

Oregon Area World Service Committee Meeting  
Tualatin United Methodist Church  
20200 SW Martinazzi Avenue, Tualatin, OR 97062  
February 18, 2017

**The meeting was called to order at 8:30 am** by Bunny G., Chairman, followed by the Serenity Prayer.

**The Twelve Traditions:** Tama S., District 7 District Representative.

**The Twelve Concepts of Service and Warranties:** Kate R., Group Records Coordinator.

Bunny G read from *Paths to Recovery* on Tradition Two, pages 145 and 146.

**Roll Call:** Mary Lynn J., Secretary

**Excused:** Dorena G., DR, District 13; Jan D., Archives Coordinator; Lainey J., Forum Coordinator; Colleen G., Past Delegate, Panel 53.

**New to AWSC:** Julie S., District 1 and Nancy N., New DR, District 2.

**Minutes of October 15, 2016 AWSC Meeting:** Approved by motion, second and vote.

**Housekeeping:** Deanna M., DR, District 10.

**Treasurer's Report:** Dawn K., reviewed the 2016 Expense & Income vs Annual Budget Statement, noting the End of Year Balance appears high, due in part to higher contributions in 2016 and the State Speakers Meeting bringing in a larger amount. Because many of the 2016 Area meetings were in the Portland area, there were less expenditures for travel. Scott R., CPC Coordinator, asked whether the surplus funds in Public Outreach could be rolled over into 2017. It was explained that each year's budget and expenses are separate from the previous year. In the current year's report, Dawn noted that Line 5 AMIAS Reimbursements needs to be worked out with QuickBooks. Regis P., Web Coordinator, requested additional funds for Malware protection for the website. Dawn is working with Regis to have a fillable Request for Funds form on the website. Remember to have District #, WSO #, and Group name on all checks. Checks should be made to Oregon Area AFG, not to Dawn. **Reports are attached.**

**Web Guidelines Task Force:** Joanne C., Chairman. Task Force is comprised of four members: Regis P., Kate R., Dawn B., and Joanne. The task force meets every two weeks on Google Hangouts. The guidelines are meant to be a living document that can be updated and added to as needed. Suggestions should be sent to Joanne. **See written report at the end of the minutes.**

**Flyer Committee Task Force:** Sue B., Chairman. The task force has not yet met to update procedures in the Oregon Area Handbook (OAH). Suggestions should be sent to the Flyer Approval Committee via the website link.

Bunny asked each of the task forces to have updates at the June AWSC Meeting.

**Group Insurance:** Brenda G., District 17 DR. Our current insurance broker is not familiar with anything that can be done through the Area to cover group insurance. The broker will be using meeting information from the website to gather meeting locations in order to find available options. The question of Areas providing insurance covering groups was put to AFG Connects, resulting in varying responses. Some areas have insurance, while some do not. There are various way of handling payment by groups. **See report attached.**

**Alateen Fundraiser Motion:** The history of the requested motion was reviewed. A motion was made and passed by a show of hands. The minority spoke, after which a re-vote was taken. The motion passed with one abstention.

**MOTION #1: The Oregon Alateens involved in fundraising (for OAC) be allowed to fundraise at AWSC and Assembly. ONGOING MOTION. Passed by show of hand; one (1) abstention.**

**Concept Three Workshop:** A short question/answer workshop on Concept Three, *The Right of Decision makes effective leadership possible*, was presented by Bunny G. The theme of the workshop was TRUST in our leaders.

The workshop led into the discussion of **Who Is Responsible to Make Changes to the Oregon Area Handbook?** Can we, members of the AWSC, as trusted servants make changes to the handbook without taking the change request to the Assembly? 99% of the information in the handbook pertains to AWSC members and their responsibilities. AWSC members are provided copies of the OAH, but all members have access through the Area website. Any member can request changes to the handbook by going through the proper links of service. There is a change form in the handbook to be used in making requests for changes. **Note: Any change regarding finance must be made by the Assembly.**

There was a brainstorming session on what a job description for a Tech Person would be. Some suggestions were:

- Versed in common programs
- Knowledge of hardware we use
- Able to attend all AWSC and Assembly meetings
- Be a tech liaison with venues
- Be responsible for bringing sound system and projector
- Knowledge of communicating through social arenas
- Translate “geek” speak to human speak

**AFG Connects:** Cindy E., Delegate, explained how AFG Connects becomes available. It is an opportunity to connect with others in like positions to ask questions and network. Cindy took the group on a walk-through of AFG Connects, demonstrating some of the opportunities provided to obtain information.

**Combining Coordinator Positions:** Bunny G., Chair, suggested that consideration be given to combining Literature and Forum Coordinators into one position if no one stands for the position of Literature Coordinator at the March Assembly.

**Action Committees:** Judy J., Past Delegate, Panel 41, gave the history of Action Committees. She went over the responsibilities and goals of each Action Committee. Each district should have representation on each Action Committee. Each Action Committee Chair should be a member of AWSC. The chair needs to have some experience in Action Committees. She read the general job descriptions for chairman and reporter. Action Committees met to set the agenda for the Action Committee Breakouts for the March Assembly.

**Working Lunch:** Suzanne P., GR who volunteered at the November Assembly to get a quote for microphone/speaker system, presented the information she obtained. There was additional information requested on adding a third microphone and blue tooth. She was able to get that information by phone: Blue tooth speakers add \$102 to the quote; the system could take a third microphone and the 3<sup>rd</sup> mic would be an additional \$300. The total with additions is \$1,396.80, which is within the budgeted amount of \$2,000 approved at the November Assembly for Equipment Expenses. Adding a microphone stand would bring the quote to approximately \$1,500. There is a 5-year warranty on the microphones and the speaker is warranted for one year.

**Meeting Resumed at 1:00 pm with Serenity Prayer.**

**Delegate's Report:** Cindy E., Delegate, had a Power Point presentation on "Attitudes." She encouraged the use of AFG Connects. *Paths to Recovery* Workbook is available for sale for \$10. She gave the history of the "Just for Today" bookmarks and the use of the prayer that is a specific religious prayer. The Associate Director, Groups, and Associate Director, Finance, have both been replaced. She will be going to the Northwest Regional Delegates' Meeting in Helena, Montana. If sending "Love Gifts" to Cindy at the World Service Conference (WSC), plan for them to arrive after April 20<sup>th</sup>. Some topics being discussed at the WSC include: The Spirituality of Area Finances; Closed/Open Meetings; Prayer for Today; and, Sharing Area Highlights. The WSC will be April 24<sup>th</sup> – 28<sup>th</sup>. The TEAM Event is November 3<sup>rd</sup> and 4<sup>th</sup> at the Portland Airport Holiday Inn. There are service positions available for the TEAM event. Registration will be \$40, which includes lunch on Saturday. Workshops will feature personal recovery as well as service recovery. Rooms will be available for \$99/night. *Forum* subscriptions average 2.4 per group, which is down slightly from previous quarter.

**Public Outreach Grant Extension:** Scott R., Public Outreach Action Committee Chair, spoke about the AWSC Questionnaire that asked, "What do you want from Public Outreach"? Communication is a hot theme because there is a lack of communication. The Grant Process made \$235 available to each district, but if not all districts applied there would be more available to those that requested more. Two districts applied for grant funds. Public Outreach Action Committee has decided once again for 2017 to offer to make grant funds available. Grant Process Forms will be available on the Area Website on the Area Documents Page. Groups can also apply for grant funds, but they must go through the district to have the request submitted. May 1<sup>st</sup> is the application deadline. A subcommittee will review applications. Groups/districts applying must have some buy-in in the process, such as matching funds.

**Fellowship Communication Announcement:** Judy J., Chair Fellowship Communication Action Committee, passed out Bingo Cards. She explained the process for using the cards: When your group uses a piece of literature to chair a meeting, mark the date in the block with the book/pamphlet title. When a "Bingo" is reached, submit the completed form to Fellowship Communication Action Committee. A winner will be drawn from the completed forms submitted. The contest runs through November when the winning card will be drawn.

**October AWSC Date:** AWSC Meetings are normally held the third weekend of the month before Assembly. Because there is a conflict with an outside event that some AWSC members attend, a vote was taken regarding the date. By a show of hands, October 14<sup>th</sup> will be the date of the October AWSC Meeting.

**March Area Assembly:** Julie S., District 1 Floater Representative; March 18-19 at Astoria Elks Lodge. The theme is "Choose Your Happiness." Lunch is offered through the Elks Lodge for \$12.00.

**June AWSC Meeting:** Tama S., District 7, District Representative; June 17<sup>th</sup> hosted in District 6 at the Gilham Community Church. Please bring a dish for potluck lunch. There are ovens available for heating. Hotel information is on the back of the flyer.

**July Area Assembly:** Brenda G., District 17 District Representative; July 15-16, Oregon City Elks Lodge, sharing meeting on Friday night. Hotel and restaurant information on flyer.

**October AWSC Meeting:** Mary W., District 9 District Representative; October 14<sup>th</sup>, Tualatin United Methodist Church.

**TEAM Event:** November 3<sup>rd</sup> and 4<sup>th</sup>, held in conjunction with Washington Area at Holiday Inn Airport in Portland.

**State Speakers' Meeting:** Deanna M., District 10 District Representative; Districts 10 and 15 will be hosting the 2018 State Speakers' Meeting in McMinnville. They are looking at a middle school, and if that is approved the dates will be April 27-29, 2018. There is a "Give It Up" campaign which will be given to each group with contribution information printed on the mug. Several districts have made contributions.

**Oregon Area Handbook, Section VII, Page 1:** Was read together.

**Ask-It-Basket: Question 1- Can we have a Service Sponsor table/person(s) at the March Assembly?**

Judy J., Past Delegate Panel 41: Read from Service Manual, Page 49 and mentioned the pamphlet, "Service Sponsorship, Working Smarter Not Harder" P-88. Oregon Area Handbook, Sec I, PG 1, Bullet #15, "If you do not have a Service Sponsor and would like one, speak to an AWSC member and they will help you to find one." After more discussion of this question, Brenda G., District 17 DR, volunteered to head this up for the March Assembly. Brenda asked that any suggestions be emailed to her.

**Oregon Area Handbook, SEC III, Oregon Area Motions:** Sue B., Alternate Delegate, reported she had gone through the motions and noted the motions that are ongoing and need to remain in the handbook. There are motions that supersede others, but original motions have not been removed. She indicated motions that need to go to history by graying them in the Motions Section. Motions were made to clean up the handbook as follows:

**Motion #2: Move all superseded documents to history and remove from Oregon Area Handbook. Motion by: RegisP.. Second by: Kate R. Motion Passed Unanimously. This is a ONE-TIME MOTION.**

**Motion #3: Revise the Oregon Area Handbook to include AWSC meetings along with Assembly meetings so that anyone who does not attend the entire meeting is not eligible for reimbursement unless otherwise excused.**

**Motion by: Sue B., Second by: Kate R., Motion Passed with Two (2) Abstentions. This is a ONE-TIME MOTION.**

**Motion #4: Remove Motion #1 at the May 1988 meeting in Pendleton to history as the intent of the motion is covered by the Financial Section IV in the Oregon Area Handbook.**

**Motion by: Dawn B., Second by: Joanne C., Motion Passed with One (1) Abstention. This is a ONE-TIME MOTION.**

#### **Agenda for March Assembly**

- Breakout Sessions for GRs/DRs/Coordinators
- District Reports – 5 minutes (Copy to Secretary)
- Bids for 2018 March Assembly
- Seventh Tradition Workshop
- Audit Budget Report
- Action Committee Breakouts
- Action Committee Report Back
- Membership Outreach Skit
- State Speaker Meeting Report
- Election of Literature Coordinator
- Delegate's Report
- Manual Workshop
- Forum Drawing

- Districts 6 and 10 Grant Reports
- Group Insurance Report
- Bid for 2019 State Speaker Meeting

**Note to DRs: Get list of GRs attending March Assembly to Sue so she can make name tags.  
4:55pm Meeting Adjourned with Al-Anon Declaration.**

Respectfully submitted,

Mary Lynn J.  
Oregon Area Secretary, Panel 56

**MOTIONS:**

**Motion #1: That Oregon Area Alateens involved in fundraising (for OAC) be allowed to fundraise at AWSC and Assemblies.**

**Submitted by: Caralynn W.                      Second by: Linda S.**

**Motion Passed by show of hands. 1 Opposed.**

**Motion #2: Move all superseded documents to history and remove from Oregon Area Handbook.**

**Submitted by: Regis P.                                      Second by: Kate R.**

**Motion Passed Unanimously.**

**This is a ONE-TIME MOTION.**

**Motion #3: Revise the Oregon Area Handbook to include AWSC meetings along with Assembly meetings so that anyone who does not attend the entire meeting is not eligible for reimbursement unless otherwise excused.**

**Submitted by: Sue B.    Second by: Kate R.**

**Motion Passed.    Two (2) Abstentions.**

**This is a ONE-TIME MOTION.**

**Motion #4: Remove Motion #1 at the May 1988 meeting in Pendleton to history as the intent of the motion is covered by the Financial Section IV in the Oregon Area Handbook.**

**Submitted by: Dawn B.    Second by: Joanne C.**

**Motion passed.    One (1) Abstention.**

**This is a ONE-TIME MOTION.**

**REPORTS:**

**Oregon Area Al-Anon Family Groups**  
**Expense & Income vs. Annual Budget**  
 January through December 2016

		Jan - Dec 16	Budget	\$ Over Budget
1	<b>Income</b>			
2	Group Contributions	16,472.41	13,000.00	3,472.41
3	Assembly Registrations	2,071.00	2,200.00	-129.00
4	State Speaker Meeting	7,501.43	4,000.00	3,501.43
5	Advances	1,500.00	1,500.00	0.00
6	Miscellaneous	14.00	0.00	14.00
7	Cash Carried Forward	13,583.69	12,500.00	1,083.69
8	<b>Total Income</b>	<b>41,142.53</b>	<b>33,200.00</b>	<b>7,942.53</b>
9	<b>Expense</b>			
10	<b>Delegate Fund</b>			
11	WSO ETF	1,965.00	1,965.00	0.00
12	Extra Day	134.00	200.00	-66.00
13	Delegate Meeting	298.72	350.00	-51.28
14	Delegate Travel	1,499.80	1,500.00	-0.20
15	Delegate Miscellaneous	332.48	350.00	-17.52
16	<b>Total Delegate Fund</b>	<b>4,230.00</b>	<b>4,365.00</b>	<b>-135.00</b>
17	<b>Working Fund Expense</b>			
18	Archive Rent	578.90	850.00	-271.10
19	Area Travel Fund	873.88	2,000.00	-1,126.12
20	Communicator	102.70	200.00	-97.30
21	SSM Advance	1,500.00	1,500.00	0.00
22	Assembly/AWSC Rent	2,950.00	3,000.00	-50.00
23	Insurance	759.00	800.00	-41.00
24	<b>Total Working Fund Expense</b>	<b>6,764.48</b>	<b>8,350.00</b>	<b>-1,585.52</b>
25	<b>Assembly Allowance/Meal/Lodging</b>			
26	Officers	1,295.62	2,075.00	-779.38
27	Audit/Budget	136.01	900.00	-763.99
28	Coordinators	2,209.54	2,225.00	-15.46
29	Past Delegates	759.78	900.00	-140.22
30	Regional Trustee	319.45	900.00	-580.55
31	DR's At AWSC	91.91		
32	<b>Total Assembly Allowance/Meal/Lodging</b>	<b>4,812.31</b>	<b>7,000.00</b>	<b>-2,187.69</b>
33	<b>Officers Expenses</b>			
34	Alternate Delegate	65.40	100.00	-34.60
35	Chairperson	44.76	100.00	-55.24
36	Secretary	0.00	50.00	-50.00
37	Treasurer	186.85	200.00	-13.15
38	AAPP Expenses	74.13	100.00	-25.87
39	<b>Total Officers Expenses</b>	<b>371.14</b>	<b>550.00</b>	<b>-178.86</b>

**Oregon Area Al-Anon Family Groups**  
**Expense & Income vs. Annual Budget**  
 January through December 2016

		Jan - Dec 16	Budget	\$ Over Budget
40	<b>Assembly Expenses</b>			
41	Assembly Workshops	0.00	50.00	-50.00
42	Business Services A.C.	0.00	50.00	-50.00
43	Membership Outreach A.C.	633.80	800.00	-166.20
44	Group Services A.C.	171.07	500.00	-328.93
45	Fellowship Communication A.C.	645.67	650.00	-4.33
46	Public Outreach A.C.	1,611.97	4,000.00	-2,388.03
47	Audit Budget Extra Day + Exp	75.06	300.00	-224.94
48	<b>Total Assembly Expenses</b>	<b>3,137.57</b>	<b>6,350.00</b>	<b>-3,212.43</b>
49	<b>Coordinator and Other Expenses</b>			
50	Alateen Coordinator and Standing Committee	34.06	125.00	-90.94
51	Archives	19.56	300.00	-280.44
52	CPC	17.87	50.00	-32.13
53	Forum	47.23	50.00	-2.77
54	Group Records	0.00	50.00	-50.00
55	Literature	0.00	50.00	-50.00
56	Public Information	0.00	50.00	-50.00
57	Web Coordinator	180.97	330.00	-149.03
58	<b>Total Coordinator and Other Expenses</b>	<b>299.69</b>	<b>1,005.00</b>	<b>-705.31</b>
59	<b>Delegate Meeting</b>			
60	Alternate Delegate	0.00	350.00	-350.00
61	Past Delegates	171.84	350.00	-178.16
62	Donation as support of NWDM	0.00	300.00	-300.00
63	<b>Total Delegate Meeting</b>	<b>171.84</b>	<b>1,000.00</b>	<b>-828.16</b>
64	<b>Other</b>			
65	Alateen Sponsor Workshop	360.20	400.00	-39.80
66	Contingency Fund	0.00	800.00	-800.00
67	Equipment Supplies	379.94	600.00	-220.06
68	Handbook Update	58.80	100.00	-41.20
69	Transition Fund	0.00	83.00	-83.00
70	<b>Total Other</b>	<b>798.94</b>	<b>1,983.00</b>	<b>-1,184.06</b>
71	Ample Reserve	0.00	7,802.00	-7,802.00
72	<b>Total Expense</b>	<b>20,585.97</b>	<b>38,405.00</b>	<b>-17,819.03</b>
73	Cash Balance as of 12/31/16	20,556.56	-5,205.00	25,761.56
74	Reserves	7,980.17	7,980.17	0.00
75	Cash Available as of 12/31/16	12,576.39	-13,185.17	25,761.56
<b>Remember to put all three items on checks:</b>		<b>Donations Payable to Oregon Area AFG</b>		
District Number	Send to:	Dawn K... XXXXXXXXXXXXXXXXXXXX		
WSO Group Number		XXXXXXXXXXXXXXXXXXXX		
Group Name		XXXXXXXXXXXXXXXXXXXX		

**Oregon Area Al-Anon Family Groups  
Expense & Income vs. Annual Budget**

January 1 through February 16, 2017

		Jan 1 - Feb 16, 17	Budget	\$ Over Budget
1	Income			
2	Revenue			
3	Group Contributions	\$ 4,372.33	\$ 14,000.00	\$ (9,627.67)
4	Assembly Registrations	\$ -	\$ 2,000.00	\$ (2,000.00)
5	AMIAS Reimbursements	\$ (45.50)	\$ -	\$ (45.50)
6	Cash Carried Forward	\$ 20,556.56	\$ 19,995.00	\$ 561.56
7	TEAM Event Advance	\$ -	\$ 1,000.00	\$ (1,000.00)
8	<b>Total Income</b>	<b>\$ 24,883.39</b>	<b>\$ 36,995.00</b>	<b>\$ (12,111.61)</b>
9	Expense			
10	Delegate Fund			
11	WSO ETF	\$ 1,909.00	\$ 1,909.00	\$ -
12	Extra Day	\$ -	\$ 200.00	\$ (200.00)
13	Delegate Meeting	\$ -	\$ 600.00	\$ (600.00)
14	Delegate Travel	\$ 150.00	\$ 800.00	\$ (650.00)
15	Delegate Miscellaneous	\$ -	\$ 350.00	\$ (350.00)
16	<b>Total Delegate Fund</b>	<b>\$ 2,059.00</b>	<b>\$ 3,859.00</b>	<b>\$ (1,800.00)</b>
17	Working Fund Expense			
18	Archive Rent	\$ 456.00	\$ 456.00	\$ -
19	Area Travel Fund	\$ -	\$ 2,000.00	\$ (2,000.00)
20	Communicator	\$ -	\$ 200.00	\$ (200.00)
21	Assembly/AWSC Rent	\$ 300.00	\$ 3,000.00	\$ (2,700.00)
22	Insurance	\$ 744.00	\$ 800.00	\$ (56.00)
23	2018 - TEAM Event Advance	\$ -	\$ 1,000.00	\$ (1,000.00)
24	<b>Total Working Fund Expense</b>	<b>\$ 1,500.00</b>	<b>\$ 7,456.00</b>	<b>\$ (5,956.00)</b>
25	Assembly Allowance/Meal/Lodging			
26	Officers	\$ -	\$ 2,000.00	\$ (2,000.00)
27	Audit/Budget	\$ -	\$ 600.00	\$ (600.00)
28	Coordinators	\$ -	\$ 2,000.00	\$ (2,000.00)
29	Past Delegates	\$ -	\$ 600.00	\$ (600.00)
30	<b>Total Assembly Allowance/Meal/Lodging</b>	<b>\$ -</b>	<b>\$ 5,200.00</b>	<b>\$ (5,200.00)</b>
31	Officers Expenses			
32	Alternate Delegate	\$ -	\$ 75.00	\$ (75.00)
33	Chairperson	\$ -	\$ 100.00	\$ (100.00)
34	Secretary	\$ -	\$ 50.00	\$ (50.00)
35	Treasurer	\$ -	\$ 150.00	\$ (150.00)
36	AAPP Expenses	\$ -	\$ 75.00	\$ (75.00)
37	<b>Total Officers Expenses</b>	<b>\$ -</b>	<b>\$ 450.00</b>	<b>\$ (450.00)</b>
38	Assembly Expenses			
39	Assembly Workshops	\$ -	\$ 50.00	\$ (50.00)
40	Business Services A.C.	\$ -	\$ 50.00	\$ (50.00)
41	Membership Outreach A.C.	\$ -	\$ 300.00	\$ (300.00)



**Oregon Area Al-Anon Family Groups**  
**Expense & Income vs. Annual Budget**  
 January 1 through February 16, 2017

			Jan 1 - Feb 16, 17	Budget	\$ Over Budget
42		Group Services A.C.	\$ -	\$ 500.00	\$ (500.00)
43		Fellowship Communication A.C.	\$ -	\$ 650.00	\$ (650.00)
44		Public Outreach A.C.	\$ -	\$ 4,000.00	\$ (4,000.00)
45		Audit Budget Extra Day + Exp	\$ -	\$ 50.00	\$ (50.00)
46		<b>Total Assembly Expenses</b>	\$ -	\$ 5,600.00	\$ (5,600.00)
47		<b>Coordinator and Other Expenses</b>			
48		Alateen	\$ -	\$ 300.00	\$ (300.00)
49		Archives	\$ -	\$ 600.00	\$ (600.00)
50		CPC	\$ -	\$ 50.00	\$ (50.00)
51		Forum	\$ -	\$ 80.00	\$ (80.00)
52		Group Records	\$ -	\$ 50.00	\$ (50.00)
53		Literature	\$ -	\$ 50.00	\$ (50.00)
54		Public Information	\$ -	\$ 50.00	\$ (50.00)
55		Web Coordinator	\$ -	\$ 200.00	\$ (200.00)
56		<b>Total Coordinator and Other Expenses</b>	\$ -	\$ 1,380.00	\$ (1,380.00)
57		<b>Delegate Meeting</b>			
58		Alternate Delegate	\$ 421.20	\$ 800.00	\$ (378.80)
59		Past Delegates	\$ -	\$ 800.00	\$ (800.00)
60		<b>Total Delegate Meeting</b>	\$ 421.20	\$ 1,600.00	\$ (1,178.80)
61		<b>Other</b>			
62		Contingency Fund	\$ -	\$ 1,000.00	\$ (1,000.00)
63		Equipment Supplies	\$ -	\$ 2,000.00	\$ (2,000.00)
64		Handbook Update	\$ -	\$ 50.00	\$ (50.00)
65		Transition Fund	\$ -	\$ 500.00	\$ (500.00)
66		<b>Total Other</b>	\$ -	\$ 3,550.00	\$ (3,550.00)
67		<b>Total Expense</b>	\$ 3,980.20	\$ 29,095.00	\$ (25,114.80)
68		Cash Balance as of 2/16/17	\$ 20,903.19	\$ 7,900.00	\$ 13,003.19
69		Ample Reserve	\$ 6,862.00	\$ 6,862.00	\$ -
70		<b>Available Cash as of 2/16/17</b>	\$ 14,041.19	\$ 1,038.00	\$ 13,003.19

**Web Guidelines Task Force**

Regis P., Kate R., Dawn B. and I were given the task of creating website guidelines. These guidelines will be like the flyer guidelines and be a living document, meant to be updated and added to. We meet every two weeks on Google Hangouts. Currently we are coming up with subjects we believe need guidelines. The specific guidelines will be discussed and created later.

Some of the topics we feel need guidelines are –

Meetings in homes

District subdomains

Updating Web Coordinator position description

What things the Web Coordinator needs to get approval on, who gives approval

Who informs the Web Coordinator of content and meeting changes

What financial documents need to be on the site and where should they be placed

What files to archive and how they will they be archived

Using page 91 on anonymity from the service manual when putting names on the website

Who has input on the content and design on the website

There is much work still to be done on this task but we are making headway. This is a great topic but can also be very complicated. We don't want to inhibit the creativity of the web coordinator.

Joanne C.

Oregon AAPP

### **Area Insurance Liability Report 2/18/17**

In my follow-up conversation at the DR breakout which started that the November Assembly, I have been in constant contact with the Oregon insurance broker that handles are current policy who was not familiar with any policy that covers meetings and events through a state. I posted a message on the AFG Connects and got several responses that indicated that there are such policies. Florida and Maryland comments are below:

“Our Area had what we thought was a Policy that allowed liability insurance to cover any meeting or event within the Area.

If that had originally been true it is now no longer true for how the industry works here in Florida.

When I became Chairperson I had many lengthy discussions with our Insurance Agent and then created a Task Force of 4 DRs and 2 AISLs across our Area to look at the information from our Agent, and to study the situation in our State.

We came up with a document that is posted on our Website, and now each District is in the process of working out this issue on their own.

The long and short of it, as I understand it, is that the Liability Certificate that is being sought by the meeting spaces is Liability Insurance coverage that attaches to that physical

location. Liability Policies do not attach to the person or the group buying it but rather they are geographically located. In other words, our Area purchased a policy that covers our 4 Area meetings, our Convention, our Service Workshop and our Alateen Conference. That is four physical locations that are specifically covered and we pay \$2,100 per year for that coverage.

If we were to add in any other meeting, gratitude dinner, etc it would add another physical location and that would change our Premium.

When a District purchases a policy for coverage of their 12 District meetings, DOW and Gratitude dinner, they often are all at the same location and that policy can be purchased for \$200-800 per year depending on the location.

We found that having a Task Force and encouraging members to take the time to understand the issues and discuss the policies, procedures and requirements of this situation we were able to diffuse the fears and make the decisions that needed to be made. Each Group and District in the Area has the ability to discuss and ask for help from others who have gone through the process. It is important to remember that the laws on these things vary by location.

We were very interested to hear about some of the new things in this line of Insurance that may be being created -- I am sure the industry will be changing as the requirements of particular venues changes.

Using KBDM to make the decisions has worked out very well in our Area. We find it has reduced the stress, and fear and sense of crisis that all arose when the situation was first brought to our attention. There actually is plenty of time and space (and Service Structure) to use the principles of the program in making the decisions.” **Florida**

“This issue has come up for several of the meetings in our area. Our area 24 in Maryland is now purchasing a group policy that covers every group in the area paid for by area 24 treasury. Then each group when needed gives a request to our area insurance coordinator who then provides the insurance information to the church or other location where the group meets.

What a relief for several of our groups who had been purchasing for individual group policies.” **Maryland**

Having had experience with this issue in California I contacted the Northern California Area Insurance Coordinator who put me in touch with their insurance broker, which confirmed that we can have coverage for all meetings and events but need to specify the locations, no. of meetings and how many events in a year. Northern California has about 800 meetings and the policy costs about \$5,000 which the area pays for. Since we have 232 meetings, the premium should be much less.

From my experience, if a location requires liability insurance, the insurance coordinator is contacted and requests a certificate of liability from the broker.

After a lot of communication with our broker and No. California's agent, we are now waiting to hear back from our broker who is after applications to several insurance companies to get some idea of what it will cost and hopefully I will have the information for the March Assembly so that we can discuss the viability of the policy and what to do next.

Questions that are raised: Who will pay for this? Also, those meetings that **don't require insurance** do they have to pay? However, if a meeting has babysitting available, often liability insurance is requested. So this may hinder meetings from offering this additional service to its members.

Respectfully submitted,

Brenda G.

Disrict 17 DR

### **Delegate's Report**

Good afternoon,

We're beginning another year – I look back and reflect on how I did as your Delegate for my first year. As with my program, I don't want to dwell on it, but I do want to learn from my mistakes and accomplish my dreams that I've set for myself in my service position.

I've enjoyed meeting all of you. I've had personal conversations with some of you and I feel I know you a little better today. I'm refreshing friendships I've had for years here at Oregon Area, but let slide while I was away from service.

I love coming to area events. I remember when I was a GR, a DR and a Public Information coordinator, how fun it was to travel with friends going to these events, having a meeting in the car, sharing a room or a bed with so many different women. When I've been in service at this level, I have created friendships that take me out of my isolation and send me on trips to the coast, getting together in restaurants and having a girl's night out.

Even though I don't live with active drinking, I have been affected by the disease of alcoholism. I am not cured. I find that when I go to meetings and participate in service, I'm actively working on my program more than when I'm home day after day, week after week doing nothing.

Being the delegate has given me the opportunity to talk a lot more with my service sponsor. I run my report ideas by her, I am challenged to grow out of my comfort zone and think abundantly and positively. She has been a delegate before, so she wants to know what I'm doing at conference and what information I can give that people would be interested in. I get to talk with our area chair, Bunny. She is refreshing and positive and wants to talk about everything going on and coming up with the best plan. I get to read about other delegates and coordinators having questions and sometimes I feel I have sufficient experience, strength and hope to share with them. I am being given so much more than I feel I'm giving.

How many know about AFG Connect? Are you signed up? Do you read the emails you receive? If you have some time, take a look and read a couple of the emails. They are people that are just like you in your position and have questions that you probably have too. Or maybe you've just found a solution and they're needing to hear experience, strength and hope. A few of the things I've gotten off of it are:

The new workbook? I received a copy of it a couple weeks ago and I've just started in it and I love it! Oh my gosh! If you haven't heard about it, you're more than welcome to look at mine during the break. It is wonderful. My 4<sup>th</sup> Step study was a booklet of a couple hundred questions created by a long time member of Al-Anon. It was not conference approved. I remember years back hearing about members asking the WSO for a booklet like it to be approved. This is as close as you can get to it – and it's better because it is conference approved. It is only \$10.00 from the WSO. I hope your literature depots get lots of copies because I think it will go quickly. You can purchase a Paths to Recovery book along with the workbook for \$25.00. If you had been our area Literature Coordinator, you would have received a free copy also along with the announcements of it being available.

Another interesting development from Tom Coffey, our Associate Director of Literature at the World Service Office posted:

Improving ways for members to order Al-Anon/Alateen Conference Approved Literature (CAL) ebooks and audiobooks is important in the technological world we live in today. More members want to read CAL on their mobile phones, tablets, ereaders, and personal computers in addition to their print publications. Digital CAL also is a service to members who do not have CAL print publications.

Two new icons now appear in the “Books” and “Electronic Literature” sections of the WSO's online store to identify and redirect members to our CAL ebooks and audiobook pages offered by Amazon, Barnes and Noble, iTunes, Kobo, and Audible.com:

A statement upholding Al-Anon's Traditions follows the names of the electronic vendors for each digital CAL item:

“This announcement is informational only, and not an endorsement of any electronic media provider, reader, or other products sold by electronic media providers.”

Every effort to uphold the spirit of Al-Anon's Traditions and to adapt the WSO's online store to today's technological world.

Announcements and articles about this addition to the WSO online store will also be sent *Group e-News*, *AFG Announcements*, and *The Forum*. Please continue to inform members in your area about CAL ebooks and audiobooks.

Yours in fellowship, Tom Coffey Associate Director—Literature

Do you know what Instagram is? I don't – would one of you like to give a short synopsis of what it is? Well – the WSO is on Instagram.

Wouldn't you want to be the first to know about exciting information like this? Stand for the position –

We are most happy to announce new staff who have been hired to serve the fellowship as part of the World Service Office Staff. All are already on board and working hard for the good of Al-Anon Family Groups. Sue P. is a past trusted servant from New York South who brings excellent program experience and energy as Associate Director-Groups. One aspect of her work with Groups includes Alateen. We have also been fortunate to hire a Director of Finance who will replace David Zach, Director of Business Services following his February retirement. Niketa Bailey is already doing a great job during a very active orientation period. We have also hired to a new and exciting position, a Digital Strategy Manager who will help develop, lead and manage a technical strategy and vision within the WSO, the fellowship and in the public. We are excited to be moving forward to a fully staffed WSO that will meet our future needs.

### **Mary G. - Executive Director**

In March, right after our Assembly, I will be going with Bunny, Sue, Judy and maybe Mary Lynn to Helena Montana to meet with all the other Delegates and some past Delegates in our NW Region. ***Judy – will you tell us the 9 states that make up the NW Region? Alaska, Washington, Oregon, Idaho, Montana, North and South Dakota, Wyoming and Nebraska. Why are we going? We meet as Delegates to talk about the things that are upcoming at the World Service Conference (WSC) in April. We meet to talk about our thought and task forces that we've been assigned to. We meet in fellowship with the past Delegates that attend and welcome the new Delegates that are coming on board. I was new last year, right?***

There are panels – I am on Panel 56. The new Panel is 57. Do you wonder where the panel numbers come from? The very first WSC was in 1960, they were Panel 1. Now, 57 years later, you add that number to 1960 and you get today, 2017. Does that make sense? I was part of a third of the WSC that rotated in last year. Another third is being rotated in this year. Is this confusing? Next year, my third year in office, there will be another third of the conference rotating in. It continually rotates so that not every three years is a madhouse of nobody knowing what they're doing. We rotate so the task and thought forces continue their work without having to reinvent the process all over again. We rotate so that more experienced Delegates can help the newer Delegates get the hang of the WSC. Does this make sense now?

In April I travel to Virginia Beach, Virginia to attend the 5 day World Service Conference. You voted in November with the budget to pay my way to go represent you at the World Service Conference. Thank you. I really appreciate your confidence, your trust. I am so blessed to be in this position. Another thing I want to thank you about is that you also have included an extra night so that when I get to Virginia Beach at 9:00, 10:00, 11:00 pm at night, I won't have to get up at 7:00 am and start working the very next morning, I'll be able to relax and talk with other Delegates all day and share experiences and strengths that Oregon has. I will be able to participate in the Delegates Sharing Area Highlights. This is

not part of the “conference” per say, it is a part that Delegates said they wanted without needing the WSO’s planning or facilitating. I go to be Oregon’s voice, your voice in matters that come up both individually with other Delegates and World Service Office staff. Collectively I share your voice with all the Delegates sharing on topics of discussion. A couple of these topics that I know of so far are:

- Our Area Highlights
- My Task Force on Spirituality in Area Finances
- Prayer for Today – do we edit it, leave it as is or delete from our literature?
- Open/Closed Meetings – is it necessary anymore to designate them?
- TEAM

I’ll have more information coming in the next 4 weeks. A lot of information. I promise to share it with you at our March Assembly.

So what would you like me to share about our Area’s highlights? Do you have things you’d like me to share with other Delegates or are there topics you’d be interested in knowing about how other areas do things? Please talk to me during the breaks, or email or call me – my information is on the roster.

My Task Force on Spirituality in Area Finance – our committee has met over the last year through conference calls 5 times and email probably a dozen times. We have used “go to a meeting” which is free and also for the phone calls, we’ve used “free conference call”. We submitted our finalized pamphlet as well as a skit that shows an area business meeting discussing finances where there is the lack of spirituality present and an area business meeting using the pamphlet and using the spiritual principles mentioned in the pamphlet and how other members are able to express more of them. The Executive Team at the WSO will look over it once more and make their final recommendations. I hope we’ll do our skit at the July Assembly when I get back – I think you’ll really like it.

Prayer for Today - Last year at conference, Tom Coffey (who is he?) Associate Director of Literature brought up the topic of changing, deleting or leaving the Prayer for Today on the Just for Today bookmark. Due to so many of the Delegates getting up to stand at the microphone, he postponed a decision about this and asked for more feedback. All of you have given me a lot of information and I appreciate all of your groups and districts input. To me, it’s the most valuable thing I have going back to the WSO besides my higher power. Thank you for all your work in getting people to talk about these subjects. Recently, on AFG Connects, Tom, gave a short history on our “Just for Today” bookmark. This history answers a couple of the questions that were asked of me. A couple of interesting facts are that: While the WSO Archives has no specific information regarding any discussions that took place regarding Al-Anon’s use of “Just for Today,” I will gladly share with you the information it does have.

Two different early local pamphlets, the original local version of *Alcoholism, the Family Disease* from Kentucky and the *Triple A Family Group* pamphlet from Arizona, each included a different version of “Just for Today” as early as 1951. (Portions of these two pamphlets were used by the WSO in 1961 to create the CAL version of *Alcoholism, the Family Disease* [P-4] .)

The *Just for Today* Wallet Card (M-10) was first printed by the WSO in 1954, but appears to be copied after a local group's card from the time. The only change the WSO version made was to replace the Serenity Prayer on the back with the "Prayer of St. Francis." In 1962, after the first World Service Conference agreed on the concept of "Conference Approved Literature," all existing literature being sold by the WSO was grandfathered in as CAL. In 1974, the title of the prayer on the back of the Wallet Card was changed to "Prayer for Today" so as to not imply affiliation.

The WSO began printing the *Just for Today* Bookmark (M-12) around 1976. It has always included the "Prayer for Today" on the back. Interestingly, the wording of the "Just for Today" essay on the Wallet Card and Bookmark has always been a different version than the one that appears in the "Alcoholism, the Family Disease" pamphlet.

I've printed the reply and put it on your tables and I will also email you an electronic version to share with your Districts.

Open and Closed meetings – again, last year at the World Service Conference, Delegates were invited to attend an open Policy Meeting. This meeting is where the WSO executive team, the Board of Trustees and some of the WSO staff meet to discuss issues that have been raised by the membership – you. The particular subject that was brought up there was in regards to whether using the words Open and Closed meetings was negatively affecting our fellowship, were they outdated or no longer needed. Again, all of you have been wonderful about getting your groups and/or districts to talk about this subject and have given me a lot of feedback.

I'm still open for more discussion if you feel there is more to be said. When I go back to the WSC, I will take all of my notes and your voices and make the best decision I can after hearing all of the other voices also. This is where I take Oregon's voice back to the WSC, but I vote for the good of Al-Anon worldwide after considering all that I hear.

While I'm back in Virginia Beach, I encourage anyone that's thinking about sending Love Gifts to me, your Delegate, to be either be in way of a cash donation to the WSO in honor of all the Delegates attending the WSO OR I'm honored to receive cards, notes, well wishes, even chocolate the week I'm back at conference.

The hotel address is:

(Hold for WSC 4/24-4/28, 2017)

Cindy Erickson

Wyndham Virginia Beach Oceanfront Hotel

5700 Atlantic Ave.

Virginia Beach, VA 23451

AND



Put my name and my home address: 78319 Swanson Lane, Cottage Grove, OR 97424 in the return address area.

Please plan to have mail arrive after April 20th.

***Jodie - TEAM – I am so excited about our TEAM event with Washington State. Are you? Let me see a show of hands for those that are excited about it? How many of you plan to attend? Let me see those of you that are on the TEAM committee right now stand. Don't we have a breakout committee working on bookmarks? You're working. Thank you. You know when we have a State Speakers Meeting, there are lots of positions to be filled to put it on. Hospitality, Decorations, Greeters, Workshops, etc. We need those too for a TEAM event. I put out a call to see if anyone is interested in participating, but something must be wrong with my email.....I haven't gotten any offerings to serve on a committee.***

***We have selected the site, Portland Airport Holiday Inn, the dates are: November 3<sup>rd</sup> and 4<sup>th</sup>, Friday night and Saturday all day. We started planning the lunch meal that will be served on Saturday. We talked about whether we wanted to offer a Friday night dinner option also. We worked on our theme for the event. We talked about what workshops we want to offer. This isn't going to be solely about service, this weekend will be about our triangle: Recovery, Service, Unity. There is a lot to our program and Service is one aspect that shows where our recovery hits the road. I hope you'll share your enthusiasm with your groups and get them excited about the event.***

Our Forum Coordinator was not able to be here today and I wanted you to hear firsthand the latest numbers regarding the Forum. These numbers are comparing 2015 to 2016.

Worldwide Fellowship – Areas are talking about using credit cards for purchases. Areas are discussing how they finance or don't finance past Delegates to attend Assemblies. We're discussing what past Delegates do at Assemblies. We've had discussions on how to use the Traditions and Concepts along with our literature when District meetings are held hostage by dominating members and members not following our spiritual principles found in our Traditions and Concepts. Some of us have been talking about how many AWSC and Assemblies we each have and what we do at them. Some meet only at one assembly. Some of them have their AWSC the Friday night before the Assembly. I recently heard where Oregon used to have their AWSC meeting first thing in the morning BEFORE the assembly started on Saturday morning. Most don't use the Action Committees. The one I'm most involved in is the discussion on how to attract more people in service. How do we connect with those that don't attend area meetings because of the distance? How do we make sure we're attracting (welcoming), getting districts enthused about meeting at someone's house and having fellowship and food and participating in the discussions we have here and not promoting (preaching), telling them they need to...?

What does Oregon want to do to reach out to our members that live in La Grande? Vale? Brookings? Astoria? Klamath Falls? Do we feel the work and effort is needed? Are we thinking along the lines of abundance? Could service work as a coordinator or participation in District Reps breakouts be done by someone in one of these far reaching cities? I believe they can. I know that Business Services was

looking at this topic. Is it possible? Yes! Do we want to do whatever is needed to make this a reality? Let's hear from them. What are the possibilities? What are the challenges? Northern California is trying this out, Alaska is looking into this. Working on my task force and using free conference call and go to a meeting have been doable, but to actually see the people and interact with them visually like using a webcam or using skype, what is involved in doing this?

Last, I want to share a little of what being in service has done for me especially this past year plus. My program needed a jolt. I was getting complacent. I wasn't growing, I wasn't stepping backwards, I was just there at the meetings. Since I was elected in my service role, I am excited about my program. I am jazzed about Al-Anon's future. I want to be a part of it. I want to contribute. I talk to newcomers more. I lead more. I believe I have more to share. I read, boy do I read. I read the Paths to Recovery, I read the Forum, I read from Survival to Recovery, I read emails, I read. I pray more. I am amazed at how frequently my higher power taps me on the shoulder and lets me know ideas I've not considered. I'm practicing the 11<sup>th</sup> Step more consciously than I ever have before. I don't fear life as much. I'm getting used to sitting in prayer when I'm troubled. My life was profoundly affected by alcoholism and my life has been profoundly changed by Al-Anon. Thank you for allowing me to be of service. Thank you.

The WSO has further expanded its Social Media outreach by creating an Alateen\_WSO Instagram account. Please help us with our Public Outreach efforts by following and liking Alateen\_WSO posts on Instagram. You can help spread the word of the Al-Anon/Alateen message of hope to teenagers affected by someone else's drinking who may not have heard about the support that Alateen offers.

Find us on Instagram by searching for Alateen\_WSO or by clicking on the Alateen\_WSO Instagram icon located on the WSO Public Outreach website, [www.al-anon.org](http://www.al-anon.org)

Please remember to protect your anonymity on social media by not making comments or using screen names that would reveal your Al-Anon membership. This announcement is informational only. In keeping with our Traditions, Al-Anon does not endorse any specific social media provider.

### **State Speakers' Meeting**

The State Speakers Meeting is a weekend of fun for Al-Anon & Alateen members across Oregon. This is also a great service opportunity for all Al-Anon members, including Al-Anon members that are also members of AA. The SSM acts as a fundraiser for the Oregon Area Al-Anon.

The 2018 State Speakers Meeting hosted by District 10 and District 15 is moving along. Our theme is "Filling our Recovery Toolbox." We believe we have a location in McMinnville. Yahoo! The SSM committee will be working throughout the month of February to verify the space will work for our needs and hopefully book the location. This in turn will set our date. Dates that are being considered are April 20<sup>th</sup>-22<sup>nd</sup>, 2018 or April 27<sup>th</sup>-29<sup>th</sup>, 2018. Deciding on an Out-of-Town speaker is also in the works, if you have someone you have heard speak or have a desire to hear a certain speaker, please send us an e-mail at the address below and our speaker coordinator will research the possibility.

Fundraising is an important part of executing an Oregon State Speakers Meeting. After review of the 2016 SSM we saw the largest donations came in from the individual members via the top hat cans. The 2018 SSM committee will be implementing their own twist to the top hats. We are calling it a "Give It Up Fundraiser." Can you give up a cup of coffee, bottle of water, candy bar ... and donate the funds to the State Speakers Meeting. Your Group Representative will receive a travel mug at the March Assembly. We ask that you pass this around your group a couple times each quarter or more to help fund the SSM.

The SSM will also continue selling the plaques at assemblies along with the SSM themed lanyards. We have received some wonderful donations from districts and look forward to having a lot of fun in April 2018.

Thank you.

Deanna M.  
SSM Chairman