

Oregon Area Al-Anon Family Groups
 Expense Income vs Annual Budget

January 1 through October 2, 2021

		Jan 1 - Oct 2, 21	Budget	\$ Over Budget
1	Income			<i>parenthesis = under budget</i>
2	Revenue			
3	Group Contributions	\$ 9,598.81	\$ 15,000.00	\$ (5,401.19)
4	Assembly Registrations	\$ -	\$ 1,000.00	\$ (1,000.00)
5	Miscellaneous	\$ 350.00	\$ -	\$ 350.00
6	Cash Carried Forward	\$ 27,085.15	\$ 24,000.00	\$ 3,085.15
7	Total Revenue	\$ 37,033.96	\$ 40,000.00	\$ (2,966.04)
8	Total Income	\$ 37,033.96	\$ 40,000.00	\$ (2,966.04)
9	Expense			
10	Delegate Fund			
11	WSO ETF	\$ 263.35	\$ 2,382.00	\$ (2,118.65)
12	Extra Day	\$ -	\$ 200.00	\$ (200.00)
13	Delegate Meeting	\$ -	\$ 600.00	\$ (600.00)
14	Delegate Travel	\$ -	\$ 1,000.00	\$ (1,000.00)
15	Delegate Miscellaneous	\$ -	\$ 500.00	\$ (500.00)
16	Total Delegate Fund	\$ 263.35	\$ 4,682.00	\$ (4,418.65)
17	Working Fund Expense			
18	Archive Rent	\$ 800.00	\$ 800.00	\$ -
19	Area Travel Fund	\$ -	\$ 1,670.00	\$ (1,670.00)
20	Communicator	\$ -	\$ 50.00	\$ (50.00)
21	SSM Advance	\$ -	\$ 1,500.00	\$ (1,500.00)
22	Assembly/AWSC Rent	\$ 433.52	\$ 3,000.00	\$ (2,566.48)
23	Insurance	\$ 1,859.00	\$ 1,850.00	\$ 9.00
24	Total Working Fund Expense	\$ 3,092.52	\$ 8,870.00	\$ (5,777.48)
25	Assembly Allowance/Meal/Lodging			
26	Officers	\$ 23.45	\$ 1,750.00	\$ (1,726.55)
27	Audit/Budget	\$ -	\$ 350.00	\$ (350.00)
28	Coordinators	\$ -	\$ 2,600.00	\$ (2,600.00)
29	Past Delegates	\$ -	\$ 700.00	\$ (700.00)
30	Total Assembly Allowance/Meal/Lodging	\$ 23.45	\$ 5,400.00	\$ (5,376.55)
31	Officers Expenses			
32	Alternate Delegate	\$ -	\$ 50.00	\$ (50.00)
33	Chairperson	\$ -	\$ 50.00	\$ (50.00)
34	Secretary	\$ -	\$ 50.00	\$ (50.00)
35	Treasurer	\$ -	\$ 75.00	\$ (75.00)
36	AAPP Expenses	\$ -	\$ 150.00	\$ (150.00)
37	Total Officers Expenses	\$ -	\$ 375.00	\$ (375.00)
38	Assembly Expenses			
39	Assembly Workshops	\$ -	\$ 500.00	\$ (500.00)
40	Alateen Projects	\$ -	\$ 150.00	\$ (150.00)
41	CPC Projects	\$ -	\$ 600.00	\$ (600.00)
42	Forum Projects	\$ 99.00	\$ 300.00	\$ (201.00)

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		Jan 1 - Oct 2, 21	Budget	\$ Over Budget
43	Group Records Projects	\$ -	\$ 25.00	\$ (25.00)
44	Literature Projects	\$ -	\$ 300.00	\$ (300.00)
45	PI Projects	\$ -	\$ 1,000.00	\$ (1,000.00)
46	Technology Projects	\$ -	\$ 900.00	\$ (900.00)
47	Total Assembly Expenses	\$ 99.00	\$ 3,775.00	\$ (3,676.00)
48	Coordinator Expenses			
49	Alateen Coordinator Expenses	\$ -	\$ 500.00	\$ (500.00)
50	Archives	\$ -	\$ 100.00	\$ (100.00)
51	CPC Coordinator	\$ -	\$ 50.00	\$ (50.00)
52	Forum	\$ -	\$ 100.00	\$ (100.00)
53	Group Records	\$ -	\$ 25.00	\$ (25.00)
54	Literature	\$ -	\$ 100.00	\$ (100.00)
55	Public Information	\$ -	\$ 50.00	\$ (50.00)
56	Technology Coordinator	\$ -	\$ 25.00	\$ (25.00)
57	Website Coordinator	\$ 252.00	\$ 350.00	\$ (98.00)
58	Total Coordinator Expenses	\$ 252.00	\$ 1,300.00	\$ (1,048.00)
59	Northwest Regional Delegate Meeting			
60	Past Delegates	\$ -	\$ 1,000.00	\$ (1,000.00)
61	Total Northwest Regional Delegate Meeting	\$ -	\$ 1,000.00	\$ (1,000.00)
62	Other Expenses			
63	Alateen Sponsor Workshop	\$ 164.89	\$ 600.00	\$ (435.11)
64	Audit Budget Extra Day + Exp	\$ 72.40	\$ 50.00	\$ 22.40
65	Contingency Fund	\$ -	\$ 980.00	\$ (980.00)
66	Equipment Supplies	\$ -	\$ 50.00	\$ (50.00)
67	Handbook Update	\$ -	\$ 50.00	\$ (50.00)
68	Transition Fund	\$ -	\$ 200.00	\$ (200.00)
69	WSO Donation	\$ -	\$ 400.00	\$ (400.00)
70	PRAASA Donation	\$ 700.00	\$ -	\$ 700.00
71	AMIAS Background check fee expenses	\$ 40.75	\$ -	\$ 40.75
72	AMIAS Expense Reimbursement	\$ (40.75)	\$ -	\$ (40.75)
73	Total Other Expenses	\$ 937.29	\$ 2,330.00	\$ (1,392.71)
74	Total Expense	\$ 4,667.61	\$ 27,732.00	\$ (23,064.39)
75	Cash Balance as of 10/2/2021	\$ 32,366.25	\$ 12,268.00	\$ 20,098.25
76	Ample Reserve	\$ 8,000.00	\$ 8,000.00	
77	Available Cash	\$ 24,366.25	\$ 4,268.00	\$ 20,098.25

Remember to put all
 three items on checks:

District Number

WSO Group Number

Group Name

Donations payable to Oregon Area AFG

Send to: Barb B.

Request Address by e-mailing: treasurer@oregonal-anon.org

A	B	C	D	E
OREGON AREA AL-ANON 2022 PROPOSED BUDGET				
Compared to 2021 Approved Budget [Increases in Bold; Decreases in Italics]				
	Category	2021 Budget	2022 Budget	Increases & (Decreases)
1	Revenue			
2	Group Contributions	15,000.00	15,000.00	0.00
3	Assembly Registrations	1,000.00	1,000.00	0.00
4	State Speaker Meeting	0.00	0.00	0.00
5	SSM Advance	0.00	0.00	0.00
6	Cash Carried Forward	24,000.00	30,000.00	6,000.00
7	Total Revenue	40,000.00	46,000.00	6,000.00
8	Expenses			
9	Delegate Fund			
10	WSO ETF	2,382.00	2,382.00	0.00
11	Extra Day	200.00	200.00	0.00
12	Delegate Meeting (NWRDM)	600.00	650.00	50.00
13	Delegate Travel	1,000.00	1,000.00	0.00
14	Delegate Miscellaneous	500.00	500.00	0.00
15	Sub-Total: Delegate Fund	4682.00	4732.00	50.00
16	Working Fund Expenses			
17	Alateen Safety Guildlines Legal Fees (Next-2024)	0.00	0.00	0.00
18	Archive Rent	780.00	800.00	20.00
19	Area Travel Funds [ATF]	1,670.00	1,670.00	0.00
20	Communicator	50.00	50.00	0.00
21	SSM Advance	1,500.00	1,500.00	0.00
22	March Assembly Rent & Expenses	100.00	1,500.00	1,400.00
23	July Assembly Rent & Expenses	1,300.00	1,300.00	0.00
24	November Assembly Rent & Expenses	1,300.00	1,300.00	0.00
25	AWSC Rent [3 @ \$125 each] & Expenses	300.00	375.00	75.00
26	Insurance	1,850.00	2,050.00	200.00
27	Sub-Total: Working Fund Expenses	8,850.00	10,545.00	1,695.00
28	Assembly/AWSC Allowance(Meal/Lodging)			
29	Officers	1,750.00	2,600.00	850.00
30	Audit/Budget	350.00	1,000.00	650.00
31	Coordinators	2,600.00	3,250.00	650.00
32	Past Delegates	700.00	1,300.00	600.00
33	Regional Trustee/Board Visit	0.00	0.00	0.00
34	Sub-Total: Assembly/AWSC Allowance(Meals/Lodging)	5,400.00	8,150.00	2,750.00
35	Officers Expenses			
36	Alternate Delegate	50.00	50.00	0.00
37	Chairperson	50.00	50.00	0.00
38	Secretary	50.00	50.00	0.00
39	Treasurer	75.00	75.00	0.00
40	AAPP	150.00	150.00	0.00
41	Sub-Total: Officers Expenses	375.00	375.00	0.00
42	Assembly Expenses			
43	Assembly Workshops	500.00	500.00	0.00

A	B	C	D	E
OREGON AREA AL-ANON 2022 PROPOSED BUDGET				
Compared to 2021 Approved Budget (Increases in Bold; Decreases in Italics)				
	Category	2021	2022	Increases &
		Budget	Budget	(Decreases)
	Expenses [Continued]			
44	Alateen Projects	150.00	150.00	0.00
45	Archive Projects	0.00	50.00	50.00
46	CPC Projects	600.00	800.00	200.00
47	Forum Projects	300.00	300.00	0.00
48	Group Records Projects	25.00	25.00	0.00
49	Literature Projects	300.00	300.00	0.00
50	PI Projects	1,000.00	2,000.00	1,000.00
51	Technology Projects	900.00	1,100.00	200.00
52	Website Projects	0.00	200.00	200.00
53	Sub-Total: Assembly Expenses	3,775.00	5,425.00	1,650.00
54	Coordinators Expenses			
55	Alateen	500.00	500.00	0.00
56	Archives	100.00	100.00	0.00
57	CPC	50.00	50.00	0.00
58	Forum	100.00	100.00	0.00
59	Group Records	25.00	25.00	0.00
60	Literature	100.00	100.00	0.00
61	Public Information	50.00	50.00	0.00
62	Technology	50.00	25.00	<i>-25.00</i>
63	Website	350.00	250.00	<i>-100.00</i>
64	Sub-Total: Coordinators Expenses	1,325.00	1,200.00	-125.00
65	Northwest Regional Delegate Meeting			
66	Alternate Delegate	0.00	650.00	650.00
67	Past Delegates	1,000.00	1,950.00	950.00
68	Sub-Total: NWDRM	1,000.00	2,600.00	1,600.00
69	Other			
70	Alateen Coordinator - Sponsor Workshop	600.00	600.00	0.00
71	Audit Budget Extra Days + Expenses	50.00	100.00	50.00
72	Contingency Fund	1,000.00	750.00	<i>-250.00</i>
73	Equipment Supplies	50.00	100.00	50.00
74	Handbook Update	50.00	100.00	50.00
75	Transition Fund	200.00	1,200.00	1,000.00
76	WSO Donation	400.00	400.00	0.00
77	Sub-Total: Other Expenses	2,350.00	3,250.00	900.00
78	Ample Reserves	8,000.00	8,000.00	0.00
79	Total Expenses & Reserve	35,757.00	44,277.00	8,520.00
80	Budget Balancing Ledger			
81	Budgeted Income	40,000.00	46,000.00	6,000.00
82	Budgeted Expenses	35,757.00	44,277.00	8,520.00
83	Net Gain (Shortfall) of Budgeted Income/Expens	4,243.00	1,723.00	<i>-2,520.00</i>
84	Total of Budget Balancing Ledger	0.00	0.00	0.00

F	G	H
OREGON AREA AL-ANON BUDGET CATEGORY DESCRIPTIONS		
No.	Category	Description
01	REVENUE	
02	Group Contributions	Donations from Groups
03	Assembly Registrations	Suggested \$10 per person Donation at Assemblies
04	State Speaker Meeting	Income received from SSM
05	SSM Advance	\$1500 Seed money refund from current year SSM
06	Cash Carried Forward	Balance of Bank Account at end of the year (estimated for Budget)
07	Total Revenue & Cash Carried Forward	Addition of all Revenue categories
08	EXPENSES	
09	Delegate Fund	
10	WSO ETF	WSO Equalized Travel Fund - WSO calculates travel expenses for all delegates in the US and Canada and divides total cost by number of delegates attending the conference. A letter is sent to each Area stating the average cost and the full cost. Oregon Area usually votes to pay the full cost since we have the money.
11	Extra Day	OA Handbook motion that the Delegate can go to the Conference 1 day early.
12	Delegate Travel to NWRDM	Travel & expenses to attend the Northwest Regional Delegates Meeting
13	Delegate Travel	Travel & Expenses to all Area events, OAC, Assy's, AWSC & SSM...
14	Delegate Miscellaneous	Printing, Computer....
15	Sub-Total: Delegate Fund	Addition of all Delegate Fund expenses
16	Working Fund Expenses	
17	Alateen Safety Guidelines Legal Fees	Legal fees to approve changes to Safety Guidelines. This is expected to occur every three year; next date 2024
18	Archive Rent	Storage Unit for Area Archives
19	Area Travel Funds [ATF]	For AWSC members whose mileage expenses are not paid by another entity - (There is a formula that approximates this, based on assumption of attendance and expenses.)
20	Communicator	Prints Communicator 3 times a year for each District Representative
21	SSM Advance	\$1500 Seed money for following year SSM if scheduled
22	March Assembly Rent & Expenses	Area Reimburses Districts for Rent, Coffee, B&W Printing per Oregon Area Handbook
23	July Assembly Rent & Expenses	Area Reimburses Districts for Rent, Coffee, B&W Printing per Oregon Area Handbook
24	November Assembly Rent & Expenses	Area Reimburses Districts for Rent, Coffee, B&W Printing per Oregon Area Handbook
25	AWSC Rent [3 @ 1/3 of amount each]	Area Reimburses Districts for Rent, Coffee, B&W Printing per Oregon Area Handbook
26	Insurance	Area has an Insurance policy for all meetings and Area Events
27	Sub-Total: Working Fund Exp	Addition of all Working Fund Expenses
28	Assembly/AWSC Allowance(Meal/Lodging)	
28	Assembly/AWSC Allowance(Meal/Lodging)	Currently maximum \$150 per event (AWSC/Assembly) per person from Oregon Area Handbook; There is a formula that approximates this for each line item, based on assumption of attendance and expenses.
29	Officers	Meal & Lodging for Alt. Delegate, Chairman, AAPP, Treasurer, Secretary
30	Audit/Budget	Meal & Lodging for three Audit/Budget members whose expenses are not covered by another entity.
31	Coordinators and AAPP	Meals & Lodging Alateen, Archives, Communicator, CPC, Forum, Group Records, Literature, Public Outreach, Technology, Website
32	Past Delegates	Meals & Lodging for Past Delegates, Past Delegates who attend AWSC & Assemblies per Oregon Area Handbook**
33	Regional Trustee/Board Visit	For every 3 year panel the Area invites 1 Regional Trustee for one assembly
34	Sub-Total: Assem/AWSC Allowance(Meals/Lodging)	Addition of all Assembly/AWSC Meals and Lodging Expenses
35	Officers Expenses	
36	Alternate Delegate	Postage, Printing...
37	Chairperson	Name Badges. Postage, Printing...
38	Secretary	Postage, Printing...

39	Treasurer	Envelope, Postage, Printing, accounting software (one time in panel)
Expenses [Continued]		
	Category	Description
40	AAPP	Postage, Printing...
41	Sub-Total: Officers Expenses	Addition of all Officers Expenses
42	Assembly Expenses	
43	Assembly Workshops	Printing and Supplies to conduct workshops at an assembly (from others)
44	Alateen Projects	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
45	Archives Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
46	CPC Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
47	Forum Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
48	Group Records Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
49	Literature Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
50	PI Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
51	Techology Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
52	Web Project	Printing and Supplies to conduct workshops at an assembly and/or Oregon Area
53	Sub-Total: Assembly Expenses	Addition of all Assembly Expenses
54	Coordinators Expenses	
55	Alateen	Postage, printing, supplies, training AMIAS all over Oregon
56	Archives	Folders, printing, Supplies...
57	CPC	Postage, Printing, Supplies, Pamphlets...
58	Forum	Postage, Printing, Supplies...
59	Group Records	Postage, Printing, Supplies...
60	Literature	Postage, Printing, Supplies...
61	Public Information	Postage, Printing, Supplies...
62	Technology	Postage, Printing, Supplies...
63	Website	Postage, Printing, Supplies...Malware, Host, Squarespace
64	Sub-Total: Coordinators	Addition of all Coordinator Expenses
65	Northwest Regional Delegate Meeting	
66	Alternate Delegate - Travel/Meeting Expenses	In each panel, the Area allows the Alternate Delegate to attend a NWRDM once during the panel. Usually the first year of the panel w/o a voted exception.
67	Past Delegates - Travel/Meeting Expenses	At the June 21 AWSC, a motion was made to poll the Past Delegates and find out who would like to be funded by the area. They will base the budgeted amount per past Delegate equal to the estimated amount for the Delegate.
68	Sub-Total: Delegate Meeting	Addition of all NWRDM Expenses
69	Other Expenses	
70	Alateen Coord. - Sponsor Workshop	Attendance at one Alateen Sponsor Workshop per panel (Calif or Wash)
71	Audit Budget Extra Day + Expenses	In addition to attending Assy's & AWSC's Audit/Budget meets 3 additional times to conduct quarterly Audits and plan the budget.
72	Contingency Fund	A pool of funds available if a line item goes over budget; needs to be approved by Audit-Budget before going over budget
73	Equipment Supplies	Equipment supplies for Area Events (Sound system, Projector...)
74	Handbook Update	Printing, distributing Updates to Handbooks
75	Transition Fund	Short falls in Budget from position changes and unforeseen expenses
76	WSO Donation	Amount to send to WSO Annually
77	Sub-Total: Other Expenses	Additional of all Other Expenses
78	Ample Reserves	1/3 of total expenses from the previous year (This is estimated/projected.)
79	Total Expenses & Reserve	Total of All expenses and Ample Reserves
80	Budget Balancing Ledger	
81	Budgeted Income	Total from Revenue and Cash at end of Last Year
82	Budgeted Expenses	Total from Expenses and Reserves
83	Experienced Shortfall of Budgeted Expenses	Difference between Revenue and Expenses
84	Total of Budget Balancing Ledger	Overage or Underage of Budget