Membership Outreach

Sign in sheet was passed around

Goal to get Communicator via email figured out:

- Possibly have motion created at March Assembly to do trial period to send Communicator via email.
- Communicator: Mary is planning on starting to email out Communicator to those email addresses she currently has. Will offer an "opt out" option for those who do not like the email version.
- Goal for March assembly is make a decision to do some suggestion to take to the July assembly.

Discussed using the minutes from this AWSC meeting to update new GR's to the previous meeting's topics so we don't have to spend too much time describing what happened previously.

Website:

- Rick talked about lack of use of events calendar
- Make sure to let him know if you want to link your district website from the Area's website
- Rick will do a short presentation at the March assembly to show assembly members the website & events calendar

Also discussed Action Committees:

- Discussed idea of getting rid of the action committees and what are possible alternatives to having them. What would we do otherwise?
- Possibly would be a good idea to keep an archived record of what the action committees have accomplished.
- How to improve effectiveness of the action committees?
- Possibly have DRs assign their GRs to an AC before the assemblies
- Also keep current email list for AC to supply updates between AWSC & Assemblies
- Chairperson will take all the emails & compile a quick summary to email out right before the AWSC & Assemblies

Rick will look into adding AC email lists to the expedite the email process (on the website). Might be too much updating.

Agenda for March Assembly:

- Work on motion for distribution of the Communicator
- Talk about using the even calendar on the website (quick demo to the assembly w/presentation)
- Talk about website
- Talk about Communicator
- Mary will have extra copies of Communicator to pass out to Membership Outreach members
- Discuss finding ways to MO bring more members into service & retain them.

Minutes
Fellowship Communication Committee
AWSC Eugene 2-16-13

The members of the Action Committee *Fellowship Communication* met to discuss possible topics for the Committee to work on the next 3 years.

Present were:

Bunny G., Past Delegate

Paula J., *Forum* Coordinator

Dave B., District Representative, District 12 (Chair of Committee)

(to be added to when sign-up sheets are received back from Judy J)

Some of the ideas for possible Committee focus were:

- Having a writing workshop at every Assembly.
- Encouraging *Forum* subscriptions by giving away a *Forum* subscription at every Assembly
- Give away a piece of literature at every Assembly. If we were to do this, we would put
- For those meetings that receive literature from Literature Depots –
 - o In communicating with our groups – How do we want to distribute the literature in our meetings?
 - o Have a literature inventory at every meeting
- CAL Bookworm (Linda S. from District 17 has a CAL Bookworm costume – can we use it for skits?)
- Literature trivia contest
- How do our groups use P-24? (“Al-Anon Alateen Groups at Work” - \$1.00) Can the readings be used by groups during the meetings, instead of reading them from a laminated typed piece of paper? How would we encourage groups to use P-24 instead?
- We could give out P-24 to newcomers at meetings.
- If we were to produce a guide for the group level, what would its focus be?
- How about advocating for a Newcomers Packet with a specific focus for focus groups, i.e. grandparents, parents, spouse of alcoholics?

Submitted by

Paula J., Fellowship Communications