

Oregon Area Al-Anon Family Groups  
 Expense Income vs Annual Budget

		January 1 through June 11, 2021		
		Jan 1 - Jun 11, 21	Budget	\$ Over Budget
1	<b>Income</b>			<i>parenthesis = under budget</i>
2	<b>Revenue</b>			
3	Group Contributions	\$ 6,812.85	\$ 15,000.00	\$ (8,187.15)
4	Assembly Registrations	\$ -	\$ 1,000.00	\$ (1,000.00)
5	Cash Carried Forward	\$ 27,085.15	\$ 24,000.00	\$ 3,085.15
6	<b>Total Revenue</b>	\$ 33,898.00	\$ 40,000.00	\$ (6,102.00)
7	<b>Total Income</b>	\$ 33,898.00	\$ 40,000.00	\$ (6,102.00)
8	<b>Expense</b>			
9	<b>Delegate Fund</b>			
10	WSO ETF	\$ -	\$ 2,382.00	\$ (2,382.00)
11	Extra Day	\$ 200.00	\$ 200.00	\$ -
12	Delegate Meeting	\$ -	\$ 600.00	\$ (600.00)
13	Delegate Travel	\$ 51.58	\$ 1,000.00	\$ (948.42)
14	Delegate Miscellaneous	\$ 11.77	\$ 500.00	\$ (488.23)
15	<b>Total Delegate Fund</b>	\$ 263.35	\$ 4,682.00	\$ (4,418.65)
16	<b>Working Fund Expense</b>			
17	Archive Rent	\$ 800.00	\$ 800.00	\$ -
18	Area Travel Fund	\$ -	\$ 1,670.00	\$ (1,670.00)
19	Communicator	\$ -	\$ 50.00	\$ (50.00)
20	SSM Advance	\$ -	\$ 1,500.00	\$ (1,500.00)
21	Assembly/AWSC Rent	\$ 296.00	\$ 3,000.00	\$ (2,704.00)
22	Insurance	\$ -	\$ 1,850.00	\$ (1,850.00)
23	<b>Total Working Fund Expense</b>	\$ 1,096.00	\$ 8,870.00	\$ (7,774.00)
24	<b>Assembly Allowance/Meal/Lodging</b>			
25	Officers	\$ 9.95	\$ 1,750.00	\$ (1,740.05)
26	Audit/Budget	\$ -	\$ 350.00	\$ (350.00)
27	Coordinators	\$ -	\$ 2,600.00	\$ (2,600.00)
28	Past Delegates	\$ -	\$ 700.00	\$ (700.00)
29	<b>Total Assembly Allowance/Meal/Lodging</b>	\$ 9.95	\$ 5,400.00	\$ (5,390.05)
30	<b>Officers Expenses</b>			
31	Alternate Delegate	\$ -	\$ 50.00	\$ (50.00)
32	Chairperson	\$ -	\$ 50.00	\$ (50.00)
33	Secretary	\$ -	\$ 50.00	\$ (50.00)
34	Treasurer	\$ -	\$ 75.00	\$ (75.00)
35	AAPP Expenses	\$ -	\$ 150.00	\$ (150.00)
36	<b>Total Officers Expenses</b>	\$ -	\$ 375.00	\$ (375.00)
37	<b>Assembly Expenses</b>			
38	Assembly Workshops	\$ -	\$ 500.00	\$ (500.00)
39	Alateen Projects	\$ -	\$ 150.00	\$ (150.00)
40	CPC Projects	\$ -	\$ 600.00	\$ (600.00)

Oregon Area Al-Anon Family Groups  
 Expense Income vs Annual Budget

January 1 through June 11, 2021

		Jan 1 - Jun 11, 21	Budget	\$ Over Budget
41	Forum Projects	\$ 99.00	\$ 300.00	\$ (201.00)
42	Group Records Projects	\$ -	\$ 25.00	\$ (25.00)
43	Literature Projects	\$ -	\$ 300.00	\$ (300.00)
44	PI Projects	\$ -	\$ 1,000.00	\$ (1,000.00)
45	Technology Projects	\$ -	\$ 900.00	\$ (900.00)
46	<b>Total Assembly Expenses</b>	<b>\$ 99.00</b>	<b>\$ 3,775.00</b>	<b>\$ (3,676.00)</b>
47	<b>Coordinator Expenses</b>			
48	Alateen Coordinator Expenses	\$ -	\$ 500.00	\$ (500.00)
49	Archives	\$ -	\$ 100.00	\$ (100.00)
50	CPC Coordinator	\$ -	\$ 50.00	\$ (50.00)
51	Forum	\$ -	\$ 100.00	\$ (100.00)
52	Group Records	\$ -	\$ 25.00	\$ (25.00)
53	Literature	\$ -	\$ 100.00	\$ (100.00)
54	Public Information	\$ -	\$ 50.00	\$ (50.00)
55	Technology Coordinator	\$ -	\$ 25.00	\$ (25.00)
56	Website Coordinator	\$ -	\$ 350.00	\$ (350.00)
57	<b>Total Coordinator Expenses</b>	<b>\$ -</b>	<b>\$ 1,300.00</b>	<b>\$ (1,300.00)</b>
58	<b>Northwest Regional Delegate Meeting</b>			
59	Past Delegates	\$ -	\$ 1,000.00	\$ (1,000.00)
60	<b>Total Northwest Regional Delegate Meeting</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ (1,000.00)</b>
61	<b>Other Expenses</b>			
62	Alateen Sponsor Workshop	\$ 104.93	\$ 600.00	\$ (495.07)
63	Audit Budget Extra Day + Exp	\$ 17.10	\$ 50.00	\$ (32.90)
64	Contingency Fund	\$ -	\$ 980.00	\$ (980.00)
65	Equipment Supplies	\$ -	\$ 50.00	\$ (50.00)
66	Handbook Update	\$ -	\$ 50.00	\$ (50.00)
67	Transition Fund	\$ -	\$ 200.00	\$ (200.00)
68	WSO Donation	\$ -	\$ 400.00	\$ (400.00)
69	AMIAS Background check fee expenses	\$ 40.75	\$ -	\$ 40.75
70	AMIAS Expense Reimbursement	\$ (40.75)	\$ -	\$ (40.75)
71	<b>Total Other Expenses</b>	<b>\$ 122.03</b>	<b>\$ 2,330.00</b>	<b>\$ (2,207.97)</b>
72	<b>Total Expense</b>	<b>\$ 1,590.33</b>	<b>\$ 27,732.00</b>	<b>\$ (26,141.67)</b>
73	Cash Balance as of 06/11/2021	\$ 32,197.67	\$ 12,268.00	\$ 19,929.67
74	Ample Reserve	\$ 8,000.00	\$ 8,000.00	\$ -
75	<b>Available Cash</b>	<b>\$ 24,197.67</b>	<b>\$ 4,268.00</b>	<b>\$ 19,929.67</b>

Oregon Area Assembly

July 17, 2021

Delegate's Report

### Announcements

Let's look at the next 3 years in Al-Anon worldwide...

We just had:

1. Al-Anon's 70<sup>th</sup> Anniversary celebration online! Were you there? I was! My favorite part was listening to Claire R's story. What was yours?

Happening now:

2. Membership Survey open until July 27 (see attachment) I took the survey. How many of you have? (raise hands)

Later this year:

3. Road Trip is coming on October 23 in Cleveland, Ohio (no flyer yet).

Next year:

4. 2022 WSC – We'll have a new Delegate. Is it you? Think about it... (see attachment)

The year after that:

5. 2023 International Convention! (see attachment) I will definitely be there. Will you? (raise hands)
-

Remember that rotation of leadership discussion we had at the March Assembly? Today we're going to continue that discussion and bring it to a conclusion. Cue the PowerPoint please techy Trish...

---

At the AWSC last month I shared about some of the decisions we made at the 2021 World Service Conference. Please check out the minutes for a recap of those.

Today I want to share a few emotional impressions from the 2021 World Service Conference. These are special moments that I have not yet shared with Oregon. I saved them for today. 😊

- 1) Diversity at the 2021 WSC – I compiled some stats for you based on our known demographic average of white females around the age of 60 who speak English
  - a. Panel 59 (9 out of 22)
  - b. Panel 60 (8 out of 22)
  - c. Panel 61 (12 out of 23)
  - d. Board of Trustees (6 out of 16)
  - e. Executive Committee (6 out of 9)
  - f. Voting members of the WSO staff (6 out of 7)
  - g. 12 international guests from around the world (Argentina, Australia, Ecuador, France, Germany, Italy, Paraguay, Peru, Portugal, South Africa, Spain, UK and Eire)
  - h. We had French interpretation (all Spanish speakers also spoke English)
- 2) The Australian connection (Helen was up until 4 in the morning every day so she could attend the 2021 WSC. Once it was over, she prepared for the Australian WSC the next week!)
- 3) I went to the mic 5 times at my first WSC. At the second WSC there were roughly 30 minutes set aside for comments total, so only about 10 people were able to speak. I was not one of them. I spoke 9 times at the 2021 WSC. Not too shabby!
- 4) I seconded a motion (only 3 Delegates were able to do this during Conference)! It was a privilege.
- 5) This is the first time international guests had voice at a WSC. Monumental.
- 6) We had a discussion, led by Trustee J.P., on the Announcing Events portion of the policy section in the Service Manual. There were some proposed word changes, and as we discussed the changes there were lots of questions from the Delegates. J.P. and his committee patiently answered our questions, but we continued to come up with new ones. We (some of the Delegates) found the changes confusing and somewhat disagreeable, and when we took a consensus to see if we were ready to vote, about 25% of us said no. We tabled the discussion for that moment and figured we'd come back to it later. To



my great surprise, when it was brought up again, J.P. humbly withdrew the motion from the floor. I have never heard of this being done at a WSC. We could have gone ahead with the voting, but his committee valued unity so much that they withdrew the motion completely. They heard that a percentage of the Delegates were not in favor of the changes or not prepared to vote after the amount of discussion we'd had, so they honored that. I was blown away. Servants indeed. Spiritual program for sure. J.P. retired at the end the Conference.

- 7) This was my last Conference. I never imagined I would only see my Panel in person one time. What a special first Conference that was. I can hardly believe we have one Assembly left together. Thank you for being here today!
- 

*In our last moments together, we have the privilege of:*

🇺🇸 *Affirming a candidate for NW Regional Trustee! Our first ever Oregon Trustee Mary W. has retired from her 1 year special appointment. No one was chosen as a NW Regional Trustee for 2021. Now Bunny G. is willing to represent us for 2022. She read her resume, shared her thoughts, and answered questions at last month's AWSC. She was voted to move forward unanimously. Now we need your affirmation via poll. Let's hear why Bunny would like to be a Trustee...*

🇺🇸 *Lastly, at the 2021 WSC we decided that Electronic Meetings should be AFGs (which means they can have GRs and more), and we decided to create a non-geographically based Area for them to reside in. These were program altering decisions. This was HUGE!*

*Now, as an Area, we have to figure out how to move forward with this decision on the books. We have to consider what it means to have an Electronic Meeting join our service structure, and whether or not we want that. We have to think about how that would work and what that could look like if we decided to allow those meetings into our geographically based Area. There is much to think about!*

*So we have decided to create a Thought Force that will examine the possibilities. Three AWSC members stepped up to serve in this capacity. I would now like to open it up to GRs. We would like three of you to also join this Thought Force and give your input and collect the input of those around you.*

*There were more AWSC members wanting to join than we could reasonably put on one Thought Force, and I realize that will likely happen today as well. So in order to make this an equitable experience, we decided that we would spread the Thought Force out across the state. The AWSC members on the Thought Force are from Districts 5, 16, and 17. I would like to now invite members from any other Districts that would like to participate. We only have room for three people, and this will be the largest Thought Force we've ever had to my knowledge. We will likely transition this to a Task Force once the Thought Force is complete, so there is still a possibility that you could serve on that if you aren't able to join the Thought Force. Everyone here is invited to give input regardless!*

*If you would like to join the Thought Force, send a comment to the host now. You will be called on in order and we will get the information into the minutes so you can get started ASAP.*

*I love you Oregon!*

## 2021 Al-Anon Membership Survey



2021 Al-Anon Membership Survey  
**Is Open!**  
Available in English,  
Spanish, and French.

Take the survey:  
[al-anon.org/membersurvey](http://al-anon.org/membersurvey)

## Al-Anon Membership Survey Is Open Now!

The Survey Is:

- Conducted every three years since 1985.
- Open from **June 16, 2021 to July 27, 2021**.
- Available to all Al-Anon members, ages 18+ years—regardless of time in the program.
- Available in English, Spanish, and French.
- Short enough to be taken in 15 minutes.

New Message

### **World Service Conference Site (2022) Announcement**

The dates selected for the 2022 World Service Conference are Tuesday, April 26 through Saturday, April 30, 2022. Delegates are scheduled to arrive on Monday, April 25, and depart on Sunday, May 1. The Conference will be held at the Westchester Marriott in Tarrytown, New York.

All Conference members will visit Stepping Stones during Conference week. There will be a limited number of spaces for guests on a first come, first served basis (the registration fee for guests to join us will be announced prior to the 2022 WSC).

In searching for a site to hold the Conference, the availability of adequate meeting space, hotel room costs, meal costs, and dates of religious holidays were taken into consideration.

### **Audit Budget Report**

July 16, 2021

The audit-budget committee met both face to face and on a virtual platform in July. We audited the first and second quarters of 2021.

During the audits, we found no adjustments to income or expenses to be made in the Oregon Area books or Treasurer's report.

In addition to these audits, we also audited the OAC books for 2019 and 2020. We received a spreadsheet and bank statements for this period. We did not receive a financial statement for either year. The ending balance on the spreadsheet did total the amount on the December 2020 bank statement.

The Audit-Budget committee recommends that the OAC treasurer(s), along with an AMIAS member of the OAC planning committee and the AAPP meet with the Audit Budget committee at the start of their term to go over the guidelines for financial reports that are listed in the Oregon Area Handbook and are necessary for audit of the books.

Thank you letting us serve.

Respectfully submitted,

Sue Beacham

Chairman, Audit Budget Committee

P- R -A- A- S- A Praasa

This is an annual AA event that rotates around 9 PNW States; Oregon, Washington, Idaho, California, Arizona, Alaska, Utah, Hawaii and Nevada.. March 4,5,6, 2022 it will be LIVE in Portland, at the RED LION Jantzen beach. Al-Anon is always a part of this AA Annual SERVICE event. When AA's invited us, we voted and the consensus was , yes WE WILL PARTICIPATE. The good part is they even saved a nice big room for us. And we get to do our "Al-Anon" thing. This is a service Assembly...and we want to be sure we get a lot of fun in along with our service. We are hoping to get representation from all 9 PNW states.

Our committee still needs members to help with fund raising, facilities, Spanish, program, skits, and maybe even technical help. Please contact me or a committee member, Bunny, Barb, Deanna, Mary, Joanne Lydia, MariaChristina, Jazmine if you are interested. AND in March 2022 we will be asking for lots of volunteers. Our committee has been meeting via zoom once a month and we also attend the AA meeting once a month. We are trying to obtain translation equipment to include our Spanish community in this Convention. WE have a Save the DATE FLYER (SHOW) that will be on our web site under events as soon as it is approved. And registration will begin in September. AND IT WILL ALSO BE IN SPANISH. Please tell your Spanish meetings, and all groups; mark your calendars and save the weekend. March 4,5,6 2022. This a great opportunity to enhance your recovery.

We want to support AA by booking our lunch and dinner meals with them AND maybe even treat yourself... and book a room at the Red Lion, ON THE COLUMBIA RIVER. They are all planning on 1500 attendees. Have you ever been together with 1500 program people all sharing recovery, very heart warming?

Since our Area did not plan for this, mostly because it is an AA event and it is not held in Oregon very often. And in checking all Guidelines, "Al-Anon working with AA" .....The first on the agenda is who pays for what. Al-Anon will have expenses, our luncheon speaker alone will cost us meals, room and transportation plus other event expenses. We will be doing some fund Raising, but with electronic meetings this is not easy. So, I would like to ask the Oregon Area for \$700 for our part in this PRAASA event. Of course, anything left over will be returned.

ANY QUESTIONS?



## How Al-Anon Works

A few years ago I was having a hard year. My husband of 40 years was in late-stage alcoholic drinking. Through the years, he had had several years of sobriety, but more of years of heavy drinking. All the consequence had arrived.. Along with physical problems, Cardiomyopathy and Pre-Diabetes, alcoholism had brought about. All the hard things that happen with a life-time of active alcoholism were coming to pass. The shit was hitting the fan. He was very unhappy; and I was in a living hell.

During that year I listened to How Al-Anon Works from beginning to end on Audible in my car at least three times. As soon as it was over, I would start it over again. What I loved about it.

It was calming to hear—took my mind off what was troubling me.

It covers all the basics of Al-Anon. Part One: The Al-Anon Program is all the pamphlets in one book. The writing is beautiful in its simplicity. It describes the framework of the program.

“We come to Al-Anon from all walks of life” I love the way all are welcome. I can remember in the 80’s or 90’s learning that there we gay meeting listed in the flyers. I wanted to be part of a program that was accepting of all people.

“Alcoholism is a confusing disease and much of it defies logic.”

I still have trouble knowing what is real. But, I understand what awareness is, and how acceptance and action need to follow.

“We have a right to expect more from life than mere survival.”

I liked that the book addresses physical abuse. We need to talk about it and reason things out.

The fine line between scold, nag and complain. “Communicating what we want others to know is strictly our responsibility.”

It becomes clear that it is all about becoming responsible for our own happiness. It comes down to responsibility for myself and my life.

We need each other. I had spent many years in and out of Al-Anon, always keeping everyone at arms. I thought my isolation protected me and I didn’t want to give that up. I reached out in phone calls

We can depend on our higher power.

## Part two: Al-Anon Experiences.

All of the stories are great. I remember one in which the Mom gets mad at her daughter for interrupting her fantasy life. I realized how much of my time was spent thinking about my life instead of living it.

I heard the phrase, “The way to not be a doormat is to get up off of the floor.”

Group Records Presentation  
July 17, 2021

Face-to-face, Electronic, & Hybrid Groups

First let me tell you what the Group Records Coordinator does. She/he registers new groups and updates current group information for the Area & WSO. With the state lifting some Covid restrictions, there is some confusion about the different types of groups that are available. We hope to end this confusion.

TYPES OF GROUPS

There are four types of groups:

- Face-to-face
  - Physical meetings
- Temporary Electronic by electronic I mean virtual
  - Electronic during the pandemic
- Electronic
  - Permanent electronic
- Hybrid
  - Face-to-face & electronic simultaneously

WHAT TYPE OF GROUP DO YOU WANT TO BE?

FACE-TO-FACE

- What we are familiar with, you have a choice of how to list your meeting on two websites. You may list with the area or both WSO & area. I suggest listing with both. It is up to you to notify AIS of your meeting changes.

TEMPORARY ELECTRONIC (these groups started during the pandemic)

- Leave as is for now
- Undetermined how long it will last before WSO makes you choose your type of meeting
- Use the current face-to-face WSO ID#
- List with the area or both WSO & area
- Use group address for people to request link to meeting

ELECTRONIC (these meetings do not meet face-to-face ever, strictly electronic)

- Becomes a new meeting, needs to register with WSO as an electronic meeting, I don't do anything with these meetings
- Only listed on WSO website
- Will not be connected to any geographic area
- Will become an international meeting, people all over the world can find your meeting
- No representation except with WSO who communicates with the Current Mailing Address (CMA) contact
- After Wi-Fi expenses, 7<sup>th</sup> Tradition goes to WSO
- To learn more read guideline G-39 at the WSO website, [al-anon.org/members](http://al-anon.org/members)

HYBRID

- Use current face-to-face WSO ID #
- List with the area or both WSO & area
- Add “in-person & virtual are occurring simultaneously” to group description on websites
- Use group email address for people to request link to meeting

- Check your state Covid restrictions
- Possibly facility restrictions
  - Masks
  - Disinfecting
  - Group limit
    - How to handle overflow
- 7<sup>th</sup> Tradition
  - How to collect
- Creating & sharing literature & sign-in sheet

#### THINGS TO CONSIDER FOR ELECTRONIC GROUPS

- 7<sup>th</sup> Tradition
  - How to collect
- Retyping literature is a copyright violation
- For use of reading materials during meetings
  - Find list on WSO website al-anon.org
  - Service manual pages. 63, 89, 111-116
- Who has voice & vote

#### THINGS TO CONSIDER FOR HYBRID GROUPS

- Technology Wi-Fi & set-up
  - Is there Wi-Fi at the facility
  - Will the Wi-Fi cost be part of rental agreement
- Will everyone be able to hear & see each other
- New service positions be needed

#### GROUP DESCRIPTIONS

When I talk about group description, I am referring to the additional information on how to find the meeting. For example, cross streets Main & 5<sup>th</sup>, second room on the left, park in Walnut Street parking lot. I had a question on how to place in the group description the information if a group was asking attendees if they were vaccinated or if the group was requiring masks to be worn. I emailed WSO. They replied facilities can require any Covid protocol they want to have or if it is a state mandate, groups must abide by those. They also told me groups can not ask if an attendee had been vaccinated or require masks to be worn. WSO's reasoning is that doing so was against Tradition 3. Tradition 3 states "The only requirement is that there be a problem of alcoholism in a relative or friend". It is not a matter of group autonomy. I emailed WSO back and asked them to discuss it further. They had other members want to talk about this topic so they are going to do that and will get back to me. Until I hear otherwise from WSO, I will not be adding any Covid instructions to the group description. By the way, others I have talked to about this feel Covid restrictions are an outside issue.

#### UPDATING GROUP RECORDS

Now that you have this information, please go back to your group and come to a group conscience on what type of group you want to be. Please keep me informed. Please let me know your choice of type of meeting your group wants to be. I am having problems with groups not giving me, for the area and WSO, their electronic information. If I don't update the group with the electronic information people go to the physical address only to find no one there because the group is still meeting electronically. We don't want this to happen. I am getting "reported not meeting" notices from WSO a couple times a week. This has never happened before so please help by getting me that information.

We put together a handout of a checklist for each of the types groups we just talked about. I will be emailing out this checklist to the DRs. The DRs will email it out to their GRs. The next slide has my email address. If you do not have a DR anyone can email me and I will send it to you.

My email address is [group-records@oregonal-anon.org](mailto:group-records@oregonal-anon.org)

**SUGGESTED CHECKLIST FOR GROUPS - FACE TO FACE (FTF) MEETINGS**

ITEM - Based on Group Requirements - Not all items apply to every group	COMPLETED BY	DATE	NOTES
Notifications – Communication to facility of FTF meeting reopening			
Group Info Update - Submit to DR if any FTF meeting details changes			
Attendee limit - Number of attendees, limit allowed per meeting by facility			
Attendee limit – How to handle overflow of attendees			
Seating – Trusted Servants willing to arrange chairs before and after meetings or designate “spacing” chairs with signs			
Masks – If required by facility, how to purchase, stock, & distribute			
Masks – If required by facility, how group will handle if attendee refuses			
Hand sanitizer - Who is responsible for purchasing, stocking, distributing if facility requirement			
Meeting Readings – Replace shared folders, notebooks, calendars, phone lists, etc., with “non-shared” literature, Group conscience			
Meeting Readings – Update openings/closings with instructions related to cleaning, distancing, etc.			
7 <sup>th</sup> Tradition – Options for cash or “cashless” contributions			
Communication – Process for notification to members if exposed to another member who is ill with Covid-19, must maintain member’s anonymity			
Communication - Ongoing - Scheduled and announced Group Conscience discussions regarding “what’s working, not working”			
Newcomers – How to provide Newcomer Packets/link to WSO Newcomer Info, phone lists, etc.			
Literature – How to display and collect funds for literature sales.			

**CHECKLIST FOR GROUPS - ELECTRONIC ONLY MEETINGS**

ITEM - Based on Group Requirements - Not all items apply to every group	COMPLETED BY	DATE	COMMENTS
Notifications – Email, text, calls, etc. updates to members to notify how to access meeting			
Signage – Sign at physical location notifying of electronic meeting			
Meeting Readings – Distribute group format readings to chairpersons, copy from CAL, not retyped			
7 <sup>th</sup> Tradition – options for “cashless” contributions			
7 <sup>th</sup> Tradition – options for mailing contributions			
Technology - Set up of Zoom, Google Meets or Conference Call			
Trusted Servants - Members willing to “host” and trouble shoot electronic meetings			
Communication - Ongoing - Trusted Servant to ensure phone lists updated and text/email/phone “tree” current in case meeting closures, changes, etc. need to be announced.			
Communication - Ongoing - Scheduled and announced Group Conscience discussions regarding “what’s working, not working”			
Other - Ongoing - Direction to group regarding who has voice and vote on: group issues, District issues, Area issues.			



**(FACE-TO-FACE (FTF) WITH ELECTRONIC ACCESS MEETINGS)**

ITEM - Based on Group Requirements - Not all items apply to every group	COMPLETED BY	DATE	NOTES
Notifications – Communication to facility of FTF meeting reopening			
Group Info Update - Submit to DR if any FTF meeting details change			
Notifications – Email, text, calls, etc. updates to members to notify of both options			
Attendee limit - Number of attendees, limit allowed per meeting by facility			
Attendee limit – How to handle FTF meeting overflow of attendees			
Seating – Trusted Servants willing to arrange chairs before and after FTF meetings or designate “spacing” chairs with signs			
Masks – If required by facility, how to purchase, stock, & distribute			
Masks – If required by facility, how group will handle if attendee refuses			
Hand sanitizer - Who is responsible for purchasing, stocking, distributing if facility requirement			
Meeting Readings – Replace shared folders, notebooks, calendars, phone lists, etc., with “non-shared” literature, Group conscience			
Meeting Readings – Distribute group format readings to chairpersons, copy from CAL, not retyped			
Meeting Readings – Update openings/closings with instructions related to cleaning, distancing, etc.			
7 <sup>th</sup> Tradition – Options for cash or “cashless” contributions			
Communication – Ensure equitable sharing between FTF and electronic attendees			

<p>Communication - Ongoing - Trusted Servant to ensure phone lists updated and text/email/phone “tree” current in case meeting closures, changes, etc. need to be announced.</p>			
<p>Communication – Process for notification to members if exposed to another member who is ill with Covid-19, must maintain member’s anonymity</p>			
<p>Communication - Ongoing - Scheduled and announced Group Conscience discussions regarding “what’s working, not working”</p>			
<p>Communication - Ongoing - Members’ voting - Direction to group regarding who has voice and vote on: group issues, District issues, Area issues.(will electronic out-of-Area attendees have voice or vote)</p>			
<p>Communication – Whose Wifi or hot spot to use, pay for cost</p>			
<p>Technology - Determine tools needed to “bring” members into room (speakers, monitors, tablets, phones, etc.)(can FTF attendees use personal devices during meeting to watch)</p>			
<p>Technology - Set up of Zoom, Google Meets, Conference Call, etc.</p>			
<p>Trusted Servants - Members willing to “host” and trouble shoot electronic meetings</p>			
<p>Technology - Members willing to “bring” others into room via phones, tablets, etc.</p>			

July 17,2021  
Forum/Literature Report

Oregon Area Assembly  
Coordinator Emma H.

Recently the WSO (world service organization) installed a new Forum Magazine Editor, Carol [REDACTED]. She has been busy and has reworked the Writing Workshop Guidelines document posted on AFG connects. She is soliciting information from coordinators about experiences hosting workshops and is eager to form on-line coordinator events to engage and grow new forum coordinators. This will be a fun and informative practice for who ever takes over as Forum Coordinator in the Fall.

Big News/ Change in the Forum: Beginning in the July issue, the “Instant Meeting” section of the Forum which has always had a Step discussion corresponding to the Month , will now delve into Topic based discussions. This gives the magazine staff more choices since Legacy submissions are not as abundant as others. So expect to see included topics such as : Living with Sobriety, Grief, Sponsorship and others.

Other News...Subscriptions the Forum and Literature sales have been down in recent months. Literature sales have dropped this year from \$2,317,008 to \$2,129,192 Forum subscriptions have dropped from 490 to 389 . All coordinators have been thanked...as every single one of you at this assembly today is thanked, for their Valiant Work during the pandemic.

Alateen Coordinator: Mary W

July 15, 2021

Oregon Area Alateen Coordinator Report

What I wish someone would have told me before I took this job:

- **Alateens are not scary.** They are some pretty awesome people, working on recovery like you and me. They are living through the chaos; they don't have the control of their households; they don't have money or skills to just walk away and make it on their own; and they really, truly care about each other.

What I wish someone would have told me before I took this job:

- **My ideas and input are not necessary** in an Alateen meeting – it's THEIR meeting. AMIAS hold the door open. An Alateen meeting is a safe place to express their highs and lows, to relate to other Alateens, and to speak freely without judgement or consequences.

What I wish someone would have told me before I took this job:

- **That I'm not alone.** AMIAS and my service sponsor have been with me every step of the way. We implemented a First Wednesday monthly all-state AMIAS call that started at 7:15 and Alateens could hop on the call at 7:30. Sometimes Alateens didn't show but the AMIAS part of the meeting was always GOLDEN - a good time to connect, talk about our Alateen groups, solve problems, and have a fellowship from AMIAS all over the state.

What I wish someone would have told me before I took this job:

- **Experience, Strength and Hope can come from anyone** that works the Al-anon/Alateen program. Somedays you can hear from the mouths of babes the most excellent perspectives, questions and insights.

What I wish someone would have told me before I took this job:

- **Working with AMIAS would have been SO worth my time.** I've made some lifelong friends. AMIAS are a group of people that care deeply, see worth in young humans, and strive to reach out to youth to break the cycle of alcoholism. Al-Anons are the best people in the world. AMIAS extend that love, compassion, and service to those that will be in charge of the future.

What I wish someone would have told me before I took this job:

- **Many Al-Anons wish they had found AFG through an Alateen group** when they were a teen. It sure would have helped us get through our lives as an adult – choices we made, behaviors we exhibited. If I knew then, what I know now... Right?

What I wish someone would have told me before I took this job:

- **That I'd have to give it up** at the end of December 2021. I will continue as an AMIAS beyond that and will do everything I can to assist in the path of the next Alateen Coordinator.

Since my last report the biggest thing that has happened for Oregon Alateen is the planning for the long awaited, much needed Oregon Alateen Conference. The committee is busily planning and preparing for the event that will be here in a few short weeks. Alateen meetings, in the last 12 months, have still been ongoing, but many slowed and some to a screeching halt. Alateens have struggled to get themselves to yet another virtual meeting in addition to school obligations.

AMIAS have been great trying to encourage Alateens to keep coming back. Recently, more meetings have become face to face and slowly the membership is coming back. There is hope.

Submitted Respectfully,  
Mary W, Area Alateen Coordinator

## The Inside Scoop on Area Positions

---

Group Records: Joanne C.

### THE GROUP RECORDS COORDINATOR POSITION

I have enjoyed my position as Group Records Coordinator. I didn't realize how important this position is to the membership until someone said, "that is really an important position". It deals with the basics. This position makes it possible for people to attend meetings. Without the meeting information, there wouldn't be any meetings because people couldn't find them. If you are looking for a quiet, work from home environment this position is for you. You will have to make some phone calls but not too often.

At first it was easy and fun. I like working on a computer and emailing. The Group Records online database is easy to learn. Then the pandemic hit. Groups went virtual and it was crazy to keep up with all the information coming in at such a fast pace. You want to get people to the meetings, so you are trying to keep up on the new information daily. It became a challenge and I love challenges.

Sometimes I have had to make difficult decisions when some piece of information a meeting wants to use does not meet the guidelines set by WSO. I have learned to use the Service Manual and if that doesn't answer my question, contact WSO. The contact for Group Records at WSO is an awesome person. She is a great person to talk to and knows Group Records systems forwards and backwards.

I have had some struggles in this position. Getting the correct meeting information for all the Spanish groups was not completed because it is difficult to communicate with some of the groups. Sometimes phone numbers for contacts in Group Records are not in service anymore. I have found meeting information that has been incorrect for years. Members contact the Portland AIS office with updated information but forget there is an Area and WSO meeting lists also.

So, I have had successes too. The change from a hand-written meeting update form to an online form greatly helped make reading the form easier and faster. There are two districts that did not have any contact with the Area that I now have contacts in Group Records. A district without any contact with the Area emailed me their entire meeting list. It feels good to connect with a group that has not been active in the Area and to get them excited to be involved. That has been my favorite part of the position, bringing new groups to the Area.

I can tell you the Group Records Coordinator position will be an especially important position next panel. Whoever takes over this position will, if the Area takes a certain path, have fun working on new procedures and processes.

If you are interested in this position, please contact me and we can talk more.

Joanne C.

Area Group Records Coordinator



Public Information: Dawn B.

Public Information Coordinator  
Inside Scoop  
July Assembly 2021

The 3 P's: Passion, Positivity, Possibility

- To keep my cup filled with the 3 Ps I needed to attend every AWSC and Assembly possible. Even so, sometimes the Family Disease of Alcoholism drained my cup. Connecting with others in the Oregon Area and specifically my Service sponsor, fills me up with passion, positivity, and possibility.

Things I've learned

- Turning my will over to the care of my Higher Power also applies in my service work.
- Forcing solutions won't get spiritual results.
- I can't break Al-Anon
- I can receive challenging feedback gracefully.
- Public Information work is very broad and allows for a lot of creativity.
- That presentation anxiety is tolerable.
- That my best is good enough
- There is a lot of support available...Al-Anon people are wonderfully kind, generous and understanding.

Struggles

- Keeping my cup full of the 3 P's
- Feeling like I'm not doing enough.
- Occasionally feeling judged – remembering feelings are facts
- Staying motivated
- Talking to my Service Sponsor soon enough

Benefits

- Becoming less self-critical
- Learning to ask for help before I become extremely frustrated.
- Feeling like a trusted servant
- Participating in something bigger than myself
- Satisfaction of knowing I contributed to someone finding their first Al-Anon meeting

Audit Budget: Sue B.

Audit-Budget Committee:

This is the second time I've served on this committee and I became the chairman both times. I had in 2009 started coming to assemblies and wanted to be of service at the AWSC. A few members resigned at the beginning of the Panel 50, and though I was already the District Rep. in District 7., I volunteered to become a member of this committee. I have a bookkeeping background and had worked with other non-profit organizations in creating budgets and thought this would be a piece of cake.

And for the most part it was. However, I didn't realize how hard it would be getting information back from the Area Officers and Coordinators for their budgets for the next year. I had to learn to let that go and do the best we could as a committee in preparing the budget. Through the years as Audit-Budget Chairperson and the next panel's treasurer, Audit-Budget has smoothed out the process for doing audits and have found them to be very routine. Presenting the budget was not always the most pleasant experience, but leaning on my higher power, the committee members and other members of AWSC, I found it easier and easier to prepare and present the budget and learned I don't have the answers to everything.

What I learned after three year serving 2 different positions is that I would not recommend that one should do this. And then came Panel 59. I did not have a position of the AWSC, but it was a struggle to find members for Audit-Budget to serve on this committee. I was approached and once again became a member of this committee. The first year went as usual; we met, did our audits and prepared the budget for the next year. The we couldn't meet and during this last year and a half we've used the virtual platform to have our committee meetings (though 2 of the members who lived close got together face to face). We missed getting together face-to-face, but found it worked. And might even be a partial working model for the next panel. It isn't always easy to get 4 busy people together and using virtual gave us the opportunity to be more flexible.

I love this program and it works in finances as it does in all aspects of our lives. We do what we do with the loving interchange among our members. Thanks for letting me be a part of this service structure.

The Inside Scoop on Area Positions

Forum/Literature: Emma W.

What I wish I knew about being a Forum and Literature Coordination. The biggest thing I learned was to get humble. I had to learn to work with others and to listen and to learn. I had thought I would be traveling and visiting different areas but then Covid hit and so that didn't happen. I enjoyed arranging writing workshops in person, I was able to arrange one in person. Thank goodness for other people in this program who reached out to me to do a writing workshop virtually on the Beach. It didn't work out to be the way I thought it would be, but it turned out better. One thing I wish I knew before taking this position what that you must have storage space for at least three large Rubbermaid bins. You are going to have some good people on AFG connects that will assist you in how to make this position happen. If you are willing to look for the next thing you should do, I think you will have a wonderful time. I was poised to do more and I am afraid I did not do enough. Covid really messed with my plans but I was able to see so much more of what a lot of growing can be obtained through service. I learned how little I knew, but also that I was enough.

## The Inside Scoop on Area Positions

---

Technology: Trish B.

Technology Coordinator Report – July 2021

Greetings to All!

Since I am still so new at this Technology Coordinator position, I don't have much to report. Today's Assembly is going to be a big test of my virtual-meeting hosting skills, and I am very grateful for everyone's patience and kindness. We are planning for an in-person AWSC meeting in October and I will be getting more new experiences at that time with the technology equipment needed for our in-person gatherings! The former coordinator passed on all of the equipment to me and said Deanna has done a great job labeling the cords, so hopefully I will be able to plug things in correctly and get us up and running without too much trouble. It will be a good chance to learn how to set up and use that equipment before our November Assembly, in case we have the good fortune to meet in person then too. Thank you to everyone for allowing me to be of service in this position.

Trish B.

Oregon Area Technology Coordinator

## The Inside Scoop on Area Positions

---

AAPP: Kathy K.

### **Oregon Area Alateen Process Person (AAPP) Report**

16 July 2021

By Kathy K., your AAPP

Once again, we successfully re-certified all the AMIAS (Al-Anon Member Involved in Alateen Service) who wanted to be re-certified! A big THANK YOU to all of the District Representatives for your diligent work to make sure our Alateens are safe and supported!

Coming up for the next AAPP and District Representatives, which we will choose in November of this year, is the re-doing of background checks for the current AMIAS. In our Alateen Safety and Behavioral Requirements, updated in 2019, background checks are required every 5 years. This is a cost to the districts of about \$50 per AMIAS. If it weren't for covid we would have started this in 2020. As your trusted servant, I decided to wait until the pandemic ebbed to begin this. I am proposing a measured roll-out of these background checks to make it less of a financial burden on the districts. I will work with the new AAPP and the District Representatives on this procedure.

Yours in service,

## The Inside Scoop on Area Positions

---

Treasurer: Barb B.

### **Treasurer**

I have enjoyed being treasurer and honored to be elected to this position.

The busiest times for the Treasurer are before and during Assembly and AWSC meetings, because there are several forms and reports that need to be prepared and printed prior to each meeting; and you'll be writing checks during the meetings. Audit Budget Committee will meet to outside Assembly and AWSC meeting times to audit the treasurer's records. Other than the months of Assembly and AWSC, on average this position will take a few hours per month.

In this panel (pre COVID) there was usually a leadership meeting on Friday evenings before each AWSC and Assembly, so this time commitment needs to be factored in to your decision. Also, if there any issues or concerns that the chairperson wants to discuss a leadership meeting might be called in-between regularly scheduled Area meetings. The treasurer is part of the Leadership Committee. The chairperson may ask committee members to call assembly attendees for feedback after the meeting, and report back with their input.

The treasurer will need to purchase an up-to-date version of QuickBooks, if you don't already have one, this is part of your budget and you will be reimbursed for this purchase.

Here is a short list of the things done by Treasurer:

Receive and record donations

Prepare deposits, write checks for Oregon Area Expenses, reconcile checkbook

Send receipts to DR's for donations made by groups in their districts

Prepare Treasurer's reports prior to each Assembly and AWSC, email to AWSC members prior to meetings

Print forms, mileage chart, gas rate, voting book pages, etc for each AWSC & assembly, prepare donation envelopes.

Prepare reports quarterly for use by Audit Budget, participate in Audit Budget committee, participate with Audit Budget committee in preparing the budget for upcoming year. These last two things may require meeting time outside normal Assembly and AWSC meetings.

In this position I've learned how to reach out for support, ask questions, and that I don't need to do it on my own, it's OK if I don't know something, there is always someone there to help me.

I love being part of Oregon Area and encourage anyone to consider this or another Area position.

Barb B Oregon Area Treasurer.

Secretary: Deanna M.

#### July Assembly Secretary Job Description

Taking the minutes of the Assembly and AWSC is the obvious job position but what you really want to know is all the extras that come along with the position.

This position holds a lot of down time which is extra cool in allowing you to have time for Thought Force and Task Force participation or just having a life. With that said preparation for an AWSC or Assembly consist of Sending out the previous minutes to All of AWSC. Requesting reports be submitted electronically prior to assembly if possible to assist me in knowing how detailed my notes need to be. Then the day before I do a little organizing – Followed by an adrenal rush and flurry of note taking during the meeting. Minutes need to be submitted within a month of the meeting per the OAH. I generally go all out the next few days squeezing any and every bit of spare time into transcribing them. This takes about 10-15 hours for an AWSC and about 15-20 for an Assembly. I then pause and send them to my Service Sponsor for review. The last thing I want to do after I have spent that many hours creating the Minutes is read them again. Having this review is one of the things the Secretary prior to me strongly suggested. When I am done I feel like I just created a piece of Art. I was able to format, organize... with my own touch. I really enjoy creating them. After that I send them to All of AWSC for review and forwarding to the Groups. Another thing the previous Secretary shared with me is everyone has an opinion and many will share theirs with you on what the like or dislike about your Master Piece! She reminded me that this is not something I should take personal and remember I am the Trusted Servant. Then I am done with that until the next event – This only happens 6 times a year (18 times in total).

Now the part of my job that is sporadic and takes some time. The AWSC Roster! The Secretary is tasked with upkeep of the Roster and keeping the WSO up-to-date on the AWSC Members. For some reason members don't want to all move at the same time or keep the same phone number. I receive about a change every other month but it seems like once I send out a new revision I will receive an update from a different member. It is almost comical. It's a simple Word and Excel Document and only takes about 5 minutes to update but it is the task that comes up more frequently than minutes, reminding me that I do hold a service position. I would say I spend total of an hour a year updating the AWSC Roster.

The Secretary brings all the baskets to the in-person meetings. The night before a meeting I have assistance from my son making sure each basket has all the needed details.

The final commitment of the Secretary is that you are in an Officer Position, so if there is something that needs discussion, the Chairperson may call a leadership meeting requesting your attendance. These last generally about an hour. Depending on the Chair, but I was not requested to take minutes of these. Additionally the night before an Area meeting the Chair calls a leadership meeting to go over the agenda see if there are any questions or concerns. After the meeting the Chair assigns Assembly Call Backs, these were one of my favorite things. I am given 2-4 AWSC Members that attended the Assembly from across the State. I call them and ask how they felt the Assembly went, what worked and what could be improved. Then the Chair calls a follow-up meeting with the leadership committee and we discuss the feedback and review if any changes need to be made for future meetings.



Chair: Dawn K.

Behind the scenes: Chairperson

Being your chair for the last two and half years has been a real “growth opportunity.” When I volunteered for this position, I knew I had the skills to run a meeting and successfully navigate the business of the Area. However, I was concerned about my reactions to conflict, so I prayed that there just wouldn’t be any during my term. I should’ve known my Higher Power had other plans.

In the past two and half years I have dealt with members who acted against our principles and agreed processes and procedures, a drastic change in how we conduct our meetings, and members who weren’t doing the work they volunteered for. I’ve had to have tough conversations with as much grace and love as I could, as well as coming face-to-face with my own defects. As a chair, you must be prepared to deal with these situations. Lean on the program and your Higher Power.

I struggled with asking for help and needed many reminders that I’m not in this alone. And I’ve learned the importance of keeping our focus on the AI-Anon program and its tools. Maintaining that focus keeps us from getting caught up in outside issues.

The person who fills this position should be ready for lots of emails and correspondence. I admit I couldn’t keep up with it all and dropped the ball several times.

I recommend the next chair meet regularly with the officers and past delegates. My team has been valuable in my service and growth in this position.

I really hate cutting people off, telling them they’ve been sharing too long, and noting that someone already shared on a topic. I value everyone’s opinion and wish we could all share as much as we wanted to. But you entrusted me to keep our meetings moving and on-topic. I take that trust to heart at every meeting.

I’m glad I took the chance and stepped up for this position. I admire those who came before me and will continue to respect those who come after. My hope is that I will still be around in Area service to assist the next Chair. Thank you for the opportunity to serve this great program.

---

Alternate Delegate: Sue B.

Alternate Delegate:

This is the second time I've undertaken this position as Alternate Delegate and they have been 2 different experiences. It's hard to remember what my expectations were when I took on the job, but my main expectation was to update the handbook for Oregon Area. I was ready to assist the Delegate but that never really happened. I felt isolated in this position; part of which was my own issues in recovery. There is no connection with AFG connects and there was no Handbook committee during my first panel. It really helped to have a service sponsor and I did use that connection to be more connected. I would suggest getting a service sponsor who has done this position if possible.

Two things I learned and experienced is that it's wonderful to have a Delegate who is willing to share with you in this position. It is my suggestion that you reach out and make an effort to connect. It's also great that the Area has created a Handbook committee to assist the Alt. Delegate.

It's so much easier when you are not operating by yourself. The handbook committee has been a great tool for updating and correcting the Handbook. We are meeting every week for right now, but probably will meet less often once we have completed the Handbook for this panel. The thought forces and task forces that we have been implementing in the Area provide not only an avenue for feedback and learning, but you get to work with and through issues with others around the State of Oregon. Now that this process had been started and working well, I hope that we continue using them and involving more Dist. Rep and Group Reps. on them. Getting together on a virtual platform allows us to make progress between our 3 assemblies and AWSC meetings.

I enjoy working on my computer and formatting the handbook; pulling the handbook apart and putting it back together. I've learned a lot with the software program just by asking questions on a browser and using it in the documents. It's a detail oriented position. I struggled with the gap between the time my first panel was over and then starting up again. I've started writing down exact formatting tools and timeline activities that are expected in this position and am willing to be there for any questions that you might have when you undertake this position.

Delegate: Katie W.

What it's like to be the Delegate....

Here are some things that I've enjoyed about being Delegate that aren't necessarily in the position description.

- I'm in a position to talk to the entire fellowship! One day I might be talking to a newcomer looking for their first meeting. The next day I might be talking to a DR about something that's happening in their District. The day after that I might be talking to Vali F, Executive Director at the WSO. You just never know! This position has the potential for a lot of creativity to come out. There are responsibilities you have to fulfill, some that you're lucky to have, and then lots of creative moments in between. This position is fairly social, but even as an introvert, I'm able to do it. So I know anyone can do it.
- It's an added benefit that as a Delegate you have the opportunity to get to know a lot of people personally. There are many people I would have considered acquaintances before I became Delegate (most of the people I knew in Al-Anon). As Delegate I can say confidently that I really know a lot of members now on a friend basis. This has been an unexpected gift.
- The position really morphs to the person in it. No two Delegates will be the same, express themselves in the same way, or give the same type of report. I feel like I've really been able to insert my own personality into the role, and that helps me want to continue, since I can just be myself!
- Since the position morphs to the person in it, I've been really privileged to help individuals, Groups, Districts, and the Area navigate conflict and transition. Not every Delegate will do that, but I have some skills in those areas and Al-Anon has given me an opportunity to use them in my role. It's been amazing to serve in that way as the world turned upside down.
- You don't realize this when you stand for Delegate, but you inherit a group of 22(ish) friends by being on a Panel. These people are colorful and boisterous, serious and analytical, and they have talents galore. Getting together with them will feel like a sleepover in high school. You will crave hang out time and look for excuses to make road trips to other states, just so you can see your buddies. And these friends will be lifelong. And for some, life is REALLY long. 😊
- You will become an Officer if you're elected to be Delegate, and you will also inherit your Officer Panel for three years. These people WILL become trusted friends and you will be able to rely on them as you walk out your new role. You will go through more with them than you do with your Panel, and your program will be challenged and affirmed more by these people than anyone else in your Area service (in my humble opinion). It's so worth it! I love you Dawn K., Sue B., Deanna M., Barb B., and Kathy K!
- You will answer TONS of email. Daily. If you don't like to answer email or field phone calls, or texts (but mostly email) then this position is not for you. Really not for you.
- A somewhat unexpected blessing has been creating reports and presentations. Dawn B. said that presentation anxiety is tolerable. I agree, even though my feelings sometimes lie to me. It's such an honor to bring information and share myself in this way. I will miss it. If you aren't adept with presentations you can learn! If you get nervous before you speak, no worries – I do too! It's still doable and it's still an incredible experience that you don't want to miss. If you're thinking about standing for Delegate, ask me anything. You won't regret it if you're anything like me. 😊

July 15, 2021

Oregon Area Alateen Coordinator Report

This year has been tough for Alateen. Alateen has struggled to show up to online meetings. AMIAS worked hard to pull Alateens back into the meetings, but I think they were unable to do internet meetings because of their home environment or because of online school commitments/weariness.

As restrictions free up and the ability to meet face to face slowly Alateen are returning. All are excited for OAC, since it hasn't happened since 2019. OAC 2021 will happen Aug. 6-8.

AMIAS trainings have not occurred since March 2020.

We started a First Wednesday of the month statewide AMIAS/Alateen meeting last October, 2020. The AMIAS from OR came on the internet call first and collaborated on solving problems, asked questions and shared successes and struggles. At 7:30, Alateens came on and their AMIAS stayed on with them to have an Alateen meeting. Some months no Alateens showed, but AMIAS still used the time to get together.

Currently there are thirteen Alateen groups in OR. At this time, some are not active due to COVID.

There are 46 AMIAS in OR registered as of July, 2021. Some AMIAS are group sponsors, others act as support for events and Alateen Conference.

Thank you for the opportunity to serve as the Alateen Coordinator.

Submitted Respectfully,  
Mary W, Area Alateen Coordinator

Coordinator Reports – CPC Joan F.

CPC: These past few months have not yielded any reports of activity from the majority of districts. District 7 has continued with mailings to medical professionals. I am available for either in-person or virtual workshops or visits to assist in establishing outreach activities in your respective districts. With the easing of COVID restrictions, perhaps we can begin to make contact and even establish committees to meet and develop some information activities. Thank you.

(To Contact Joan F. please e-mail your DR for contact information. Contact information was removed from report per Secretary Guideline for posting minutes.)

### Group Records Coordinator Report

You have heard from me enough today so I will keep this short and sweet. Group Records is doing great but anticipating lots of changes to group meeting information hitting my email box soon. Keep me updated with your group information and you can always get in touch with me with any questions you may have.

Joanne C.

### Coordinator Reports – Public Information Dawn B.

#### Oregon Area Assembly - July 2021 Public Information Coordinator (PIC) Report Dawn B.

As stated in the Oregon Area (OA) Handbook, “the primary purpose of the Public Information Coordinator (PIC) is to keep in touch with the Area Delegate and all Al-Anon members doing Public Information (PI) work in the area, and to act as a PI liaison among local groups and between local groups and the World Service Office. The PI Coordinator follows through on projects initiated by the PI Committee at the World Service Office.”

#### **Updates!**

Oregon Area Public Outreach Group – has become inactive.

Presented at several District Meetings and Public Outreach Committee

Oregon Area Outreach Project: Literature in Rest Area Information Centers campaign ended.

Al-Anon Faces Alcoholism (AFA's) – reminder you can send electronically.

Al-Anon Public Service Announcements (PSA) reminder you can send electronically.

Oregon Area Digital Marketing research has stalled.

\$1,000 remains in PI budget for 2021

#### **Public Outreach Resources:**

- 1). Dawn B., Oregon Area Public Information Coordinator, d6dawn@comcast.net, 541-513-6205 (call/text)
- 2). Your District Public Outreach Coordinator
- 3). “The Best of Public Outreach” (free for download on the WSO website)
- 4). The Service Manual (pgs. 117-125)
- 5). The WSO website public outreach page: <https://al-anon.org/for-members/public-outreach/>
- 6). Your District Representative and/or your Service Sponsor

**September is Recovery Month!!**