

## Virtual Meeting Participation Guidelines

### Prior to the meeting:

1. Obtain link for meeting and password (if you lost the link or need it again for some reason) from Chairperson (Dawn K. – dawnkdist4@gmail.com).
2. Find a quiet location for your meeting that will have limited distractions and appropriate lighting (If you are sitting in front of a window, you may appear darkened or if a bright overhead light is on, you may not be seen). You can test this out and adjust when you begin logging onto your meeting. Position your camera at eye level to create a more direct sense of engagement.
3. Have your agenda, minutes, and other documents ready to view on another device or printed hard copies. If you are sharing content during the meeting, make sure you send the files to the designated person in charge of uploading files at least 3 days prior to the meeting.
4. Please avoid multi-tasking during the meeting, including eating. Your focused attention on the meeting is greatly appreciated. If there is a need to take brief break, we ask that you disable the video during your absence.
5. The meeting is being recorded strictly for the purposes of accurate recording of the meeting. The only person that will have access to the recording is the Secretary (Deanna).

### Day of the meeting

1. Meeting will open 60 minutes early to allow time for any tech issues and fellowship. Groups are given slots in which they can begin logging into the meeting by position. Specifically, for AWSC meeting, the Officers can begin logging in at 7:30am, Coordinators at 7:45, and District Representatives at 8:00. Please try to log in as close to your time as possible to avoid a rush at the end.
2. To help keep background noise to a minimum, please mute your microphone when you are not speaking. The host has the option to mute participants should you forget. If an individual becomes disruptive, you may be muted or removed from the meeting.
3. **The Chat function will be set up for Host-only messages during the meeting except for discussions. This is in an effort to meet the intentions of the Assembly guidelines in the Oregon Area Handbook. If you want to share on a topic, please use the Chat window to type in "Comment," or if you have a question, please type in "Question" and you will be called on by the Moderator if you have Voice. Any added comments typed into the Chat window will not be read by the Moderator or Chair and will not be part of the recorded minutes for the meeting.**
4. To aide in limiting distractions for yourself and others, please disable your video when eating or when another enters the room.
5. Please turn your phone and other devices off or on silent mode. If you dialed in or your video is off, please introduce yourself when called on and confirm you are the only person who can hear. The meeting host can update your display name.
6. Rename yourself according to your position by right clicking on your own video feed and selecting Rename:
  - a. **Group Representatives:** DISTRICT NUMBER (TWO DIGITS), FIRST NAME, GR, GROUP (Example: 04 Sue GR Set Free)

- b. **District Representatives:** DISTRICT NUMBER (TWO DIGITS), FIRST NAME, DR (Example: 01 Charlie DR)
  - c. **Coordinators, Officers, AIS Liaisons, Past Delegates, Audit/Budget:** FIRST NAME, POSITION (Example: Jill Treasurer)
  - d. **Visitors:** DISTRICT NUMBER (TWO DIGITS), FIRST NAME, VISITOR (Example: 05 Fred Visitor)
7. When finished speaking, please indicate that you are finished by saying “I am done” or “Thank You” so everyone knows you are done.

### Tech Support during a Zoom Call

There are many facets to a successful Zoom call. We have identified specific roles that are needed. This list is evolving, and suggestions are welcome.

**Meeting Chair:** Dawn (Chairperson)  
**Role:** Facilitate the meeting as if we were in person. Coordinate and electronically send out agenda for meeting.

**Secretary:** Deanna (Secretary)  
**Role:** The meeting is scheduled to be recorded for accuracy. Roll call on day of meeting. Capture attendance using Participants list. Coordinate and send electronically reports (Past meeting minutes, reports, etc.) to attendees prior to meeting.

**Thought/Task Force/Coordinators:** Varies  
**Role:** Send presentations to designated person. Send any handouts to attendees prior to the meeting.

**Moderator(s):** Dawn B, Dawn K  
**Role:** Handles questions via Chat and counting voting as needed. These people shall instruct the Meeting Chair that someone has a question or that someone has called point of order. This is indicated through the chat window by typing “Comment.”

**Host/CoHost(s):** Deanna, Bunny  
**Role:** Be available 1 hour before the meeting to greet people when they log into meeting. Start meeting. Use Polling to gather consensus when needed. Upload and screen share documents/presentations as requested by presenters.

**Tech Coordinator:** Deanna  
**Role:** Create meeting and forward link to all participants. Respond to email requests for meeting passwords. Provide log in assistance to participants as they log into the meeting.

		Jan 1 - Feb 7, 21	Budget	\$ Over Budget
1	<b>Income</b>			
2	<b>Revenue</b>			
3	Group Contributions	\$ 1,858.68	\$ 15,000.00	\$ (13,141.32)
4	Assembly Registrations	\$ -	\$ 1,000.00	\$ (1,000.00)
5	Cash Carried Forward	\$ 27,085.15	\$ 24,000.00	\$ 3,085.15
6	<b>Total Revenue</b>	<b>\$ 28,943.83</b>	<b>\$ 40,000.00</b>	<b>\$ (11,056.17)</b>
7	<b>Total Income</b>	<b>\$ 28,943.83</b>	<b>\$ 40,000.00</b>	<b>\$ (11,056.17)</b>
8	<b>Expense</b>			
9	<b>Delegate Fund</b>			
10	WSO ETF	\$ -	\$ 2,382.00	\$ (2,382.00)
11	Extra Day	\$ -	\$ 200.00	\$ (200.00)
12	Delegate Meeting	\$ -	\$ 600.00	\$ (600.00)
13	Delegate Travel	\$ -	\$ 1,000.00	\$ (1,000.00)
14	Delegate Miscellaneous	\$ -	\$ 500.00	\$ (500.00)
15	<b>Total Delegate Fund</b>	<b>\$ -</b>	<b>\$ 4,682.00</b>	<b>\$ (4,682.00)</b>
16	<b>Working Fund Expense</b>			
17	Archive Rent	\$ -	\$ 780.00	\$ (780.00)
18	Area Travel Fund	\$ -	\$ 1,670.00	\$ (1,670.00)
19	Communicator	\$ -	\$ 50.00	\$ (50.00)
20	SSM Advance	\$ -	\$ 1,500.00	\$ (1,500.00)
21	Assembly/AWSC Rent	\$ -	\$ 3,000.00	\$ (3,000.00)
22	Insurance	\$ -	\$ 1,850.00	\$ (1,850.00)
23	<b>Total Working Fund Expense</b>	<b>\$ -</b>	<b>\$ 8,850.00</b>	<b>\$ (8,850.00)</b>
24	<b>Assembly Allowance/Meal/Lodging</b>			
25	Officers	\$ -	\$ 1,750.00	\$ (1,750.00)
26	Audit/Budget	\$ -	\$ 350.00	\$ (350.00)
27	Coordinators	\$ -	\$ 2,600.00	\$ (2,600.00)
28	Past Delegates	\$ -	\$ 700.00	\$ (700.00)
29	<b>Total Assembly Allowance/Meal/Lodging</b>	<b>\$ -</b>	<b>\$ 5,400.00</b>	<b>\$ (5,400.00)</b>
30	<b>Officers Expenses</b>			
31	Alternate Delegate	\$ -	\$ 50.00	\$ (50.00)
32	Chairperson	\$ -	\$ 50.00	\$ (50.00)
33	Secretary	\$ -	\$ 50.00	\$ (50.00)
34	Treasurer	\$ -	\$ 75.00	\$ (75.00)
35	AAPP Expenses	\$ -	\$ 150.00	\$ (150.00)
36	<b>Total Officers Expenses</b>	<b>\$ -</b>	<b>\$ 375.00</b>	<b>\$ (375.00)</b>

37	<b>Assembly Expenses</b>			
38	Assembly Workshops	\$ -	\$ 500.00	\$ (500.00)
39	Alateen Projects	\$ -	\$ 150.00	\$ (150.00)
40	CPC Projects	\$ -	\$ 600.00	\$ (600.00)
41	Forum Projects	\$ 99.00	\$ 300.00	\$ (201.00)
42	Group Records Projects	\$ -	\$ 25.00	\$ (25.00)
43	Literature Projects	\$ -	\$ 300.00	\$ (300.00)
44	PI Projects	\$ -	\$ 1,000.00	\$ (1,000.00)
45	Technology Projects	\$ -	\$ 900.00	\$ (900.00)
46	<b>Total Assembly Expenses</b>	\$ 99.00	\$ 3,775.00	\$ (3,676.00)
47	<b>Coordinator Expenses</b>			
48	Alateen Coordinator Expenses	\$ -	\$ 500.00	\$ (500.00)
49	Archives	\$ -	\$ 100.00	\$ (100.00)
50	CPC Coordinator	\$ -	\$ 50.00	\$ (50.00)
51	Forum	\$ -	\$ 100.00	\$ (100.00)
52	Group Records	\$ -	\$ 25.00	\$ (25.00)
53	Literature	\$ -	\$ 100.00	\$ (100.00)
54	Public Information	\$ -	\$ 50.00	\$ (50.00)
55	Technology Coordinator	\$ -	\$ 25.00	\$ (25.00)
56	Website Coordinator	\$ -	\$ 350.00	\$ (350.00)
57	<b>Total Coordinator Expenses</b>	\$ -	\$ 1,300.00	\$ (1,300.00)
58	<b>Northwest Regional Delegate Meeting</b>			
59	Past Delegates	\$ -	\$ 1,000.00	\$ (1,000.00)
60	<b>Total Northwest Regional Delegate Meeting</b>	\$ -	\$ 1,000.00	\$ (1,000.00)
61	<b>Other Expenses</b>			
62	Alateen Sponsor Workshop	\$ -	\$ 600.00	\$ (600.00)
63	Audit Budget Extra Day + Exp	\$ 17.10	\$ 50.00	\$ (32.90)
64	Contingency Fund	\$ -	\$ 1,000.00	\$ (1,000.00)
65	Equipment Supplies	\$ -	\$ 50.00	\$ (50.00)
66	Handbook Update	\$ -	\$ 50.00	\$ (50.00)
67	Transition Fund	\$ -	\$ 200.00	\$ (200.00)
68	WSO Donation	\$ -	\$ 400.00	\$ (400.00)
69	<b>Total Other Expenses</b>	\$ 17.10	\$ 2,350.00	\$ (2,332.90)
70	<b>Total Expense</b>	\$ 116.10	\$ 27,732.00	\$ (27,615.90)
71	<b>Cash Balance as of 02/07/2021</b>	\$ 28,827.73	\$ 12,268.00	\$ 16,559.73
72	<b>Ample Reserve</b>	\$ 8,000.00	\$ 8,000.00	\$ -
73	<b>Available Cash</b>	\$ 20,827.73	\$ 4,268.00	\$ 16,559.73

Remember to put all three items on checks:

**Donations Payable to Oregon Area AFG**

District Number

Send to: Barb B

WSO Group Number

Request Mailing address by e-mailing:

Group Name

[treasurer@oregonal-anon.org](mailto:treasurer@oregonal-anon.org)

# Pacific Region AA Service Assembly with Al-Anon Participation



1<sup>st</sup> ever virtual  
PRAASA

March 5<sup>th</sup> – 7<sup>th</sup>

Registration & Information  
**WWW.PRAASA.ORG**

Al-Anon Chair – Frankie Anne  
Al-Anon Co-Chair - Marcia M.

AL-ANON CHAIR CONTACT  
alanon.praasa@gmail.com



**REGIONAL TRUSTEE SELECTION PLANNER FOR 2021–2024**

This template will help set your deadlines for fulfilling your Area’s responsibility to select qualified candidates for Regional Trustee. Terms are for three years. See the letter (sent in January and June) from the Executive Director (ED) to Conference members for details. Refer to your Area’s process and mark your own deadlines below.

AREA NOTES:

**Regions**

- US Northeast (NE) US Southeast (SE)
- US North Central (NC)
- US South Central (SC) US Northwest (NW)
- US Southwest (SW)
- Canada Central (CC) Canada East (CE)
- Canada West (CW)

AREA PREPARATIONS	DEADLINES
Members consider their eligibility	Anytime
Member gets current form from Delegate	Anytime
Member follows Area process for consideration	Your date _____
Area World Service Committee considers application, or	Your date _____
Assembly considers application	Your date _____
Delegate submits résumé to WSO	<b>AUGUST 15</b>

REGIONAL TRUSTEE ROTATION SCHEDULE	RÉSUMÉS DUE	SERVICE BEGINS
NE/NC/SE	<b>Aug. 15 2021</b>	<b>April 2022</b>
SC/NW/SW	<b>Aug. 15 2022</b>	<b>April 2023</b>
CC/CE/CW	<b>Aug. 15 2023</b>	<b>April 2024</b>
Various 1- or 2-year terms could be posted for your Region at any time (see ED letter to Conference Members sent Jan & June each year)	<b>Aug 15 any year</b>	



phone: 757.563.1600  
fax: 757.563.1656

al-anon.org  
wso@al-anon.org

In keeping with the theme, "Moving Forward with Unity, Courage, and Perseverance" I would like your input on Conference Agenda Items or CAI's. I can propose two this year.

*\*The purpose of the CAIs is to give all Conference members an opportunity to select topics and issues of concern that affect Al-Anon groups and members worldwide.*

There will be MUCH discussion this year during Conference that YOU can impact!

At WSC, we will:

1. Discuss one CAI in small group breakout sessions that Delegates voted on during WSC (and these CAIs come from members)
2. Have a "Time to Talk" session where we discuss topics raised on the Delegate's AFG Connects Community – I would love your feedback on any issues you'd like me to raise here. Previous topics include ideas like diversity in Al-Anon, Al-Anon members who are also members of AA, ~~Delegates's~~ not having enough input on the WSC agenda, etc.
3. Consider the pros and cons of holding CAI discussions outside of Conference (30 min. discussion on the Conference floor)
4. Discuss one topic, chosen by the Board of Trustees, during the General Session on the Conference floor (which will be drawn from topics suggested on AFG Connects, CAIs, etc.)
5. ~~Discuss~~ a Board of Trustees three-part Mega Issue in the General Session (which will be drawn from topics suggested on AFG Connects, CAIs, etc.)

I would like to hear from you during my Delegate's Report time. Please bring some topics that I can take to the World Service Conference from Oregon. This is my final year to take your voice to the Conference floor, and I want to do just that. Thank you for your help with this!

11/21/20

## **Oregon Area Election Procedures**

To find good personal leadership, as suggested by Concept Nine, elections must be conducted with Al-Anon spiritual principles in mind, setting aside personalities. The following guidelines have been established to create a structure that will enhance the decision-making process for filling service positions. Providing Group Representatives with timely and appropriate candidate information using the Service Resume, is the cornerstone of our election process. Maintaining a spiritual tone and Higher Power connection during elections is a necessity.

Oregon Area Al-Anon follows the procedure in the Al-Anon/Alateen Service Manual for Area elections. (see Election Assembly Procedures, Service Manual pp. 151-153) It is important that everyone understands the method agreed upon for the election of Area Service Positions.

### **Pre-Election Assembly Preparations**

1. The last year of the current panel is considered the election year for the next panel. Elections will also occur, as needed, to fill vacant positions.
2. Throughout the election year, information and training on elections will be provided. (e.g. Service Resume, skit, procedures, job fair)
3. One Area Officer will be appointed by the Chairperson and designated as the "Election Official".
4. Candidates are highly encouraged to complete and email a Service Resume to the Election Official (electionofficial@oregonal-anon.org) six weeks prior to the election assembly.
5. The Election Official will forward Service Resumes to all District Representatives (DR) or district contacts.
  - a. DR's are encouraged to promptly share with all GR's.

### **Election Assembly Preparations**

1. The Election Official will bring Service Resume copies to the assembly.
  - a. The Election Official is not responsible for providing copies of Service Resumes submitted the day of the assembly.
2. The Election Official will provide copies of the Election Procedures at the election assembly.
3. At the election assembly, the chairperson selects 2 non-voting members to collect ballots and assist secretary with tallying and displaying voting results.
  - a. Tally's will be erased before candidates re-enter the assembly room.



**Balloting Procedures for Delegate, Alt. Delegate, Chairperson, Secretary, Treasurer, Area Alateen Process Person (AAPP)**

1. The Area Chair will ask all who have actively served at the Oregon Area level during the current **or** previous panel **and** have served as a District Representative at any time in the past, to stand. The Chair will ask those willing to stand for [Position] to remain standing.
2. The candidates will read their Service Resumes, as written.
3. The Oregon Area Chairperson invites assembly members to ask a clarifying question.
  - a. The purpose of a clarifying question is to make something more clear or easier to understand.
  - b. Examples: 1). When you said \_\_\_\_\_ what did you mean? 2). I think I heard you say \_\_\_\_\_, is that correct? 3). Could you please clarify \_\_\_\_\_?
4. Candidates leave the room once clarifying questions have been answered.
5. While the votes are cast, the chairperson encourages quiet amongst the members.
6. In the spirit of substantial unanimity, the first candidate to receive a two-thirds vote is elected.
7. If no one received the required two-thirds vote after two ballots, the Chairperson will approach the candidates and share the names of the two candidates who received the most votes and suggest that the others withdraw.
8. Whether or not names are withdrawn, another ballot is taken.
9. If after 3 votes, no election occurs, the names of the 2 candidates with the most votes will be drawn by lot. (See Service Manual, 2018-21, Concept 9, pg. 194)
10. The first one drawn is elected.

**Balloting Procedures for Coordinators, Alateen, Archives, Cooperating with the Professional Community, Forum, Group Records, Literature, Public Information, Technology, Website**

1. The Chair will ask members to stand that are willing to serve as [position].
2. Each position is open to any qualified (see position descriptions in Oregon Area Handbook) AI-Anon member willing to serve.
3. The candidates will read their Service Resumes, as written.
4. The Oregon Area Chairperson invites assembly members to ask a clarifying question.
  - a. The purpose of a clarifying question is to make something more clear or easier to understand.
  - b. Examples: 1). When you said \_\_\_\_\_ what did you mean? 2). I think I heard you say \_\_\_\_\_, is that correct? 3). Could you please clarify \_\_\_\_\_?
5. Candidates leave the room once clarifying questions have been answered.
6. While the votes are cast, the chairperson encourages quiet amongst the members.
7. The candidate with the most votes (simple majority) received will be elected.

**OFFICERS ELECTED:**

Delegate \_\_\_\_\_

Alternate Delegate \_\_\_\_\_

Chairman \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Area Alateen Process Person  
(AAPP) \_\_\_\_\_

**COORDINATORS ELECTED:**

Alateen \_\_\_\_\_

Archives \_\_\_\_\_

Cooperating with the Professional  
Community (CPC) \_\_\_\_\_

Forum \_\_\_\_\_

Group Records \_\_\_\_\_

Literature \_\_\_\_\_

Public Information (PI) \_\_\_\_\_

Technology \_\_\_\_\_

Website \_\_\_\_\_



AL-ANON/ALATEEN SERVICE RESUME

**Why do you want to serve at Oregon Area?** (Please limit response to space provided below.)

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By signing below, I agree that I have read and agree to adhere to the service position description specific to the position(s) for which I am standing.

I understand that should I become unable to fulfill my service responsibilities; I will step aside.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date submitted

To make certain that GR's have an opportunity to review, you are highly encouraged to email your completed Service Resume to [electionofficial@oregonal-anon.org](mailto:electionofficial@oregonal-anon.org) at least 6 weeks prior to the election assembly.



### Thoughts and Recommendations for Change Procedures for Oregon Area Handbook-Sept 25, 2020

This is the charge and data that was given us to come up with a Procedure for working and updating the Handbook.

Procedure for changing the Oregon Area Handbook at present – Mary Lynn, Alt Delegate of Oregon Area is the keeper of the Oregon Area Handbook. This is a living document, but what is lacking is a process for how to maintain the book's changes. There is a format in the beginning of the handbook called Oregon Area Handbook Change Form. We are charged to make recommendations on how and when the Alternate Delegate is to update the handbook.

- We have no process when to make the change when an update is done or how soon to record it on website
- When a change is required, when is it up to the AWSC to vote on the changes?
- When does a change need to go to the Group Representatives to vote to change? ie.: There may be reasons for the Coordinators to change a position description, who approves the change?

The AWSC would like to have a Thought/Task force to be willing to describe what the procedure should look like and how to make material changes to the handbook.

For example: It wasn't clear when the Behavioral Requirements/Alateen Section, Area Alateen Coordinator Position Descriptions and the AAPP Position Description needed to be updated. The Behavioral Requirements were taken to the GR's but the reality is the vote for AI-Anon Business in Oregon regarding the handbook happens with the AWSC unless it has a financial impact.

- The handbook is a guide for AWSC and therefore they control the information in it. In this case all that should be brought to the GR's at Assembly is the fact that the Safety and Behavioral Guidelines have been approved and updated.
- Position Descriptions and changes should be made to the document as soon as possible so that the sections are kept up to date and we don't wait until the end of the panel.

Decision: A thought Force/Task Force was created and members are: Rita S., District 17 DR, Bunny G., Panel 38 Delegate and Sue B., Audit Budget Chair

- Charge: Develop a procedure to come up with a process for changing the Oregon Area Handbook. We are not talking about punctuation, but talking about content. We will report back: October 2020 AWSC

What we know:

Today's procedure for changes to handbook: fill out a change recommendation and give it Alternate Delegate. Recommendations are sometimes taken to AWSC for discussion.

On the following page we are making our recommendations, and have include some questions that may need further discussion.

Please give us your feedback.



**Thoughts and Recommendations for Change Procedures for Oregon Area Handbook-Sept 25, 2020**  
**Our recommended Statement to be included in the Handbook:**

The Oregon Area (OA) handbook is a living document to help volunteers in Oregon (Area) Al-Anon Service work in a more effective way. The OA handbook explains how Oregon Area works together, is organized, and how each member is elected or appointed to best function in the Area.

1. Who has the Authority and Obligation to make changes to the OA Handbook?
  - a. It is the understanding that all AWSC (Officers, Coordinators, District Representatives, Liaisons, Past Delegates, and other appointed positions) are responsible to make recommendations to the handbook while doing their job, as soon as they determine changes are needed in the OA handbook. All other Al-Anon members shall use the links of service if they have a question or concern with the handbook.
  - b. Concept 2 and Concept 3 has given AWSC the right of decision for updating and making changes to the OA handbook.
2. Major or Minor Changes:
  - a. For Major changes: Contact the Alternate Delegate and request a possible change to the OA handbook for discussion at the next AWSC. After discussion, if the AWSC decides clarification is needed, a thought force or task force may be appointed to get more information using Knowledge Based Decision Making (KDBM).
  - b. For Minor changes (grammatical changes, punctuation or spelling), which do not alter the intent of the document in the OA handbook: These changes can be sent directly to the Alternate Delegate for immediate correction to the master copy.
3. Motions and changes that effect the handbook need to be updated 3 weeks after AWSC or Assembly and sent to the Web Coordinator for posting. The intent is to keep the OA Handbook as current as possible.

What we don't know about the handbook or should they be discussed:

- a. Do we need to have an appointed standing committee to help with handbook?
- b. What software needs to be made available to produce handbook?
- c. Is the change recording page being done adequately or do we need to do something different?
- d. What do we record on the Record of Change page? Can it be used to inform AWSC when changes are made? Is it helpful?
- e. Does the AWSC want to have a timeline for a section review in the OA Handbook (ie.: Position descriptions) At least once a year?
- f. Do we need to set a timeline for the Web Coordinator to post changes to OA Handbook?

**Current Statement on Oregon Area Website:**

The Oregon Area Al-Anon Handbook is a tool used by the Oregon AWSC and is provided here for reference only. Changes are the responsibility of the Oregon AWSC. Changes to this section of the web site will be made after the Handbook has gone thru the review process.



## Oregon Area Handbook Change Procedures

The Oregon Area (OA) Handbook is a living document to help volunteers in Oregon (Area) Al-Anon Service work in a more effective way. The OA Handbook explains how Oregon Area works together, is organized, and how each member is elected or appointed to best function in the Area.

1. All AWSC (Officers, Coordinators, District Representatives, Liaisons, Past Delegates, and other appointed positions) have the authority and are responsible to make recommendations to the handbook while doing their job, as soon as they determine changes are needed in the OA Handbook. All other Al-Anon members shall use the links of service if they have a question or concern with the handbook. Concept 2 and Concept 3 has given AWSC the right of decision making for updating and making changes to the OA Handbook.
2. Major or Minor Changes:
  - a. For Major changes: Contact the Alternate Delegate and request a possible change to the OA Handbook for discussion at the next AWSC. After discussion, if the AWSC decides clarification is needed, a thought force or task force may be appointed to get more information using Knowledge Based Decision Making (KDBM).
  - b. For Minor changes (grammatical changes, punctuation or spelling), which do not alter the intent of the document in the OA handbook: These changes can be sent directly to the Alternate Delegate for immediate correction to the master copy.
3. Motions and changes that effect the handbook need to be updated 3 weeks after AWSC or Assembly and sent to the Web Coordinator for posting. The intent is to keep the OA Handbook as current as possible.
4. Chairperson to appoint a standing committee of up to 5 current AWSC members which includes the Alternate Delegate to assist in making changes and updating the OA Handbook.

The Task Force recommends that the Standing Committee review and address the following questions:

- a. What software needs to be made available to produce handbook?
- b. Is the change recording page being done adequately or do we need to do something different?
- c. What do we record on the Record of Change page? Can it be used to inform AWSC when changes are made? Is it helpful?
- d. Does the AWSC want to have a timeline for a section review in the OA Handbook (ie.: Position descriptions) At least once a year? Should the committee make this decision?
- e. Do we need to set a timeline for the Web Coordinator to post changes to OA Handbook?

# Website Coordinator AWSC Report

Website Committee: Julie G., Bunny G., Sue B., Deanna M.

## Email

- Oregonal-anon.org blocklisted by Yahoo.com and Charter.net
- Options - \*\*Just information\*\*we do not need to make any decisions right away

Option	Description	Pros	Cons
Slack <a href="https://slack.com/">https://slack.com/</a>	Online chat platform	<ul style="list-style-type: none"> <li>• *Free version</li> <li>• *Up to 5000 users</li> <li>• Secure</li> <li>• Ability to search through chat history</li> <li>• Voice and video calls</li> <li>• Share files</li> <li>• Set up channels for different purposes (example: alldrs channel)</li> <li>• Fun</li> </ul>	<ul style="list-style-type: none"> <li>• Learning new software</li> <li>• 5 GB file storage on Free version</li> <li>• 10 GB file storage with a Standard Plan</li> </ul>
Stop using our domain for email forwarding	Instead of forwarding email from oregonal-anon.org we use our own emails	<ul style="list-style-type: none"> <li>• Many email services are free</li> <li>• We can import contacts and groups from a file</li> <li>• The AWSC roster could serve as the data for our file</li> <li>• Each AWSC member gets to choose their own level of anonymity by choosing the email address of their choice</li> </ul>	<ul style="list-style-type: none"> <li>• Everyone in AWSC would need to sign up for an email</li> <li>• Everyone would need to import a contacts list file to create groups</li> <li>• Members may need help importing the file as different email programs will do it differently</li> </ul>
Any Others?			



## Website Launched

- Completed after Nov 2020 Assembly
- Analytics:

Traffic

Last Year

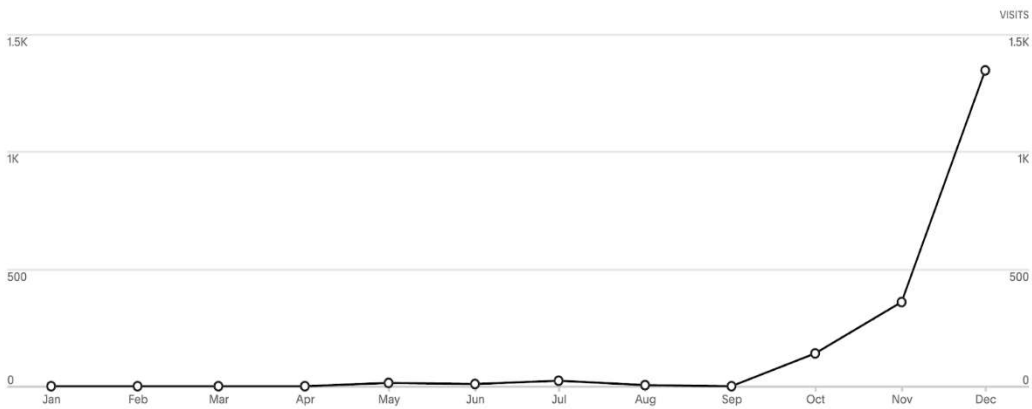
\$ USD



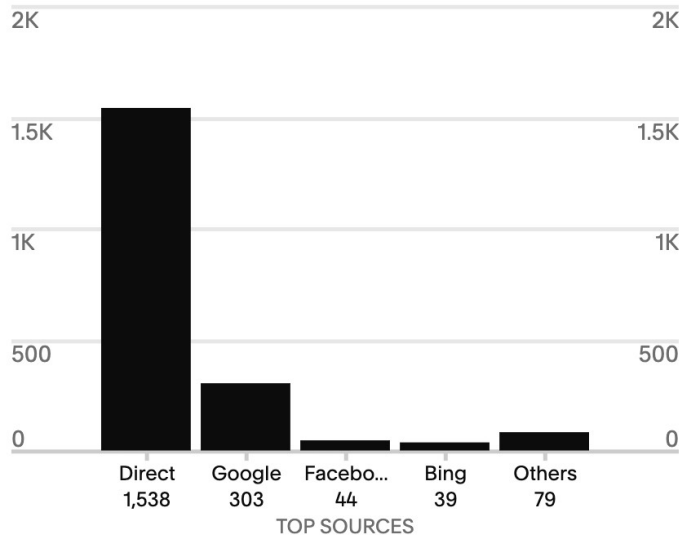
Visits

Jan 1–Dec 31, 2020 • 1,902 Total +100% yr/yr

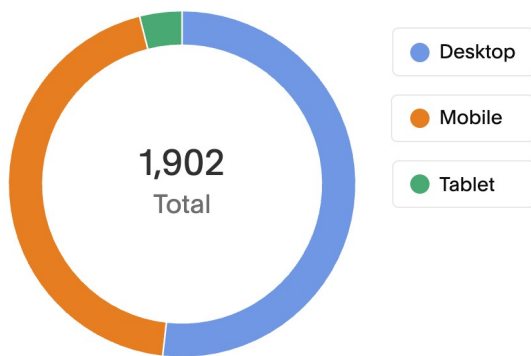
Monthly



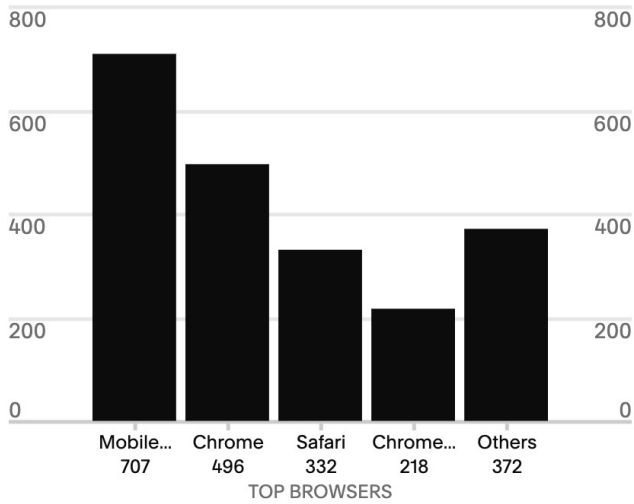
### Top Sources by Visits



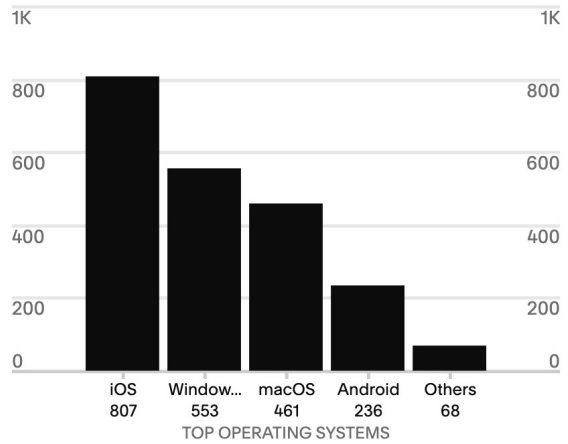
### Top Devices by Visits



### Top Browsers by Visits



### Top Operating Systems by Visits



### Traffic

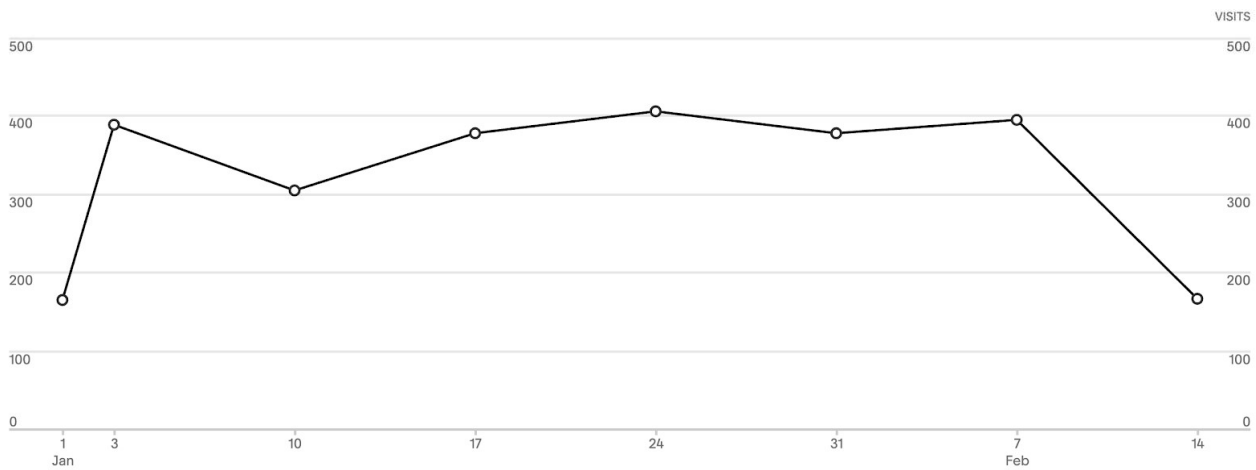
Year To Date \$ USD

<p>VISITS</p> <p><b>2.5K</b></p> <p>+100% yr/yr</p>	<p>UNIQUE VISITORS</p> <p><b>2.4K</b></p> <p>+100% yr/yr</p>	<p>PAGEVIEWS</p> <p><b>7K</b></p> <p>+100% yr/yr</p>
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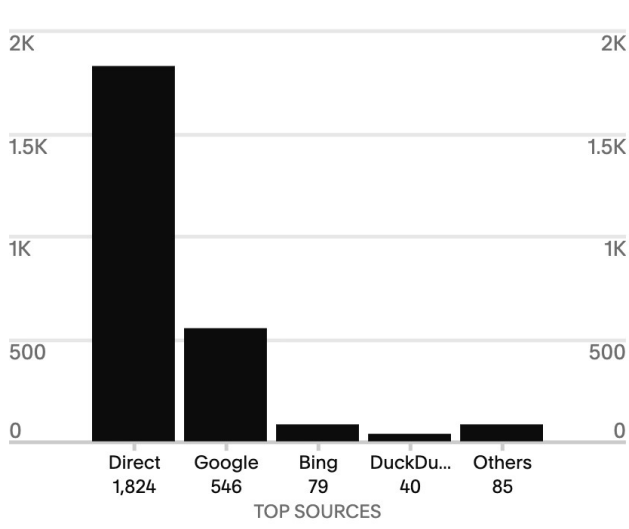
### Visits

Jan 1–Feb 17, 2021 • 2,463 Total +100% yr/yr

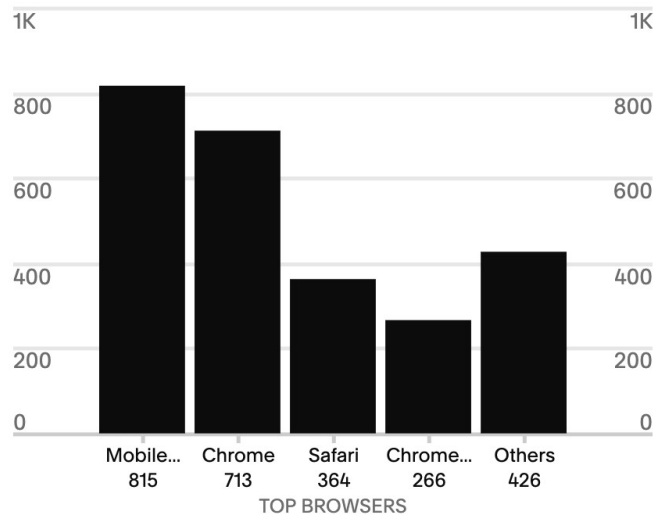
Weekly VISITS



### Top Sources by Visits



### Top Browsers by Visits



- Stats:

<b>Meeting Updates</b>	
Total online meeting links changed/updated	33
D4	6
D9	3
D10	21
D15	3
Total District descriptions corrected	1
D12	1
Meeting page questions received via email	3
D7	1
AIS Links (D9, D10, D11, D12, D17)	1
Alateen	1
Total meetings changed to suspended	7
D10	7
<b>Events</b>	
Total Events added/updated	24
D9	1
D2	2
D11	4
D10	1
AWSC/Assemblies	12
Manual Discussion Groups	4
<b>Informational Questions</b>	
Total informational questions	4
Address to send donations	1
Unable to find Events List	1
Online Alateen meetings	1
Can we take ETF payments	1
<b>Email</b>	
Total Email Forwarding changes/questions	2
Total Email bounce questions	2



## Oregon Area Flyer Eligibility Guidelines

### Criteria for Flyer Approval:

To be eligible for posting on the Area website, printed in the *Communicator*, and/or distributed at Area events or through Area email lists, flyers (events/activities) must meet the following criteria:

- Be program related<sup>1</sup> and put on by or connected to an Oregon Area Registered AIAnon/Alateen Family Group<sup>2</sup>, **or**
- Be program related<sup>1</sup> and put on by or connected to an Oregon Area AI-Anon/Alateen Service Arm<sup>2,3</sup>, **or**
- Be program related<sup>1</sup>, put on by or connected to A.A. in Oregon, following A.A. guidelines, with Oregon AI-Anon/Alateen participation (speakers, workshops, meetings) connected to a Registered AI-Anon/Alateen Group or an AI-Anon Service Arm.<sup>2,4</sup>  
"An A.A. event must have AI-Anon participation in order to have Alateen participation."<sup>5</sup>
- The Flyer Committee will only approve flyers for events and activities that welcome any AI-Anon member (including newcomers).<sup>6</sup>
- "All events that include Alateen participation must be in compliance with the Area Alateen Safety and Behavioral Requirements of the Area in which the event is held." The Area has responsibility for use of the Alateen name in the Area and must be made aware of proposed Alateen events through contact with the Area Alateen Coordinator.<sup>7</sup>
- "The AI-Anon/Alateen name cannot properly be used to identify or publicize retreats, events or activities sponsored by others. This applies when most or even all the participants are members of AI-Anon/Alateen. Otherwise there could be a misunderstanding of AI-Anon's purpose and function."<sup>8</sup>

### Criteria for Event Contact Information

The assurance of anonymity is essential. "On any website accessible to the public, whether an AIAnon site or not, full names, phone numbers, or other identifying information are not posted if they are identified as belonging to an AI-Anon/Alateen member."<sup>9</sup> The WSO recommends only the use of email addresses as a contact on flyers posted on public websites such as our Area website. It is suggested to use an AI-Anon Group, AIS, District, or Area email address. If using a personal email address, use an email address that protects anonymity and does not include a member's last name. Members' business email addresses should not be used, as they could imply affiliation and may not be confidential to the member.

An AIS/Intergroup phone number can be used, but personal phone numbers are not recommended.<sup>10</sup> When a personal phone number is submitted on a flyer as the contact, the Flyer Committee will recommend not including a name, and the Flyer Committee Chairperson, in the interest of assuring anonymity, will call the contact person to confirm the use of their phone number. The Chairperson will seek to ensure that the contact person is aware of the risks to anonymity and that there is no other desired or safer method of contact available.

"Alateen names, email addresses, and phone numbers should never be posted as contacts."<sup>11</sup>

### Determination Process:

The ultimate decision and responsibility for determining which flyers are approved belongs to the Flyer Committee. In order to assure that all criteria are met, the Flyer Committee reserves the right to obtain additional information about an activity or event prior to approving a flyer. The Flyer Committee will be made up of three current Area World Service Committee (AWSC) members to be appointed by the Chairperson. Their determination will be final.



### **Autonomy of Service Arms When Announcing Events:**

“Whether to announce a particular event is a matter of autonomy, keeping in mind groups, the District, AIS, or the Area may have different criteria.”<sup>12</sup>

### **Links to Regional, National and International Events:**

Recognizing the principle of participation and the importance of linking members to AI-Anon events, the Oregon Area Website will post links to regional, national and international events.

### **Flyer Approval Procedure:**

To have a flyer published on the Oregon Area website, put into the *Communicator*, and/or distributed at an Area event:

- Important: Plan for the whole process, from approval (by the Flyer Committee) to posting of your flyer on the website to take up to 2 weeks (assuming you respond in a timely manner to any requested edits or clarifications).
- Please use the Flyer Guidelines checklist (on the following page) when making up your flyer.
- When your flyer is ready, go to the Oregon Area website ([www.oregonal-anon.org](http://www.oregonal-anon.org)) and click the 'Contact' tab, then scroll down to the Flyer Committee email contact and click to send an email to the Flyer Committee ([flyerapprovalcommittee@OregonAI-Anon.org](mailto:flyerapprovalcommittee@OregonAI-Anon.org)). This will send the flyer to all three members of the committee at once.
- Attach and submit the flyer for review in either PDF, Microsoft Word or Google Docs, along with the following information in the text of your email:
  - Submitter name(s)
  - Submitter phone number(s)
  - Submitter e-mail address(es)
- The Chairperson of the Flyer Committee will send a confirmation email within 2 days of receipt of the flyer submission.
- The Flyer Committee Chairperson will send the final approved flyer to the Website Coordinator, The *Communicator* Editor, all AWSC members, and the submitter of the flyer. The Website Coordinator will send a confirmation to the Flyer Committee Chairperson when the flyer is posted.

## **Oregon Area Electronic (Virtual) Flyer Guidelines**

Flyers for electronic (virtual) events must meet all the above criteria. Please include the following specific electronic (virtual) application information:

- Website address and/or link of event or email address to request the event link/web address
- Email address to request password (if password is required). All information necessary to login including link, meeting I.D. number, passcode, and phone callin information

**Footnotes:**

1. "...we keep our events focused on Al-Anon principles and topics." From AlAnon/Alateen Service Manual 2018-2021, pg. 93
2. Referenced in Al-Anon/Alateen Service Manual 2018-2021, pgs. 91-92 and G-40
3. Service Arm is defined as Al-Anon Information Service/Intergroup, District or Area.
4. The Flyer Committee reserves the right to contact the Oregon A.A. Alternate Delegate at [delegate-alt@aa-oregon.org](mailto:delegate-alt@aa-oregon.org) to obtain information about an event and ensure it is considered an A.A. event.
5. AlAnon/Alateen Service Manual 2018-2021, pg. 90
6. In keeping with The Traditions and AlAnon/Alateen Service Manual, pg. 85
7. Referenced in Al-Anon/Alateen Service Manual 2018-2021, pgs. 90, 97; G-16, G-20 and G-7.
8. AlAnon/Alateen Service Manual 2018-2021, pg. 92, and Tradition 6
9. Al-Anon/Alateen Service Manual 2018-2021, pg. 98
10. Referenced in AlAnon/Alateen Service Manual 2018-2021, pgs. 98-101 and input from the WSO Public Outreach Coordinator
11. G-40, pg.2
12. Al-Anon/Alateen Service Manual 2018-2021, pg. 93



## Oregon Area Flyer Guidelines Checklist

### Flyers should include the following information (if applicable):

- **Name or theme:** This is the title of the event, e.g.: "A Day in Al-Anon".
- **What is it?** A brief description of the event, e.g.: "Fun, Fellowship and Education".
- **Host Organization(s):** Identify who is putting on/hosting the event and their location, e.g.: "Your Group, AFG, Your City, OR". Please remember to state that this is an AlAnon, Alateen or Al-Anon and A.A. event as sometimes Al-Anon and A.A. have the same district number and sometimes Al-Anon and A.A. groups have the same name.
- **Speakers:** If this is a speaking event, give information on the speaker(s), e.g.: "Mary D. from South Florida"
- **When (date of the event):** Include the **full date** (month, day, year).
- **Time of the event:** List the starting and ending time of the event including AM or PM. If there are various events with different start times, list the start time for each event or give a website where the schedule can be found.
- **Where:** List the **full address** including City, State and Zip Code.
- **Instructions:** In cities where there may be multiple streets with the same name, include a simple but clear map and, if possible, include driving instructions for out of town guests.
- **Who's invited:** Identify who is invited, e.g.: Al-Anon, Alateen, or Al-Anon and A.A. members, etc. If members of the public (observers) are welcome to attend, please identify this on the flyer.
- **Additional information about the event:** List what will be taking place, e.g.: 50/50 drawing, auction, spaghetti feed, or any other activities taking place.
- **Proceeds for:** Include the name of the entity or group receiving the proceeds from this event.
- **Contact Information:**  
Include the appropriate event contact information on the flyer as recommended in the section 'Criteria for Event Contact Information' on pg.1 of the "Oregon Area Flyer Eligibility Guidelines".
- **Registration Form:** If your flyer has a registration form, these are things to remember:
  - Include the amount of the registration fee and to whom it applies. Specify if it is a voluntary contribution or not;
  - Include the full address where to send the registration;
  - Specify to whom to write the checks;
  - Registration deadline date; and
  - Specify if pre-registration is required, and/or if you will accept registrations at the door.
- **Submit Flyer to the Flyer Committee Email Address:**

## Oregon Area Flyer Guidelines Checklist

### Flyers should include the following information (if applicable):

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- **What is it?** A brief description of the event, e.g.: “Fun, Fellowship and Education”.
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- **When (date of the event):** Include the **full date** (month, day, year).
- **Time of the event:** List the starting and ending time of the event including AM or PM. If there are various events with different start times, list the start time for each event or give a website where the schedule can be found.
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- **Instructions:** In cities where there may be multiple streets with the same name, include a simple but clear map and, if possible, include driving instructions for out of town guests.
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  - Specify to whom to write the checks;
  - Registration deadline date; and
  - Specify if pre-registration is required, and/or if you will accept registrations at the door.
- **Submit Flyer to the Flyer Committee Email Address:**  
[flyerapprovalcommittee@oregonal-anon.org](mailto:flyerapprovalcommittee@oregonal-anon.org)



## Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

Beginning with the Courage to Change Group (AFG) in the Oregon Area, this document informs, educates, and helps the membership throughout the Fellowship comprehend the subject issue at a “grass-roots level”

The Al-Anon policy at issue: “Because of the unique nature of both programs, Al-Anon members who are also AA members do not hold office beyond the group level, as these positions could lead to membership in the World Service Conference (WSC). The need to focus on the Al-Anon program, and the possibility of a conflict of interest at assembly and world service levels, led the WSC to its decision not to seat Al-Anon/Alateen members who are also members of AA.” (Policy Committee Minutes 1/21/80; approved by 1980 WSC)

This document moves the process forward to rescind that policy. We believe this policy is discriminatory and antithetical to the Al-Anon purpose of helping families of alcoholics.

The intent is to build an airtight case to achieve substantial unanimity in the membership in order to alter the Corporate charter of Al-Anon, a legal corporation.

We propose that the delegates to the WSC issue a policy statement to the membership (to be publicized in all relevant CAL literature at the earliest opportunities) that this policy will no longer be in effect. This statement should be easily available for public purview, not only documents such as the service manual, conference reports, and handbook, because they are obscure to most members of Al-Anon. The vast majority of Al-Anon members are not immersed in Al-Anon service at or above the group level and therefore not familiar with the named documents.

In this paper we are using an Al-Anon tool called Knowledge Based Decision Making or KBDM. We will ask and answer KBDM questions to inform, educate, and help members at the grass-roots level comprehend the need to rescind the subject policy. What are these questions?

1. **What do we know?**
2. **What do we think we know?**
3. **What we would like to know?**

### **What do we know?**

ARTICLE V ~ POWERS AND DUTIES OF THE TRUSTEE -- The Board of Trustees shall control and manage the affairs of the Corporation.

Without limiting the generality of the foregoing, the Board of Trustees shall have the following powers:

- a) **To establish and maintain the policies of the World Service Office;**
- b) To control the property and finances of the World Service Office;

Here are the minimum requirements to be a Trustee: 1) Be an active member of Al-Anon Family groups, with at least ten (10) year of continuous membership 2) Be eligible to become an Al-Anon Member Involved in Alateen Service (AMIAS) & pass a national background check. 3) Have service experience beyond the group level. **4) Not be a present or past member of Alcoholics Anonymous (AA)**

- 5) Be able to speak and write proficiently in the English language.



### Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

The policy is antithetical to the Al-Anon Legacies of Recovery, Unity, Service, and our Steps, Traditions and Concepts. Al-Anon Tradition 11 in part states: “Our public relations policy…… We need guard with special care the anonymity of all AA members”.

The policy appears to be based on the book “Lois Remembers”, about the early days of her co-founding of the Al-Anon Fellowship. Lois claimed that her husband, Bill W, felt that, “AA’s should hold no office in our structure”, and that he often said, “Keep us drunks out of it.” (p. 176 of Lois Remembers). Evidence is not provided to support Bill W’s position as to the harm to Al-Anon.

Many AA’s meet the requirement to belong to Al-Anon because of family problems. “The only requirement for membership is that there be a problem of alcoholism in a relative or friend”. An Al-Anon member is someone who decides they belong in Al-Anon. Anyone affected by someone’s drinking is welcome and encouraged to take advantage of all aspects of the Al-Anon recovery program. The policy at issue deprives certain members the full benefit of recovery from the effects of problem drinking by a family member because it denies them the opportunity to serve the organization at all levels above the local group.

This policy discriminates against only one-member type. The policy singles out no other group using the Twelve Steps. There are between 30 and 35 named Twelve-Step programs, like Al-Anon, Narcotics Anonymous and Gamblers Anonymous.

**There is only one requirement for Al-Anon membership.** No one in Al-Anon should ever be asked, or should ever need to declare anything regarding any characteristic or membership in any organization. An ex-problem drinker, a member of Al-Anon, but not a member of AA may serve in positions which could lead to membership in the World Service Conference (WSC).

Concept Four: Participation is the key to harmony. From Hope for Today, Conference Approved Literature (CAL- B-28) page 271 “participation is not only the key to harmony; it is the key to growth and recovery. Today I will consider enriching my recovery by participating in Al-Anon service” and the additional quote: “But the Right of Participation in our service structure is of such high importance to our future that we are urged to preserve this traditional right in the face of every attempt to whittle it down. [Source: Al-Anon/Alateen Service Manual, page 159]

### **What do we think we know?**

- A key finding from the study is the conflict that exists between the Al-Anon legal corporate policy (see the Trustee Application form in Appendix I) versus the “spiritual-based” Al-Anon Fellowship; two distinct entities.
- Fear appears to be the basis for the policy. As stated earlier, Bill W. said, “Keep us drunks out of it.”
  - What were Lois and Bill afraid of? They provide no evidence.
- “For our group purpose there is but one authority—a loving God as He may express Himself in our group conscience”.
  - If we members of Al-Anon truly believe in “a loving God”, we probably do not have to be afraid of great harm to the Fellowship inflicted by anonymous AA members.
- Quoting from the 1976 policy shown in appendix I: “The need to focus at all times on the Al-Anon interpretation of the program could produce a conflict of interest, or erode the separate singleness of purpose of each of the fellowships at Assembly and world service levels.”



#### Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

- “From members in various groups, there is no evidence to support these contentions.”
- The insight of AA members that belong in Al-Anon could benefit non-AA members of Al-Anon without compromising Al-Anon principles, the main one being “Help friends and families affected by problem drinkers”.
- KBDM suggests we exist in a culture of trust (Understanding and Trust) “We start by trusting a Higher Power, and continue by learning to trust each other.” (Paths to Recovery, p. 145).
  - This doesn’t seem to be the case regarding members of Al-Anon who may also be members of Alcoholics Anonymous.
  - The policy says, “we cannot trust these members to look out for the best interests of Al-Anon”.

#### **What would we like to know?**

- Examples the Trustees believe would cause harm if this policy was rescinded.
- Evidence showing why this policy is not antithetical to the basic tenets of Al-Anon.
- How to achieve substantial unanimity for this policy change position?
- How to achieve harmony put this policy disagreement away.
- The basis of Bill W’s statement to Lois: “Keep us drunks out of it?”
  - Is it a relevant policy in today’s world, and at this stage of development of the Fellowship?
- “What the policymakers are afraid of?”
  - One writer said, “I think ‘they’re’ genuinely afraid that alcoholics (even those in recovery) have the manipulative power to take over the organization. To once again take something from them”.
- What does “interpretation of the program” mean?
  - Other than to “Help Families of Alcoholics”?
- What exactly is “erosion of the separate singleness of purpose”?
  - How is that likely to happen?
- Where is the Conflict of Interest of a sober person versus a problem drinker with regarding the health of Al-Anon? (1976, ‘78, ‘80, policy discussion in Appendix)
- 1980 Appendix Note: Because of the unique nature of the Al-Anon/Alateen and AA programs our group experience has shown that on the world service level it is not wise for Al-Anon/Alateen members, who are also AA members, to serve in the following categories: Al-Anon/Alateen group representatives (GR), district representatives (DR), delegates, alternate delegates and WSO in-town committee members.
  - **What is the “group experience” evidence for this statement?**
- 1984 Appendix note regarding revisions to the “Handbook” another obscure document.
  - Who has these handbooks?
  - Are they readily available to the grass-roots membership?
- 1985 Questionnaire on Dual Membership and Service at the area level sent to 71 past conference members.
  - Have the grass-roots membership been offered a similar questionnaire? If not, why not?

Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

## **APPENDIX I**

### **Board of Trustee Application**

Al-Anon Family Group Headquarters, Inc.

#### **Core Purpose:**

Helping families and friends of alcoholics find hope and encouragement to live joyful, serene lives.

#### **Mission Statement:**

Al-Anon Family Group Headquarters, Inc. is a Spiritually based organization that helps the families and friends of alcoholics connect and support each other through meetings, information, and shared experiences.

#### **Core Values:**

Spiritually based: adhering to our Legacies

Honest: treating all equally, with integrity and respect

Transparent: sharing process, content, and information

Self-supporting: refusing outside funding

#### **Minimum requirements (to become a Trustee):**

Be an active member of Al-Anon Family groups, with at least ten (10) year of continuous membership

Be eligible to become an Al-Anon Member Involved in Alateen Service (AMIAS) & pass a national background check

Have service experience beyond the group level

#### **Not be a present or past member of Alcoholics Anonymous (A.A.)**

Be able to speak and write proficiently in the English language

(PLUS MORE NOT RELEVANT TO THIS PAPER)

Source: <https://al-anon.org/for-members/board-of-trustees/wso-volunteers/board-of-trustees/board-of-trustee-application/>



Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

## **APPENDIX II**

### **Knowledge Based Decision Making (KBDM).**

Knowledge-Based Decision-Making for an Informed Group Conscience (KBDM) is not really a new idea, but it is a different method of conducting the business of Al-Anon which has been introduced and put into practice at the World Service Conference over the past several years. It has provided the means for our spiritual principles to guide our decisions rather than a set of rules to which we must adhere.

In a KBDM culture, a full discussion of an idea takes place (with background information introduced to frame the topic) before a motion is presented. Sometimes these discussions go on over long periods of time (several meetings) before any decision for a motion or action is made.

KBDM requires a lot of research and information gathering before and possibly even during the discussion.

At the end of a discussion, further information and knowledge may be necessary to come to an informed group conscience. A motion need not be made after every discussion. Premature action (e.g., making or amending motions early in the discussion or hastily calling the question) can divert attention from the subject at hand, thus confusing and/or delaying Conference business.

With KBDM, the decision reached is usually one that most Conference members can support. (From the 2015 Conference Procedures Booklet) “Just as many of us find a Power greater than ourselves in the collective wisdom of our Al-Anon group, we seek spiritual guidance for our groups in the same collective wisdom. We call this a ‘group conscience,’ the voice of the majority of members. We believe it represents the greatest good for the greatest number.” (How Al-Anon Works, p. 110)

There are five key elements to the Knowledge-Based Decision-Making process to reach an informed group conscience:

- Open communication between leadership and membership (Equality) “We need only contribute our personal experience, strength, and hope honestly; listen to each other respectfully; refer to the Traditions; and trust a Higher Power with our groups as we have learned to trust a Higher Power in our personal lives.” (Paths to Recovery, p. 133)
- All decision-makers have common access to full information (Honesty and Generosity) “In order to make an informed group conscience decision, members need access to all the information about the issue they are being asked to discuss, they need clarity on what their discussions hope to accomplish, and they are asked to trust each other’s motives and capabilities. By sharing information as equals, taking time for discussion, and maintaining principles above personalities during the discussions, groups are often able to reach unanimity in their decisions.” (Al-Anon/Alateen Service Manual 2018-2021, p. 51)
- Dialogue before deliberation (Patience) “I must consider all of the facts and examine the possible consequences. I have to learn to take time and think things through.” (Paths to Recovery, p. 151)
- We exist in a culture of trust (Understanding and Trust) “We start by trusting a Higher Power



Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

and continue by learning to trust each other.” (Paths to Recovery, p. 145)

- Confidence in the competency of our partners (Acceptance and Trust) “We share as equals and presume goodwill. Everyone involved has Al-Anon’s best interests in mind, even though their opinions may differ.” (Talk to Each Other: Resolving Conflicts within Al-Anon)
  - “Concept Five contains the spiritual principle that all opinions must be heard in order to have an informed group conscience.
  - It tells us that even though we might not have unanimity at all times, we agree to listen to everyone’s opinion respectfully—especially when there is a minority of only one, or a few. It assures us that we have a right to voice our opinions, even if it’s the minority opinion.
  - In return, members with a minority viewpoint agree that, having been heard respectfully, they agree to respectfully accept the decision of the group conscience and let go.” (Reaching for Personal Freedom (P-92), p. 139)

Numerous presentations have been made at various Southern California World Service Area meetings and workshops to introduce and demonstrate how to use KBDM. The referenced website lists several links to other KBDM.

Source

<https://www.scws-al-anon.org/knowledge-based-decision-making/>

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### **APPENDIX III**

#### **BACKGROUND AND HISTORY**

WSC – World Service Conference – Meeting of Area Delegates and others.

1967 “...those registered at the Al-Anon World Service Office must be considered Al-Anon Family Groups and only non-alcoholics should aspire to hold office in them...” (Report of meeting between Al-Anon and AA re: Al-Anon’s “Guidelines for Separation of AA and Al-Anon”)

1970 Policy rewording “AA’s who are Al-Anon members can hold office, with the exception of the office of GR” revised to read: ‘It is preferable that AA members not hold office in an Al-Anon group and definitely not the office of GR.’” (1970 WSC Summary, pg. 7)

1976 Policy rewording “Al-Anon/Alateen members who are also members of AA are eligible to hold office within the Al-Anon/Alateen groups. Because of the unique nature of the Al-Anon/Alateen and AA programs, AA members may not serve as Al-Anon/Alateen group representatives (GR), district representatives (DR) or delegates. The need to focus at all times on the Al-Anon/Alateen interpretation of the program would of necessity bring about a conflict of interest at assembly and world service levels.” (Policy Committee minutes 3/26/76)

1977 Policy Committee asks the Conference Admissions Committee whether it would seat an AFG/AA member as delegate if elected by an area structure. The Conference Admissions Committee unanimously voted no. (1977 WSC Summary, pp.)



### Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

1978 Policy rewording “Because of the unique nature of the Al-Anon/Alateen and AA programs our group experience has shown that on the service level it is wise for Al-Anon/Alateen members who are not also AA, to serve in the following categories: Al-Anon/Alateen group representatives Representatives (DR), Delegates, Alternate Delegates and WSO in-Town committee members. The need to focus at all times and retain emphasis on the Al-Anon/Alateen interpretation of the program would of necessity bring about a conflict of interest at Assembly and World Service levels.” (Policy Committee Minutes 10/23/78)

1979 Lois Remembers published. “We sent a memorandum to AA asking permission to use its Twelve Steps in our fellowship. AA agreed unofficially, but its members felt strongly that we should be a separate society and not a subsidiary of Alcoholics Anonymous and not include ‘AA’ in our name. In addition, Bill felt AA’s should hold no office in our structure. He often said “Keep us drunks out of it.” (p. 176)

1980 Policy rewording The Policy Committee voted unanimously to amend the policy: “MEMBERSHIP, item c., as follows: “Dual Membership in Al-Anon and AA Al-Anon/Alateen members who are also members of AA are eligible to hold office within the Al-Anon/Alateen groups. AA’s who also sponsor of Alateen groups by virtue of their Al-Anon membership, instead of being limited to co-sponsorship. All these are vital services at the group level. Emphasis should be placed on the Al-Anon/Alateen interpretation of the program at all times. Because of the unique nature of the Al-Anon/Alateen and AA programs our group experience has shown that on the world service level it is not wise for Al-Anon/Alateen members, who are also AA members to serve in the following categories: Al-Anon/Alateen group representatives (GR), district representatives (DR), delegates, alternate delegates and WSO in-town committee members. The need to focus at all times and retain emphasis on the Al-Anon/Alateen interpretation of the program would of necessity bring about a conflict of interest at assembly and world service levels.” (Policy Committee Minutes 1/21/80; approved by 1980 WSC)

1981 WSC approves Policy Committee question-and-answer sheet on “Cooperation Between Al-Anon and AA.” These were published later in the guideline “Cooperation Between Al-Anon and AA” (G-3) to which the question and answer to “What offices can Al-Anon/AA members hold” was added. (1981 WSC Summary, pp. 26-27, 48)

1983 WSC approves Policy Committee revision that the WSO cannot register any group that is solely for dual AFG/AA members because they do not qualify to have a group representative. (1983 WSC Summary, p. 48)

1984 Handbook revised as follows: “The election of the DR and alternate DR, from among the new and reelected GRs, neither of whom are members of AA...” and “The Committee asks the GRs who have the right to vote to elect a delegate, who is not also a member of AA...” (1984 WSC Summary, p. 47)

1985 Long Range Study Panel reviews the results of the Questionnaire on Dual Membership and Service at the area level sent to 71 past Conference members; 43 responded. 35 believe the policy on dual membership should remain as it is; 6 believe the time has come to change the policy; 2 believe the policy should be changed in the future. (LRSP Minutes 11/18/85)

1987 Handbook revision under Area World Service Committee: “An Al-Anon/Alateen member, who is not a member of AA, is eligible to serve as area coordinator...” (1987 WSC Summary, pp. 34, 53)

Al-Anon Policy That Needs to Change Regarding Al-Anon Members Who are Also AA Members

1991 WSC denies “request that the Policy Committee reconsider interpretation of the policy.” (21 yes; 76 no) (1991 WSC Summary, pp. 19, 23, 47)

1994 WSC denies a motion to eliminate restrictions to service. (21 yes; 77 no) (1994 WSC Summary, pp. 17-18, 47)

1996 WSC denies motions “to declare a three-year moratorium on any Conference action/discussion regarding dual membership:” (52 yes; 42 no); and to request “the Policy Committee and fellowship reflect and consider what is best for Al-Anon in accordance with our Traditions:” (56 yes; 38 no) (1996 WSC Summary, pp.)

The History (There is more. We need an Archivist to provide the entire picture).

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Errata: [Following publication after C2C group conscience publication – 12/26/2020

1. “What do we think we know; fourth bullet point **first five words deleted** “Now example we like and ... ” error in cut and paste during edit”]
2. **Last seven history segments deleted;** repeated by mistake in the cut and paste during edit.