

OREGON AREA ALATEEN

Alateen Groups

In Oregon, the Area Alateen Process Person (AAPP) is responsible for all Alateen Group Records. The Al-Anon Member Involved in Alateen Service (AMIAS) or the District Representative (DR) contacts the AAPP about establishing a new group, inactivating a group, or publishing any changes to an active group's meeting place/time. The DR informs the AAPP of changes to the Alateen group's Current Mailing Address (CMA), phone contacts for the public or the designated Alateen Group Sponsors. The AAPP updates WSO Online Group Records, then contacts the Oregon Area Web Coordinator to request updates to the Alateen Section on the Oregon Area website for meeting information.

Al-Anon Members Involved in Alateen Service (AMIAS)

Each Oregon Alateen group maintains a close relationship with its District through the District Representative (DR). Serving as an Al-Anon Member Involved in Alateen Service (AMIAS) is a rewarding opportunity for growth and sharing recovery's experience, strength and hope. Al-Anon members who are also members of other 12-Step fellowships are eligible to apply for this service position by virtue of their Al-Anon membership.

New AMIAS Training

Before becoming an AMIAS all applicants shall be trained by the Area Alateen Coordinator. The training session may happen at an Area assembly, a special event arranged by the AAC, or by an event arranged by invitation to the AAC from a DR.

In addition, all new AMIAS shall do in-service training, with a current group sponsor in an Alateen meeting, a minimum of 12 meetings.

Annual Recertification of AMIAS

The Oregon Area cooperates with the WSO in annually confirming all contact information and active status for the Alateen Groups and the AMIAS. This is very important as the WSO communicates on our behalf with callers to the national 888 line and mails communications to the groups' CMAs. This process is completed by June 30th of each year and involves timely communication between the District Representatives, all AMIAS and the AAPP. Background checks are required for each AMIAS every three years. See recertification procedures.

AMIAS Non-Compliance – Procedures

1. When an Al-Anon Member becomes aware that an AMIAS IS NOT IN COMPLIANCE with the Oregon Area Alateen Safety and Behavioral Requirements (listed on Page 4), that member has the responsibility to notify the Complaint Review Committee comprised of the DR, Area Alateen Coordinator (AAC), and the AAPP.
2. The Complaint Review Committee, after talking to each other and reasoning things out, in light of the Traditions, Concepts, and the Oregon Area Alateen Safety and Behavioral Requirements will make an inquiry. In the meantime, they will ask the person in question to stop meeting with the Alateens while an inquiry is conducted. Based on the spiritual principles contained in Concept Five, the AMIAS has the right of appeal if they disagree with the outcome of the inquiry which could include their inactivation.
3. If this person is the only AMIAS sponsoring this group, the DR must search for a replacement AMIAS and invite them to sponsor the Alateen group so that the group can continue meeting during the inquiry. If the AMIAS under inquiry continues sponsoring the group, the DR will notify the AAC and the AAPP. The Area will inform the group to stop using the Alateen name until a certified AMIAS is assigned to the meeting.
4. The AAPP updates the Alateen group information in the Online Group Records Application which will inactivate the Alateen group if no substitute sponsor is found. The web interface

alerts the WSO and the meeting will not be displayed on the al-anon.org website or shared from the toll-free meeting line.

Alateen Procedures – Complaint Received

The following procedures are to be followed in the event a complaint is received. It should be noted all complaints should be handled at the group/District level if possible. If the complaint involves non-compliance with the Oregon Area Alateen Safety and Behavioral Requirements or concerns about inappropriate behavior by an AMIAS, the following steps must be taken. It is understood that the Complaint Review Committee, comprised of the AAC, AAPP, and DR will take additional actions at their discretion as all possible circumstances cannot be anticipated. The Complaint Review Committee will take a course of action to successfully resolve the complaint with the minimum impact to Alateen as a whole. In all cases, when resignation is the course of action, the request will be for a voluntary resignation of the AMIAS. For the purpose of these procedures, reference is made to the Alateen Safety Guidelines (G-34), for guidance and definitions of Alateens and AMIAS.

1. Incidents Involving Complaints Received From Alateens

- a. The DR representing the Alateen meeting, AAC or AAPP must be notified. When one of these trusted servants is notified, they will notify the others.
- b. The Area Delegate will be notified by the AAPP. This notification is for informational purposes only. The Area Delegate will be kept informed of the progress made. Anonymity will be protected at all levels.
- c. Either the AAC or AAPP and the DR will conduct an interview of the Alateen. This interview must be conducted with both the AAC or AAPP and DR together. If the Alateen member chooses, his/her Alateen Group Sponsor and/or parents may be present during this process.
 - 1.1 The Alateen will be kept informed of progress involved in the resolution of the complaint.
 - 1.2 The AAC or AAPP and DR will interview any Al-Anon member involved (this includes any AMIAS involved). The Al-Anon Member/AMIAS may request the presence of their DR, Sponsor, Service Sponsor, or other responsible Al-Anon member during the interview. To ensure anonymity, names will be disclosed only if necessary (and only as a last resort.)
- d. The Complaint Review Committee will determine to the best of their ability the validity of the claim.
 - 1.1 If there is conflicting information that could not be resolved by other means, a joint meeting between the Alateen and the AMIAS will be requested.
 - i. If the AMIAS declines this joint meeting, the AMIAS will be asked to resign immediately from the Alateen group.
 - ii. If the Alateen declines this joint meeting, either the AMIAS may be asked to step down for the benefit of the group or no further action will be taken. This decision will be made by the Complaint Review Committee (See item 2.c., below).
 - 1.2 If it can be determined there is sufficient cause, the AMIAS will be asked to step down from the Alateen group.
 - i. Sufficient cause can be interpreted to mean for the safety and welfare of the Alateen, Al-Anon or Alateen as a whole, and may be a situation where neither guilt nor innocence is implied.

2. Incidents Involving Complaints Received From Others:

- a. The Complaint Review Committee will investigate all complaints.
 - 1.1 The Complaint Review Committee will use the Oregon Area Alateen Safety and Behavioral Requirements, the Oregon Area AMIAS Application, Alateen Safety

Guidelines (G-34), the safety and welfare of Alateens, and the good of the program, as guiding principles.

- b. All initial interviews will take place in person.
 - 1.1 Alateen member interview: If an Alateen needs to be interviewed, this interview must be conducted with both the AAC or AAPP and DR together. If the Alateen member chooses, his/her Alateen Group Sponsor and/or parents may be present during this process.
 - 1.2 Al-Anon Member/AMIAS interview: The Al-Anon Member/AMIAS may request the presence of their DR, Sponsor, Service Sponsor, or other responsible Al-Anon member during the interview.
 - 1.3 Follow-up information may be gathered by other available means (e.g., phone, e-mail, other indirect communication.)
- c. The Complaint Review Committee can ask any AMIAS to resign from the Alateen meeting within the scope of section 2.a.1.1 as noted above. The DR can request an interim AMIAS to sponsor the Alateen meeting while the inquiry is taking place.
- d. At their discretion, The Complaint Review Committee can ask any AMIAS to temporarily step down from the Alateen meeting.

Appeals

If an AMIAS disagrees with a decision, the AMIAS may submit their appeal to the Alternate Delegate. The Alternate Delegate will confer with the Complaint Review Committee to review the appeal and come to a final decision.

Area Alateen Safety and Behavioral Requirements Revision

Area Alateen Safety and Behavioral Requirements will be reviewed every 5 years. Last reviewed by counsel August 26, 2019.