Oregon Area World Service Committee Meeting
October 13, 2018
Gilham Community Church
3633 Gilham Road, Eugene, OR 97408
Host District 07

8:30 am

Welcome, Serenity Prayer. Bunny G., Chair

Traditions. Brenda G., D17 DR; **Concepts of Service.** Lydia S., D11 DR; **Warranties.** Mary W., D9 DR

Microphone & Voting Statement, Basket Explanation. Bunny G., Chair Name Badges. Sue B., Alternate Chair

Roll Call. Mary Lynn J., Secretary. *Excused*: Dawn K., Treasurer; Julie S., D1 DR; Nancy P., D14 DR; Jan D., Archives Coordinator; Rachel L., CPC Coordinator. *Absent:* Elaine E., D8 DR; Pam M., Forum Coordinator.

Approval of June 2018 AWSC Minutes: Approved as written by motion, second and show of hands.

Housekeeping. Tama D7 DR

Treasurer's Report. Sue B., for Dawn K., Treasurer. Cash Balance as of October 7th, Line 70 is \$21,989.50. Available Cash, Line 72, is \$11,989.50. Items highlighted in gray indicate items that have been adjusted from budgeted amounts. There was a question about Line 70. It was answered that we haven't spent as much money as we budgeted to spend. Ignore dollars over budget. There was a comment that the Treasurer's Report is too confusing to try to explain and that more people could be involved if it were made easier to explain. Barb B., Audit Budget Chair, suggested putting another line between Lines 69 and 70 with new header for cash balance to separate it from other items.

Old Business:

Task Force on AMIAS, Safety Guideline. Nancy N., Chairperson, D2 DR The document was sent to an attorney for review. The attorney suggested changes were reviewed. **2. e.** Do we want to keep the word "charged"? Suggestions were to change it to arrested, convicted, or another word? "Suspected" was suggested. Some areas have more thorough procedures for if you were charged. **10. b)** can be easily changed for clarity. **11.** The alternate paragraph suggested by the attorney was accepted. The Thought Force requested more time to adjust wording to have the document ready for inclusion to the Oregon Area Handbook.

Thought Force Oregon Area Event Planning. Cindy E., Delegate, Chair; Deanna M., D10 DR; Donelda H., Communicator Coordinator; Brenda G., D17 DR. The Thought Force is completed. Recommended table discussion later in the day. Thought Force Report is attached.

Job Fair Recap. Bunny G., Chair. Everyone we talked to during officer calls had positive reaction and thought it was helpful.

Thought Force Group Records. Dawn B., D6 DR, Chair; Barb B., Mary Lynn J., Regis P. (Unable to attend.) The WSO new website allows changes of information and registering new groups to be done via web site. The Thought Force was created to look into how to do that. The Thought Force held one meeting. We reviewed our current procedures according to the OAH, Sec V, p 4. We received feedback on AFG Connects for Group Records Coordinators. Recommendation: At least until web system is refined, Oregon Area should make no changes to guidelines which encourages GR to make changes via the website. DRs have access to changes made during the last 30 days. Every time a change is made within week, an email is sent to Group Records Coordinator. Consensus was taken to accept the recommendation of Thought Force.

Insurance Update. Brenda G., Insurance Contact, D17, DR. Insurance certificates were requested from groups in Districts 9 and 10 and from the SSM and OAC. There was an inquiry about whether certificates are renewed automatically, which she explained would happen. Instructions will be included in handbook. Sue B. suggested change in position. Question: How will we get an insurance point person? Suggestion to ask for volunteer after election from someone who will be an AWSC member, not creating the need for a new position. Should insurance agency be listed in the handbook? A suggestion was made to add to Insurance Handbook that will be handed over to the next person.

Bunny will remind the new chair to get names of volunteers for Audit Budget, Flyer Committee and Insurance Point Person.

Officers suggested a ninth section of OAH for miscellaneous guidelines that do not fall under event instructions.

Handbook Update. Sue B., Alternate Chair. She expects to get updated handbook information for posting on the Website soon. No major changes required approval of AWSC. All motions have been moved to history and/or updated by AWSC or Assembly. Motions that required changes to handbook have been made. There was a motion that took out a statement that the Treasurer should announce the amount of registrations. After discussing a motion was made as follows, Motion #1: I move that we rescind Motion #2 made in October 2009 in West Linn and add back into the handbook that the treasurer will announce the attendance at the assembly and the amount of donations received at the appropriate time. Linda C. second. Motion carries. Should ongoing motions be kept in history or should they be eliminated from handbook once they have been put into handbook? Can history of archived motions be placed on web? All in favor of dropping motions from handbook. The revised Sec VI has been sent to all AWSC for review. Most were additions of forms and reformatting. Nancy N. and Judy J. will help with editing. Sue would like suggestions before Assembly so new copies can be printed. She will send out a revised document once they have been reviewed. A suggestion was made to have OAH as one document on the website so it can be searched. That can be done. Changes need to be in as soon as possible.

Trusted Servant Profile. Bunny G., Chair. Reminded us we will be using the Trusted Servant Profile at the election assembly. Encourage everyone to complete one even if

they are not standing for office as practice. Two pamphlets were recommended to pass out to members to encourage service: *Joy of Service* S-57 and *Links of Service* S-28. Both pamphlets are available on the WSO website.

North West Regional Delegates Meeting. Bunny G., Chair. Some areas split funds for past delegates to attend their regional meeting. OR Area draws one name. There was a question of how the amount is determined? It is usually \$600-\$900, depending on location. A suggestion was made to let delegates decide for themselves. Another suggestion was to try for 3 years. A motion was made in Aug 93 saying the delegate attending would be chosen by drawing. In Nov 95 the motion was simplified. Motion #2: New Past Delegates' process to fund trip to Northwest Regional Delegates' Meeting: First identify all those that want to go (of those willing), then determine which process to use. 1) Pull name out of hat, or 2) Share funds equally. Must have unanimous consent to choose #2. Motion by: Regis P.; Second, Deanna M. Motion carried.

Website Report on Server. Regis P., Website Coordinator. The DNS Name had to be updated. It took research to determine which company needed to be pointed to. The website was only down a few times. Two or three people involved in an email. There were a couple of issues with people not receiving emails. The problem is usually something to do with the person receiving email. Some programs think it is spam because it is forwarded. Check with your email vendor about filters.

Discussion about letter and process of bringing things to AWSC/Assemby. Bunny G., Chair. A letter requesting additional talking about one assembly per year has been sent to DRs. We need a better understanding of getting something on agenda – process. We need more education. We need to encourage the use of service sponsors.

Discussion of who can sell at AWSC and Assembly. The only groups that can sell at AWSC and Assembly are SSM and Alateen for OAC. A search in Archives has not proven successful in finding the motion. Page 106 of Al-Anon /Alateen Service Manual was cited. We need a motion about who can sell. **Motion #3:** Only fundraising allowed at Assemblies and AWSC shall be Area level events, such as State Speaker Meeting and Oregon Alateen Conference. Motion by: Regis P., Linda S., second.. Motion did not pass. The discussion will be tabled until February.

Letter from group withholding donations. Bunny G., Chair. A letter expressing displeasure with the 2018 budget not being balanced was sent to all AWSC members. Cindy E., Delegate will email a letter from auditor to all AWSC members explaining that the budget does not need to be balanced. It was suggested that an explaining document of budget process should be available, especially for those unfamiliar with the budget process..

Budget Presentation. Barb B., Audit/Budget Chair. The proposed budget for 2019, which had been emailed to all AWSC members along with an explanation of each line item. The budget was reviewed by line. Changes made to proposed budget: Lines 22, 23 and 24, Assembly Rent & Expenses, were each increased from \$900 to \$1,200. Line

25,AWSC Rent was increased from \$300 to \$400 (for 3 AWSC meetings). Line 37, Chairperson Expenses was reduced from \$400 to \$200. Line 60, Website, was increased from \$150 to \$400. Line 64, Delegate Meeting: Past Delegates was increased from \$1,000 to \$1,500. Line 67, Task Force/Thought Force Projects was set at \$50. Line 68, Alateen Coordinator Sponsor Conference was increased from \$400 to \$600. The proposed budget as approved by AWSC will be brought to the November Assembly for approval by GRs.

Lunch Break

Delegate's Report. Cindy E., Oregon Area Delegate. I heard at NWRDM, "I didn't cause the reason for Al-Anon, can't cure the reason for Al-Anon and I can't break Al-Anon." I don't want to be in fear of Al-Anon not being here for my grandkids. It may not have been different if I had found Alateen. OAC workshops are planned by Alateens, on deep subjects. Trustees live in US and Canada and travel to meet, mostly at VA Beach. Al-Anon needs to be put into 21st century. The website has changed recently. The new website has reduced calls by 70%. A Digital Strategy Specialist was hired and has made the website mobile. The website is now a public outreach tool. It has small members area. I feel the personal touch has been taken out of Al-Anon. I don't see spirituality as much as before. I feel we are not getting the spiritual touch. The conference will provide guidance to the world service trustees, etc. I saw trustees giving delegates instruction through task and thought forces. I feel the program is being led from the top down. These are not bad people, but I think there is a void. Chosen agenda items are sent in by delegates as requested by their areas. Trustees want to choose CAIs. The Board was created to administer, etc. Delegates come to know how well the trustees and WSO staff are working together presenting a unified front. Delegates are diverse. It seems there is always someone pulling in the opposite direction. Delegates are conference majority. 2/3 of the Conference is composed of delegates and 1/3 trustees and staff. GRs and DRs need to get their voices heard. I told OAC to write to WSO. I am totally committed to keeping Al-Anon the way it was when I came in. How do we get more GRs at assembly? If you're not there when the vote is taken, you get a "no" vote.

Thought Force Oregon Area Event Planning. Cindy E., Delegate, Chair. Deanna M., Donelda H., and Brenda G. The committee presented a motion to create a Task Force to review KBDM from the Thought Force on having member/members to assist with the location planning of 3 Oregon Area Al-Anon AWSCs & 3 Oregon Area Al-Anon Assemblies a year. However, after discussion, the motion was rescinded. Bunny G., asked what the AWSC would like to do with the report to come up with a solution. The Thought Force wants to appoint a Task Force to streamline the information put together by the Thought Force. Deanna M. and Brenda G. were appointed to Task Force and will report back in February.

Translation Equipment. There is a need for translation equipment if we are to have more Hispanic groups represented at Assembly. This will be put on the agenda for the February AWSC meeting.

Action Committees. Bunny G., Chair. There has been a lot of discussion of whether to continue with Action Committees or replace them with workshops. There has been no definitive consensus reached. This was discussed during the officer calls following the July Assembly and again at last night's officers' meeting. We have come up with a proposal to present to the Assembly.

Motion #4. Propose to present a motion to the Area Assembly to replace Action Committees with workshops for a trial period of three years.

Motion by: Mary Lynn J., Second by Susanne P.

1 no, 1 abstain. Motion to present to Assembly passed by show of hands.

There will be no Action Committees at the November Assembly. We will be very busy with elections and budget; there will not be time, plus no additional rooms for breakouts are available.

Bunny has Ideas for workshops from the International Convention. Washington Area has workshops at their July Assembly and Bunny has their list of topics. In February we will discuss their topics.

Election Procedures for the November Assembly:

- Page 151 Service Manual. Officer candidates' names will be listed on a
 whiteboard. All voting will be done by paper ballots. Votes for officer candidates
 will be recorded on the whiteboard using hashmarks. Coordinators will not; their
 votes will be counted and the result posted on the board.
- From the Oregon Area Handbook, Sec VII, page 8, "In addition, at election Assemblies, when voting begins for a specific position, The Oregon Area Chair will ask those members standing for a position to leave the room prior to voting. Members with voice can then come to the microphone to share information regarding the qualifications of those standing for the position. After the comment period, the member(s) previously asked to leave will be invited to return for the voting." In addition, Motion 5, Nov 2015 says, "We move to change the current election policy of having candidates standing for Area Positions leave the room---to that of allowing the candidates the option of remaining in the room or leave during discussion. If Members wish to share information about the candidate and wish to remain anonymous, they may submit their comments in writing to be read aloud by the Secretary for the benefit of the Assembly." There was a discussion as to how the note from an anonymous person would be given to the secretary to be read would be possible. There was a consensus that the motion as presented would not be possible to carry out. A motion will be presented at the November Assembly before election begins that could clarify our policy.
- The Trusted Servant Profile will be read only once if a person is a candidate for more than one position. If you do not get the first position, there will be no need to read a second time. There will be a two minute time limit for reading the Trusted Servant Profile.
- There will be limited time for discussion about candidates (2 minutes). If an opinion has been stated, you will be asked to sit down.
- Names of candidates will be written on a white board.
- All eligible will stand. Everyone willing to stand for the position will remain standing.

- Election of a delegate will be first, followed by officers and coordinators.
- All voting will be done by paper ballots.
- Votes will be tallied one by one for officers.
- A 2/3 vote majority is needed for area officers and delegate.
- Coordinators need simple majority.
- After 3 ballots and no 2/3 majority is reached, a final vote will be taken and the candidate with the highest number of votes will become the Officer. See page 153, number 8. A decision was made to use the latter.

Video Conferencing Committee. Joanne C., AAPP. Group Services Action Committee researched several options for video conferencing that could be used for giving more members access to Assembly meetings, for committee work, etc. Go to Meetings was the favorite of vendors sampled. Zoom: liked lower price range, ability to record and voting. Go to Meeting starter package: \$168/year, which includes 10 participants. To record meeting \$348/year. Questions. We started the ball rolling. Hope to turn it over to the next panel. We hope to be able to do the Alateen training at the November Assembly. Video Conferencing will be a February AWSC agenda item. Perhaps the project can move to a Thought Force or Task Force.

Alateen Safety Guidelines. Nancy N., D2 DR. The Task Force went over changes to document in regard to the three items the attorney suggested could be changed. 1. Item 2e. Task Force wants to keep the word "charged". 2. Item 10b. Insert the word "Those" Alateen group sponsors and AMIAS who are required to report, etc. 3. Item 11. Changed the second paragraph to the suggested new paragraph "some personal information". There was consensus to have document approved to send to WSO for final approval. 3 oppose; 1 abstain. Minority voiced opinion.

2019 AWSC Meeting Locations:

Deanna, D10 DR: Tualatin Location is available for all of AWSC meetings next year. If other districts would like to host using that location, it is available. District 10 will host February at that location. 3rd weekend in February District 10 will host June in Tualatin, 3rd weekend of June. District 6 will host October at Gilham Community Church. 2nd weekend of October District 5 was asked to consider 2020.

Delegate's Report Part 2. Cindy E., Area Delegate. The pace is changing at WSO. Vali wants things done quickly. Associate Directors know this. It is not the change that's painful, it's the acceptance of change that is. When Conference Summary and Service Manual were changed, I brought that up. So many issues being emailed, getting responses and emailing again. We asked for people to host AWSC. 1 was willing. This has been a struggle for the last three years. Coming up with facility is the hardest part. A facility is available, but still no one stood up. What's happening? Are we learning to say "yes"? Cindy pointed out the article in the booklet *When I Got Busy, I Got Better, on* Page 32 titled, "Learning to Say Yes" and the next page, "Gratitude in Action." A picture of Lois at the WSO reminds the writer that service is gratitude in action. Cindy asked all past or currents DRs to stand. She reminded them they are eligible to stand for

delegate. What's going on with us? Why are we all saying, "No?"

Items for November Agenda:

Action Committee Trial Motion
Trusted Servant Profile Workshop
Election Procedure Motion
Motion for Leaving Room
OAC Report
Chair Report on Thought & Task Force
Budget Presentation Saturday; Voting Sunday
NWRDM
Audit/Budget Report
Forum Drawing
Book Reports during election
Bookmark Challenge
Membership Outreach Photo Contest

Transition Process, either Saturday night or plan day in January or right after Assembly.

Upcoming Events:

Delegate's Report A/C Chair Final Report

November Assembly, Linda C., District 13 Host. \$775 total rental. \$28.50 for coffee and water. 6:30 pm Saturday night sharing meeting. 7:30 game time. Hotel is on the South end. You do not have to go through casino. Rooms are \$125/two queen beds. List of restaurants will be available at Assembly. Registration will be open Friday night. March 17, 18, 19, 2019 Assembly. Phoenix High School. Bring something to sit on chairs need cushion. Flyer will be available soon.

State Speakers' Meeting: District 6, Dawn DR. Will be in Springfield at Gilham School. May 17, 18 & 19th, Bo T. will be the out of town speaker. The flyer in Communicator has website for online registration.

Donelda: Look at the Communicator on the website to see pictures in color from the photo contest.

Adjourn: 5:00pm with the Serenity Prayer and the Al-Anon Declaration.

Respectfully submitted,

Mary Lynn J., Oregon Area Secretary

MOTIONS:

Motion #1: I move that we rescind Motion #2 made in October 2009 in West Linn and add back into the handbook that the treasurer will announce the attendance at the assembly and the amount of donations received at the appropriate time. Motion by: Sue B., Second by: Linda C. Motion carried.

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Oregon Area Al-Anon Family Groups Expense & Income vs. Annual Budget January 1 through October 7, 2018

			Jan	1 - Oct 7, 18		Budget	\$ 0	Over Budget	
1	Inc	ome							
2		Revenue							
3		Group Contributions	\$	15,250.24	\$	16,000.00	\$	(749.76)	
4		Assembly Registrations	\$	1,429.00	\$	2,000.00	\$	(571.00)	
5		State Speaker Meeting	\$	7,121.69	\$	3,500.00	\$	3,621.69	
6		Advances	\$	1,500.00	\$	1,500.00	\$	-	
7		Miscellaneous	\$	243.55	\$	-	\$	243.55	
8		Cash Carried Forward	\$	15,131.62	\$	11,246.00	\$	3,885.62	
9		AMIAS Expense Reimbursement	\$	326.00	\$	-	\$	326.00	
10		Total Revenue	\$	41,002.10	\$	34,246.00	\$	6,756.10	
11	Tot	al Income	\$	41,002.10	\$	34,246.00	\$	6,756.10	
12	Exp	pense							
13		Delegate Fund							
14		WSO ETF	\$	2,443.00	\$	2,443.00	\$	-	
15		Extra Day	\$	157.59	\$	300.00	\$	(142.41)	
16		Delegate Meeting	\$	911.93	\$	911.93	\$	-	
17		Delegate Travel	\$	642.08	\$	1,000.00	\$	(357.92)	
18		Delegate Miscellaneous	\$	643.01	\$	700.00	\$	(56.99)	
19		Total Delegate Fund	\$	4,797.61	\$	5,354.93	\$	(557.32)	
20		Working Fund Expense							
21		Archive Rent	\$	456.00	\$	456.00	\$	-	
22		Area Travel Fund	\$	1,048.63	\$	3,000.00	\$	(1,951.37)	
23		Communicator	\$	124.74	\$	200.00	\$	(75.26)	
24		SSM Advance	\$	1,500.00	\$	1,500.00	\$	-	
25		Assembly/AWSC Rent	\$	2,214.48	\$	3,000.00	\$	(785.52)	
26		Insurance	\$	1,591.00	\$	1,700.00	\$	(109.00)	
27		Total Working Fund Expense	\$	6,934.85	\$	9,856.00	\$	(2,921.15)	
28		Assembly Allowance/Meal/Lodging							
29		Officers	\$	1,369.57	\$	3,000.00	\$	(1,630.43)	
30		Audit/Budget	\$	442.88	\$	1,200.00	\$	(757.12)	
31		Coordinators	\$	1,908.41	\$	3,500.00	\$	(1,591.59)	
32		Past Delegates	\$	-	\$	300.00	\$	(300.00)	
33		Total Assembly Allowance/Meal/Lodging	\$	3,720.86	\$	8,000.00	\$	(4,279.14)	
34		Officers Expenses						, - /	
35		Alternate Delegate	\$	9.50	\$	75.00	\$	(65.50)	
36		Chairperson	\$	333.18	\$	400.00	\$	(66.82)	
37		Secretary	\$	8.82	\$	50.00	\$	(41.18)	
38		Treasurer	\$	-	\$	200.00	\$	(200.00)	
39		AAPP Expenses	\$	128.95	\$	128.95	\$	-	
40		Total Officers Expenses	\$	480.45	\$	853.95	\$	(373.50)	

Oregon Area Al-Anon Family Groups Expense & Income vs. Annual Budget

January 1 through October 7, 2018

				gii Octobel 1, 2010					
			Jan	1 - Oct 7, 18		Budget	\$	Over Budget	
41		Assembly Expenses							
42		Assembly Workshops	\$	83.89	\$	83.89	\$	-	
43		Business Services A.C.	\$	-	\$	50.00	\$	(50.00)	
44		Membership Outreach A.C.	\$	388.08	\$	500.00	\$	(111.92)	
45		Group Services A.C.	\$	158.04	\$	300.00	\$	(141.96)	
46		Fellowship Communication A.C.	\$	440.92	\$	700.00	\$	(259.08)	
47		Public Outreach A.C.	\$	543.47	\$	8,000.00	\$	(7,456.53)	
48		Audit Budget Extra Day + Exp	\$	-	\$	50.00	\$	(50.00)	
49		Total Assembly Expenses	\$	1,614.40	\$	9,683.89	\$	(8,069.49)	
50		Coordinator and Other Expenses							
51		Alateen Coordinator Expenses	\$	-	\$	400.00	\$	(400.00)	
52		Archives	\$	-	\$	75.00	\$	(75.00)	
53		CPC	\$	-	\$	50.00	\$	(50.00)	
54		Forum	\$	-	\$	80.00	\$	(80.00)	
55		Group Records	\$	-	\$	50.00	\$	(50.00)	
56		Literature	\$	41.14	\$	75.00	\$	(33.86)	
57		Public Information	\$	70.00	\$	150.00	\$	(80.00)	
58		Web Coordinator	\$	145.51	\$	200.00	\$	(54.49)	
59		Total Coordinator and Other Expenses	\$	256.65	\$	1,080.00	\$	(823.35)	
60		Delegate Meeting							
61		Past Delegates	\$	836.30	\$	836.30	\$	2	
62		Total Delegate Meeting	\$	836.30	\$	836.30	\$	-	
63		Other							
64		Contingency Fund	\$	-	\$	788.93	\$	(788.93)	
65		Equipment Supplies	\$	86.23	\$	300.00	\$	(213.77)	
66		Handbook Update	\$	-	\$	150.00	\$	(150.00)	
67		AMIAS Background check fee expenses	\$	285.25	\$	-	\$	285.25	
68		Total Other	\$	371.48	\$	1,238.93	\$	(867.45)	
69	Tota	al Expense	\$	19,012.60	\$	36,904.00	\$	(17,891.40)	
70	Cas	sh Balance as of 10/7/18	\$	21,989.50	\$	(2,658.00)	\$	24,647.50	
71		Ample Reserve	\$	10,000.00	\$	10,000.00	\$	-	
72	Ava	ailable Cash as of 10/7/18	\$	11,989.50	\$	(12,658.00)	\$	24,647.50	

Oregon Area Alateen Safety and Behavioral Requirements

The Oregon Area considers the safety of Alateen members and Al-Anon members who do service in Alateen of vital importance. Therefore, we strongly endorse the suggestions and recommendations provided in the Safety and Behavioral Requirements in the following documents: Oregon Alateen e-Manual, Al-Anon Guideline #G-34, and the World Service Office Alateen Policy Digest.

While Oregon Area Al-Anon/Alateen recognizes and respects that each Alateen group is autonomous, the Area believes that matters of safety and behavior affect Al- Anon/Alateen as a whole, and therefore offers the following recommendations for the minimum requirements for Al-Anon Members In Alateen Service (AMIAS) to be active in the Alateen Program:

- 1. Every adult working with Alateen in Oregon must have successfully completed the AMIAS Candidate Procedures process, as outlined on the previous page. This process begins with the local District Representative (DR), who will process your completed application and send it to the Area Alateen Process Person (AAPP), and concludes with registration with the World Service Office (WSO), which issues a current AMIAS Identification Number. All AMIAS cooperate with the Oregon Area AAPP in keeping their current contact information up-to-date, especially in responding to the DR for Annual Recertification.
- 2. In brief, to be considered to serve as an AMIAS, the candidate must:
- a. Be an Al-Anon member regularly attending Al-Anon meetings, who has made a commitment to be of service to Alateen on a regular basis;
- b. Be at least 21 years old;
- c. Have at least two years in Al-Anon, in addition to any time spent in Alateen:
- d. Not have been convicted of a felony; and
- e. Not have been charged with child abuse or any other inappropriate sexual behavior; and not have demonstrated emotional problems which could result in harm to Alateen members.
- 3. There must be at least one AMIAS at every Alateen meeting; however, two AMIAS at each meeting are recommended.
- 4. The Area prohibits overt or covert sexual interaction between any adult and Alateen members before, during, and after any Alateen meeting or activity.
- 5. Any conduct contrary to applicable law is prohibited.
- 5. Written parental permission:
- a. Must be obtained prior to n Alateen attending any Al-Anon/Alateen-sponsored function, other than an Alateen Home Group Meeting;
- b. Must be obtained prior to providing transportation for an Alateen to all Al-Anon/Alateen-sponsored functions, including Alateen Home Group meetings;
- c. To treat an Alateen for emergency medical necessity must be obtained PRIOR to an Alateen attending any Al- Anon/Alateen-sponsored function, other than an Alateen Home Group meeting; and
- 6. Written parental proof of insurance or statement of financial responsibility for medical treatment must be obtained PRIOR to an Alateen attending any Al-Anon/Alateen-sponsored function, other than an Alateen Home Group meeting.

- Roles of Alateen AMIAS: Al-Anon Members in Alateen Service may serve in several roles, such as Group Sponsors or Substitute Sponsors. Drivers, or Chaperones, or other roles as may be determined by Area. AMIAS do not serve as personal sponsors of Alateen members.
- 8. Conferences, Conventions, and other Alateen Events: Special safety and behavioral guidelines are recommended for participation in Alateen events. Oregon Area suggests that AMIAS familiarize themselves with the appropriate sections of Al- Anon Guideline #G-16 (Alateen Conferences), with the Oregon Alateen Conference (OAC) guidelines, and contact the Area Alateen Coordinator for more information.
- 9. Alcohol/drug use: While alcohol or drug use by Alateens is specifically prohibited at Alateen events, Oregon Area strongly suggests that each Alateen group consider this issue as it applies to its Alateen group as part of their Alateen-developed group conscience.
- 10. Reporting suspected child abuse: Oregon Area strongly recommends that each Alateen group follow the guidelines outlined in the Alateen Service e-Manual (p. 37) and the Al-Anon Guideline #G-34 (p. 4), which use the exact same language to address this issue, as follows:
- a) Where reporting is required, there is no choice but to comply with the law.
- b) Alateen Group Sponsors and AMIAS who are required by law to report cases of suspected child abuse should let the Alateens know, up front before sharing begins, that they are mandatory reporters and are required to disclose such incidents that are discussed at the meeting or event.
- c) Prior to reporting to the authorities, the Alateen Group Sponsor or AMIAS should:
- 1. Discuss their intentions with the Area Alateen Coordinator, District Rep., or another Area-designated trusted servant and with the Alateen member;
- 2. Follow legal advice re anonymity; and
- 3. Report as an individual, not as member of Al-Anon.
- 11. Email, texting and social media: Oregon Area recognizes that Alateens respond best through electronic communication. That being given, Oregon Area strongly recommends that AMIAS confine their electronic communication to the sharing of necessary information that concerns Alateen meetings.
- *Oregon Area further recommends that AMIAS refrain from sharing personal contact information, such as social networking websites, personal e-mail or home addresses and phone numbers, unless required by an emergency situation.

Alateen does have a presence on social media for public information about the program: See Instagram and Twitter links at: https://al-anon.org/newcomers/teen-corner-alateen/teens-get-connected/) and Facebook at Alateen WSO.

12. Please note that the Area Alateen Process Person (AAPP) and the Area Alateen Coordinator (AAC) are available to answer any questions about Alateen service that members might have.

* Alternate Paragraph 11 re: sharing contact info:

Oregon Area recognizes that electronic communications normally include some personal contact information but further recommends that AMIAS limit sharing personal contact information, such as social networking websites, personal e-mail or home addresses and phone numbers whenever possible, unless required by an emergency situation.

Event Planning Thought Force

Do we need someone to help us with scheduling Assembly venues.

1. What do we know about our members needs that is relevant to this discussion?

- All AWSC and Assembly members need to know in advance when, and where event is and what the facility has to offer, and how much it will cost to attend.
- DRs want a point person or communication with someone to help them take over details of facilities.
- Would be helpful to have a handbook that contains previous venues used for Assemblies along with hotels and restaurants.
- Every officer and coordinator needs to have their facility and electronic needs met.

2. What do we know about the resources and our vision for Oregon Area Al-Anon that is relevant to these discussions (finances, membership participation)?

- Fewer Districts are willing to stand to host events. Seems there is confusion in understanding needs for Area events.
- Members want to know who to contact for requests of rooms, tables, etc. currently, this is confusing
- We want as many people as possible to financially be able to attend.
- Not as many members know the history of Oregon Area as having
 Districts bid to host events we used to have multiple areas wanting
 to host skits, guidelines such as if you have hosted one and someone
 else bidding has not, they would get preference.
- Some members are still contributing \$1 & \$2, which can barely cover the group expenses let alone for transportation and hotel.
- When at an Assembly, it is a full day. There is not a lot of personal time to enjoy the area, so having Assemblies in "prime real estate" areas may be an attraction but not a reality for the visiting GR. This is an extended expense to the group without the benefit.
- We don't want to add another coordinator to our roster because of cost.
- We need to see if another coordinator can accept the job duties within their job description.

3. What do we know about the current realities (membership, culture) that is relevant to this discussion?

- Another problem (Districts aren't even standing for AWSC's which is a 1 day event) was getting members to be of service, but felt that finding people to just host the day(s) of Assembly or AWSC would not be a problem.
- Fewer Al-Anon members are stepping into service
- Fewer Districts are willing to stand to host events. Seems like there is confusion in understanding the needs of the Area.
- Current position with job duties to help communicate with hosting Districts hasn't been working.
- DRs prefer to have someone take over the duties of finding a place and working with the facility.

4. What are the ethical implications of our choices? (Pros and cons) in other words will our decision be consistent with our spiritual principles?

- Eliminate the feeling that one person is shouldering the majority of responsibility. (Assuming the planner finds the facility and negotiates the contract and the DR or District Event Planner takes on the rest of the needs of an assembly) There would be a number of people committed to preparing the events; many hands make light work.
- Ideally people who enjoy event planning and preparations would have the opportunity to serve from their strength.
- Oregon area could pay directly no financial hardship of seed money for the host District.
- Participation from a number of districts would still allow for events to be held in a variety of locations.
- Less stress...strain.. and discussion about who will host next event at AWSC and Assembly meetings.
- Most decisions do not need to be made locally (ie. Hotel accommodations, reaching out to AIS and Alateen, decorations and even hospitality can be coordinated from afar.) In my opinion, only the venue really needs to be researched and confirmed by a local member.

Spiritual Principles-

- 1) Responsibility- Districts are not willing to volunteer to host events
- 2) Reliance if the Area Coordinators and Officers want to guarantee their needs are being met having one of their own consistently doing the work could help them

- 3) Accountability- asking a current officer for help has not been performed
- 4) Balance with today's changing world, less Al-Anon members are willing to step into Service
- 5) Vision why not try something new? Other Areas have had success with an Event Coordinator
- 6) Unity having someone be the point person can unify the Districts and the Area

5. What do we not know about this issue that we wish we knew.

- Is it fair to ask someone that already has a job to take on the responsibilities of shouldering the responsibility for about 6 events a year.
- Are we being prudent by creating another job that we would need to pay for their expenses to attend all of the events.
- Will DR's and Districts agree to step forward for smaller detail needs such as kitchen helpers to make coffee, prepare foods brought for lunch, Friday night sharing meeting, etc?
- Who has the least amount of work to do where they could take on the point person position.
- If the point persons duties are to be taken on by another position, how many people would be discouraged from taking on that position because they don't want the point person duties?
- If the point person is a separate job, would the Area want to pay the extra expenses of going to the event?
- What would the job entail?
- Would you want this person/team be part of AWSC?
- If it would be a stand alone position, would it be a added to someone elses or a position like Audit Budget where you would be appointed by the Chairperson or elected?

VIDEO CONFERENCING Online Meetings

Group Services Action Committee Dee P., Devon B., Cindy G., Joanne C.

Our committee started by researching providers. We tried Google Hangouts and found many problems. Problems came up with the software disconnecting, would not support an Ipad, and was not user-friendly.

High Five was also researched. They had very nice software and hardware. The cost was to expensive at over \$3,500.00 annual cost.

WebEx was not the most inexpensive and did not offer any extra features.

The one our committee liked is Go To Meeting. It has everything we need, it's the most inexpensive, and it worked great. We didn't try the Starter package but did use the Pro version for a couple meetings for free. It was very good. We met the last time using the free version and found it not as good as the Pro version.

GO TO MEETING PRICING & SPECS

- •To schedule or host a meeting need license
- •Starter plan annual cost of \$168 per license
- •Unlimited meetings, unlimited length
- •No simultaneous meetings
- •Record meetings with Pro plan, \$348 annually
- •Will need hardware
- -Laptops, webcams

Zoom looked very promising. There needs to be more research on this provider. Zoom was reasonably priced, had the ability to record at the bottom level and has polling that could possible be used for remote voting.

The committee would suggest that Go To Meeting be used until a better provider is found. Zoom is a good possibility and should be researched.

Group Records Thought Force

What do we want our group changes in Oregon to look like? Established at the June 16, 2018 AWSC

How does the Oregon Area want to respond to the new system for communicating group record changes and registering new groups with the World Service Office? The GR-1 form has been replaced with an online webform system?

<u>Appointed members</u>: Regis P. (unable to attend), Dawn B., Barb B., and Mary Lynn J. <u>Direction to the Thought Force</u>: "What do we want our group changes in Oregon to look like?" (See June 16, 2018 AWSC minutes).

Number of meetings: One

<u>Process</u>: Reviewed current Oregon Area Procedures, Service Manual guidelines, feedback from Group Record Coordinators on AFG Connects and the online webform system. <u>Recommendation</u>: Thought Force recommends that, at least until the WSO refines the online webform system, the Oregon Area make no changes to it's current guidelines which encourages GR's/members to initiate all group record changes through their District Representative (DR). <u>Rational</u>: Updating group records is more than updating the WSO database/website (e.g. local websites and meeting lists) and the most effective way is to initiate the process through the DR.

References:

Oregon Area Handbook (Section V-Pg 4)

"In accordance with an Oregon Area Motion passed by at the Oregon Area Assembly, District Representatives work with their respective Group Representatives to maintain current and

accurate District Group Records. This creates more participation of the Group Representatives therefore creating more understanding about how important it is to keep current information and to make sure it is accurate. When changes are necessary, District Representatives send update to the Oregon Area

Group Records Coordinator EXCEPT Alateen. All Alateen changes and new Group registrations are to be sent directly to the Area Alateen Process Person who will process the changes with the World Service Office (WSO) and after processing send on to the Oregon Area Webmaster for updating to the Oregon Area website.

The Oregon Area Group Records Coordinator would then verify that all information (ID #, District #, Area #) is accurate and the appropriate WSO form is complete. Once verified, the Oregon Area Group Records Coordinator will then send, email or update the information online to the WSO. Updates are also then made to the Oregon Area database if needed and the changes are then also sent to the Oregon Area Webmaster for updating to the Oregon Area website meeting list section. When the current WSO change form is used, it is only necessary to fill in the Group Number, District and the change that is to be made."

Al-Anon/Alateen Service Manual (pp. 48-49) **Group Business**Group Records

Keeping group information up-to-date is vital to assuring that the most accurate meeting information is provided to persons seeking help in the Al Anon and Alateen fellowship. Accurate records also keep communication flowing between the group and the WSO, and the group and local service arms. It is essential that groups promptly report changes in their meeting location meeting day, time, CMA (Current Mailing Address), Group Representative (GR), or phone contacts to their Area Group Records Coordinator in writing. Group members can contact their District Representative (DR) to inquire about their Area's procedure to submit group changes. The Area Group Records Coordinator can provide group reports to verify that the information on file is current. The WSO can be informed by the Area or the group.

INSURANCE REPORT 10.13.18

There have been 4 requests for new certificates which were for District 9, District 10, OAC 2019 and SSM 2019. There was also an inquiry regarding existing insurance certificates and if they would be renewed automatically. Unless otherwise notified the agency automatically renews the pre-existing certificates until notified to not send out certificates. These are done in July, when our insurance policy is renewed.

Also, attached is our insurance coverage and the instructions for DRs/GRs and Al-anon point person.

There is an updated list of all certificates that have been issued in 2017 and 2018 as of this date.

Respectfully submitted by Brenda G. Distict 17 DR

Oregon Al-Anon Area Insurance Coverage and Instructions

In 2017 Oregon Area voted to have insurance coverage for all meetings in the state. It will include all AWSC, Assemblies and State Speakers Meeting, as well as any event that a group or District has. The insurance company that covers the area is Nova Casualty Company. A form is attached that is provided as Certificate of Liability Insurance. Meetings are not required to have this coverage. However, if a venue or meeting location requests it then it will be provided.

Insurance Coverage:

- \$1,000,000 personal injury
- \$2,000,000 general aggregate
- \$100,000 damage to premises
- \$5,000 medical

Instructions DRs/GRs to attaining the certificate are:

- 1. Contact the Al-Anon area point person by email: insurance@oregonal-anon.org
- 2. The following information is required to obtain a certificate:
 - a. Location (Church or site) name
 - b. Address of location
 - c. Person(s) who needs certificate (email or address)
- 3. The certificate will be sent within a couple of days.
- 4. Direct all requests and/or questions to Al-anon point person, not the agency.

Requests for certificates go to Redwoods Leavitt Insurance Agency is Oregon's representative and the person who set up the policy and co-owner is Bill Cochran and his contact information is bill-cochran@leavitt.com, phone no. (707) 464-4812. The account manager is Vanessa Schaub (vanessa-schaub@leavitt.com) and she signs the certificates. The insurance policy is in a binder which also contains all the insurance certificates that have been requested. There is also a sheet that lists the requests and who requested them and date.

Instructions for The Al-Anon point person:

When receiving request, please promptly send to designated insurance rep. At present the contact person at agency is <u>misty-devos@leavitt.com</u>. Information needed by agency is: Location name and address. Request that the certificate be sent directly to location with a copy to you and the person who sent the email asking for the certificate. Keep a copy of the email request and the certificate and put in binder. Update the list of certificates as needed. Submitted by Brenda G., District 17 DR

OREGON AREA AL-ANON 2019 PROPOSED BUDGET

Compared to 2018 Approved Budget [Increases in Bold; Decreases in Italics]

Category	2019	2018	Increases &
	Budget	Budget	Decreases

1	Revenue			
2	Group Contributions	17,000.00	\$ 16,000.00	\$ 1,000.00
3	Assembly Registrations	2,000.00	\$ 2,000.00	\$ -
4	State Speaker Meeting	3,500.00	\$ 3,500.00	\$ -
5	SSM Advance	1,500.00	\$ 1,500.00	\$ -
6	Cash Carried Forward	20,000.00	\$ 11,246.00	\$ 8,754.00
7	Total Revenue	\$ 44,000.00	\$ 34,246.00	\$ 9,754.00
8		,	,	,
9	Expenses			
1 0	Delegate Fund			
1	WSO ETF	1,972.00	\$ 2,443.00	\$ (471.00)
1 2	Extra Day	200.00	\$ 300.00	\$ (100.00)
1	Delegate Meeting (NWRDM)	1000.00	\$ 800.00	\$ 200.00
1	Delegate Travel	800.00	\$ 1,000.00	\$ (200.00)
1 5	Delegate Miscellaneous	500.00	\$ 700.00	(200.00)
1	Sub-Total: Delegate Fund	\$ 4,472.00	\$ 5,243.00	\$ (771.00)
1	Working Fund Expense	1,11200	5,= 10100	(*********
1 8	Archive Rent	1,000.00	\$ 456.00	\$ 544.00
1	Area Travel Funds [ATF]	2,000.00	\$ 3,000.00	\$ (1,000.00)
2	Communicator	200.00	\$ 200.00	\$ -
2	SSM Advance	1,500.00	\$ 1,500.00	\$ -
2 2	March Assembly Rent & Expenses	900.00	\$ 600.00	\$ 300.00
2	July Assembly Rent & Expenses	900.00	\$ 1,200.00	(300.00)
2	November Assembly Rent & Expenses	900.00	\$ 900.00	\$ •
2 5	AWSC Rent [3 @ \$100 each]	300.00	\$ 300.00	\$ -
2	Insurance	1,700.00	\$ 1,700.00	\$ -
2	Sub-Total: Working Fund Exp	\$ 9,400.00	\$ 9,856.00	\$ (456.00)
2	Assembly/AWSC Allowance(Meal/Lodging)	3,.30.00	2,230.00	(100.00)

2	Officers	2,000.00	\$ 3,000.00	\$ (1,000.00)
3	Audit/Budget	1,000.00	\$ 1,200.00	(200.00)
3	Coordinators	3,000.00	\$ 3,500.00	(500.00)
3 2	Past Delegates	1500.00	\$ 300.00	\$ 1,200.00
3	Regional Trustee/Board Visit	500.00	\$ -	\$ 500.00
3 4	Sub-Total: Assem/AWSC Allowance(Meals/Lodging)	\$ 8,000.00	\$ 8,000.00	\$ -
3 5	Officers Expenses	3,500.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
3	Alternate Delegate	75.00	\$ 75.00	\$ -
3 7	Chairperson	400.00	\$ 400.00	\$ -
3 8	Secretary	50.00	\$ 50.00	\$ -
3	Treasurer	350.00	\$ 200.00	\$ 150.00
4 0	AAPP	150.00	\$ 100.00	\$ 50.00
4	Sub-Total: Officers Expenses	\$ 1,025.00	\$ 825.00	\$ 200.00
4 2	Expenses [Continued]			
4	Assembly Expenses			
4	Assembly Workshops	100.00	\$ 50.00	\$ 50.00
4 5	Business Services A.C.	0.00	\$ 50.00	\$ (50.00)
4	Membership Outreach A.C.	150.00	\$ 500.00	(350.00)
4 7	Group Services A.C.	700.00	\$ 300.00	\$ 400.00
4 8	Fellowship Communication A.C.	600.00	\$ 700.00	\$ (100.00)
4 9	Public Outreach A.C.	4000.00	\$ 8,000.00	\$ (4,000.00)
5 0	Audit Budget Extra Day Expenses	50.00	\$ 50.00	\$ -
5 1	Sub-Total: Assembly Workshops	\$ 5,600.00	\$ 9,650.00	\$ (4,050.00)
5 2	Coordinators and Others Expenses			
5 3	Alateen	775.00	\$ 400.00	\$ 375.00
5 4	Archives	75.00	\$ 75.00	\$ -
5 5	CPC	100.00	\$ 50.00	\$ 50.00

5	Forum	80.00	\$	\$ -
6	. ordin	00.00	80.00	•
5 7	Group Records	50.00	\$ 50.00	\$ -
5 8	Literature	150.00	\$ 75.00	\$ 75.00
5 9	Public Information	150.00	\$ 150.00	\$ -
6	Website	250.00	\$ 200.00	\$ 50.00
6	Sub-Total: Coordinators	\$ 1,630.00	\$ 1,080.00	\$ 550.00
6	Delegate Meeting			
6	Alternate Delegate	1,000.00	\$ -	\$ 1,000.00
6 4	Past Delegates	\$ 1,000.00	\$ 800.00	\$ 200.00
6 5	Sub-Total: Delegate Meeting	\$ 2,000.00	\$ 800.00	\$ 1,200.00
6 6	Other			
6 7	Task Force/Thought Force Projects	0.00	\$ -	\$ -
6 8	Alateen Coordinator Sponsor Conference	400.00	\$ -	\$ 400.00
6 9	Contingency Fund	1,000.00	\$ 1,000.00	\$ -
7 0	Equipment Supplies	100.00	\$ 300.00	\$ (200.00)
7	Handbook Update	150.00	\$ 150.00	\$ -
7	Transition Fund	300.00	\$ -	\$ 300.00
7	Sub-Total: Other Expenses	\$ 1,950.00	\$ 1,450.00	\$ 500.00
7 4	Ample Reserves	6,000.00	\$ 10,000.00	\$ (4,000.00)
7 5	Total Expenses & Reserve	\$ 40,077.00	\$ 46,904.00	\$ (6,827.00)
7 6		· · · ·		, ,
7 7	Budget Balancing Ledger			
7 8	Budgeted Income	\$ 44,000.00	\$ 34,246.00	\$ 9,754.00
7 9	Budgeted Expenses	\$ 40,077.00	\$ (46,904.00)	\$ 12,827.00
8 0	Experienced Shortfall of Budgeted Expenses	(3,923.00)	\$ 12,658.00	\$ 3,073.00
8	Total of Budget Balancing Ledger	\$ -	\$ -	\$ -

Delegate's Report

I didn't cause the reason for Al-Anon I can't cure the disease of Al-Anon I can't break Al-Alon

This was quoted to me at the Northwest Regional Delegates Meeting 2 years ago by a long-time past Delegate.

I don't know if it was the Trustees or the staff at the World Service Office that said Al-Anon has to get in the 21st Century and take advantage of all the technology that is available. We're facing the pain we feel when we have to change. They say change itself is not painful, it's just going through the process of accepting the change that makes it so. Many things are changing in our program and at the World Service Office. Long-timers fear the pace of these changes. Some-how we need to learn faster acceptance of the changes because newcomers look to long-timers to help them grow in service. We usually know some of the history of an issue that is raised, when it was talked about at conference, when the vote was taken and the reasons behind the change. Our reason at the WSO for having a website has changed in it's focus. Previously, I believe, the website was aimed primarily at current members of our program. If we wanted to look at a previous Conference Summary, look at the literature available..... and it also had the feature for newcomers looking for hope; where is a meeting? As a long-timer, I thought it was okay. However, Trustees? World Service Office staff? Someone thought it needed updated. They hired someone with all kinds of new knowledge and of social media and new technologies of "apps". The World Service Office is so happy with the new website. Because of the change in "finding a meeting", they have 70% fewer calls. Are we losing the spirituality of our program because we don't actually talk to a person, we can't offer kindness, understanding and help them find a meeting in their area?

Do we in Al-Anon greet and serve different than "normies"? Is there a feeling of spirituality that grows in a member the longer they attend meetings and start to work a program? Is there a feeling of spirituality when we don't know the answer but tell them, just keep attending meetings and you'll come to understand. Can non-members of our program service us as well as members? I would like to have some round table discussions regarding this question. I will be submitting it as a chosen agenda item at the end of the year.

Our current Conference goal says, "The Conference will provide guidance to Al-Anon's Board of Trustees and the World Service Office in service to the fellowship and guardianship of Al-Anon's Twelve Traditions."

I am concerned that maybe our program is being led from the top down. Remember our upside down triangle? Concept 1 – The ultimate responsibility and authority for Al-Anon world services belongs to the Al-Anon groups.

We have groups that don't understand the necessity for having a Group Representative. We have districts that don't have the support of their groups to a District Representative. This is happening all over the United States, Canada and Puerto Rico. If our groups aren't knowledgeable and healthy, our Districts struggle and our Area can't get the information out to the majority of groups.

The theme this year for Conference is, "In Al-Anon, there is no standing still." What part of Al-Anon Recovery are you concerned about? What can you do to help keep our program the Al-Anon we walked into?

If groups don't work with the Area and have the Delegate go to Conference with concerns regarding all the changes that are facing us in this evolving program in the 21st century, there's a void.

The Board was created to administer, execute, and lead, to oversee the legal and financial aspects of an organization, and to shepherd Al-Anon World Wide Service. The Board is small enough and meets often enough to do this with the help of the World Service Office. I am always impressed at how clear and unified Trustees and WSO staff are about their roles at WSC. We delegates come to know how well this works and how fortunate we are to have our Trustees.

Now Concept One tells us how important the group is. If recovery falters within the group, things fall apart; the centre cannot hold. Again, what's going on within the group is important in so many ways.

Delegates bring group focus. We know our groups, our district, and are just beginning to know how our Area works. But we delegates are a diverse lot. We seem to be all over the place. There is always someone passionately pulling in the opposite direction. We have no leadership structure, no one to help form our voice, we come with so little conference experience, we are often bewildered and unable to see what's important. By the time we get it together, it's time to leave and stand for trustee. We are the WSC majority, but we don't act anything like it.

So It's tempting for the Trustees to fill this leadership void with policy, legality, finance, and world-wide point of view. It's so easy to justify. But I think doing this robs the conference of a very important point of view and voice and concept one.

How can we get more groups to know the benefits of attending business meetings? District meetings? Area Assemblies? How can we, our individual groups, take back our authority and responsibility for Al-Anon?

Thank you for letting me serve as your delegate. It is an experience like no other. I believe everyone hear would enjoy being a Delegate for Oregon Area.

Thank you,

Cindy E.

OR Delegate, Panel 56

Get your recovery and kicks with Panel 56!