

Oregon Area World Service Committee Meeting
Phoenix Inn Suites; 3410 Spicer Sr. SE, Albany, OR 97322
Host: Districts 16
February 15, 2020

Start: 8:30 am

Welcome; Serenity Prayer & Reminders (Microphone & Voting Statement): Dawn K., Chairperson;

12 Traditions: Julie S. District 1 DR, & Stephen Y. District 10 DR.; **12 Concepts & Warranties:** Kathy K. AAPP

Housekeeping: Kory S. District 16 DR (Linn & Benton County)

Roll Call: Deanna M. Secretary

- Excused: Loretta P. District 4 DR; Regina W. District 7 DR;
- Unexcused: Jenni H. District 6 DR; Helen L. District 9 DR; Charles T. District 12 DR; Teryson D. District 14 DR; Mary W. AAC;
- Vacant District Representatives: Districts: 2, 3, 8, 15,
- 26 Voting AWSC Members
- Reminders:
 - Check your mail boxes before you leave
 - If you are going to be absent; e-mail the chairperson @ chairperson@oregonal-anon.org at minimum and copying the secretary secretary@oregonal-anon.org is very helpful.

Approval of Minutes: October 2019 AWSC Minutes were approved as corrected; Motion by Joan F. CPC; Seconded by Joanne C. Group Records (0 No's, 0 Abstain)

- Corrections:
 - Under Flyer Eligibility Guidelines – The web address for the Understanding anonymity was added to the minutes & a copy of the document was added to the October Minute Attachments: Refer to <https://al-anon.org/pdf/UnderstandingAnonymityonInternet.pdf>
 - Misspelling of a name was corrected

Treasurer's Report: Barb B. Treasurer; (See Attachment - *Treasurer's Report*)

- Reported
 - A mistake was made on the budget and we need to know what to do from here.
 - WSO Equalized Travel Fund (ETF) - WSO calculates travel expenses from all delegates across the country and then divides by the quantity of delegates attending the conference. A letter is sent to each Area stating the average cost and full cost. The Oregon area tries to pay the full amount because we have the funds.
 - On the budget Line 10 the amount was \$1289 for ETF, this was the average amount not the full amount.
 - When the bill was paid the Full amount was paid of \$1953 for ETF per general consensus.
 - Options for a solution
 - 1) Pull money from contingency and transition fund to cover the difference.
 - The \$664 difference would drain the two funds and there would be no real ability to move money later in the year.
 - 2) Change the budgeted Line 10 Item amount to the \$1953 and amend the budget. Take to GR's to vote at the March Assembly.
 - If the budget is changed the budget would not go in the negative for our planned Income was \$40,000 and our budgeted expenses was \$34,477.

- Group Consensus – Adjust the budget – Line 10 becomes \$1,953 making line 15 become \$4,453 & Line 69 becomes \$38,964 & Line 70 becomes \$1,036. Take this to the Assembly and ask the GR's to reapprove the budget with the adjusted amounts.
 - Line 20 on the report is payment for the July Assembly.
- Questions/Comments:
 - Meredith D. District 5 DR, District 5 plans to send a substantial check to Oregon Area finding out District 5 didn't make a donation last year.
 - Dawn B. Public Information, has more information now than at budget time and knows to fulfill the projects in the works PI will be about \$200 over budget.
 - Discussion: Should go to GR's to revote on the PI budget line took place
 - Decision: The reason there is a contingency fund is for overages like this. \$200 is a reasonable amount to move around and is within the Audit/Budget & AWSC's authority to move. This doesn't have to have a budget change or go to the Assembly for approval.
 - Treasurer's report are not voted on, just filed away as a report.
- Reminders
 - Treasurer's Address is at the bottom of the printed treasurer's reports. Please make sure that all your groups know to let their treasurer know. Make all donations payable to Oregon Area AFG & mail to address on the bottom of your treasurer's report. All contributions should include: District #, WSO #, Group Name.
 - Will be passing out pre-addressed envelope for the groups at the March Assembly to be used to make contributions to the Oregon Area. By using the envelope it has the pertinent information to credit the group with the contribution. Encourage GR's to talk to their group treasurers to verify they have Barb B. mailing address. Some groups are still making contributions to the previous two treasurers.
 - Mileage Rate is \$.15/mile

How to address conflict/discomfort at AWSC and or Assemblies in the future – Dawn K. Chairperson

- There were events that happened during the November 2019 assembly that made some of us uncomfortable. We know this because when officers made their call-backs to see what at the assembly went well and what could be changed there were repeated reports of people feeling unsafe, concerns with the amount of time the Young at Heart Al-Anon (YHA) and Oregon State Young People in AA (OSYPAA) report was allowed to be discussed and how confusing it was.
 - A presentation was given on Young at Heart Al-Anon (YHA) & (YPAA) to try and educate us more on what they were about. What was shared was not focused on that. As chair it was difficult, first because I had my back to the audience and couldn't read them and second because my role is to be a conduit of information and not be a judge. As chair I am to have no opinions so I keep quiet giving the presenters the time allotted, since the assembly I have been questioned to why I allowed it to happen or to go on so long. In my discernment of what was going on I didn't know that it wasn't just me that was uncomfortable it was others too.
 - The second instance was when a member continued to go to the microphone on a single subject even after they were requested to sit back down.
- There is no authority in Al-Anon and our only authority is our higher power through our group conscience. You can't run a business meeting without some kind of business structure. We give responsibilities to people so we can have a cohesive meeting so that we can get business done and accomplished. There is a way for the groups to express concerns and have things discussed at AWSC and Assembly. This is done by using the Links of Service. No Action is taken in Al-Anon that is not taken to the groups. As AWSC members, we are here to guide the business and conduct the meeting. There are no rules of conduct in Al-Anon, we abide by the unenforceable.
- There is nothing in our Oregon Area Handbook or Service manual that says what to do when someone refuses to abide by the unenforceable. How would you as an AWSC body want to have situations like the above two handled in the future?
 - Comments:

- Was uncomfortable with the group response of get off the stage, would have appreciated a more friendly response, even if it was let's take a break.
- We have a process in our Oregon Area Handbook on how to interrupt a presentation and present concerns about the content to the chairperson. – Section 7, Page 3: Under Proposing & Discussing Ideas and/or Proposed Motions in Knowledge-Based Environment, Item 5, and Bullet 6.
 - When asking a question for clarity on the current discussion, hold up your Service Manual.
- If you have the knowledge you have the responsibility to speak up and be mindful of what is in the best interest of Al-Anon.
- Our district used the experiences as a teaching point. It was an act of civil disobedience. We had brand new GR's that were confused about the happenings, we taught each other how to walk through the crisis. We know we can't control others but by using this to teach how to do better in our program we all gained something. Be kind.
- I felt unsafe and it was an awkward setting, sitting in a big group and not knowing if it was appropriate to speak up.
- I was very disturbed, never seen anything like that before in program and I was worried for the new GR's. Need to say what we mean without saying it mean. We shouldn't act punitively but we shouldn't be subjected to that in Al-Anon.
- Al-Anon Service Manual – Under Concept 5, Page (187, version 1; 186, version 2)
 - “During times of stress, it may not be the best possible guide, because emotional bias may prevent it, temporarily, from functioning efficiently or wisely. When, therefore, the group conscience cannot act directly, who does act for it? We trust our servants, knowing that in the unusual event that they fail in their responsibilities, we still have ample opportunity to recall and replace them. As trusted servants, our Al-Anon leaders must always be ready to do for the groups what the groups obviously cannot do for them- selves. Consequently our servants are bound to use their own information and judgment, sometimes to the point of disagreeing with uninformed or biased group opinion. The foregoing observations illustrate Al-Anon's concern for the freedom and protection of individual members and the whole membership's willingness to trust able and conscientious servants to function for us all.”
- Decision: We don't want any kind of direct response to this. There is a spirit of loving kindness and previous panels have set forth a handbook. If things are uncomfortable in the future we will pause and take a break.

Delegates Report – Katie W. Delegate; (See Attachment – *Delegate's Report*)

Event Liaison Position – Bunny G. Delegate Panel 38; (See Attachments – *Event Liaison & Event Liaison Position Desc.*)

- Last year the AWSC voted to run a trial run having Bunny be the acting Event Liaison as laid out by the Panel 56 task force. The year has ended and we need to decide what to do. Do we continue the trial, end the temporary position, or make it a permanent position?
- Comments:
 - Past Delegates have a lot of experience with these events and feel it is a needed position. We need the liaison to be someone that has experience either at our meetings and or in their outside Al-Anon life.
 - The February AWSC example was they were having a hard time finding a location, contacted Bunny and decided to look outside the traditional churches, schools.... And look at a hotel. I learned I have choices. The cost was \$150 which was over the \$125. Though having the liaison was helpful to know that \$125 is the budgeted amount, not a requirement. There are options, the District can come up with the difference or the area can cover the difference out of the contingency fund. Having a knowledge bank to pull from was helpful. It was great to be able to use Bunny as a temporary Service Sponsor. Her

experience made it manageable and fun. She helped me stay grounded and I was able to take joy back to my GR's.

- Would like this to be an entire panel to give consistency
- Intention of position was to not be a coordinator reimbursed position yet an addition to an AWSC members duties as an appointed position. Similar to the Insurance Liaison. This would be a 3 year term and would allow the current panel to have worked out most bugs for the following February, March, June and potentially July meetings so the incoming liaison would have transition time.
- Motion:
 - On-Going Motion; By: Deanna M. Secretary, Seconded by Bunny G. Delegate Panel 38
 - I move to adopt the Event Liaison position as part of AWSC. The term length would be three years beginning January 1, after appointment. The Event Liaison is a current AWSC member who is appointed by the Area Chairperson. The Event Liaison has voice & vote at the Area World Service Committee (AWSC) meetings and voice only at Assemblies unless also a GR.
 - 23 yes; 1 no; 0 abstentions – Minority Opinion: Felt the wording could have been changed; no once changed their vote.

AWSC Travel Reimbursement – Joanne C. Group Records

- History: The \$150 only covers lodging and meals. Mileage is separate. If there are is an amount over the \$150 requested the treasurer needs to check with the member to see if there is extenuating circumstances, then needs to get approval from all audit budget members before reimbursing the member.
 - Oregon Area Handbook: Section 4, Page 3, Assembly Allowances
 - Officers, coordinators, members of the Audit-Budget Committee, and past delegates may request reimbursement for: meals and lodging costs of up to maximum of \$150 in addition to mileage. The meals and lodging portion of travel expenses is called the assembly allowance. In extenuating circumstances, the Audit/Budget Committee will review and may allow requested reimbursements over the maximum Assembly allowance.
 - This was a motion passed in, Nov-17
- Specific discussion: Barb B. Treasurer. Last year when I was going through writing checks I wrote one check for over the \$150 cap. There were others that had spent over but they only wrote the \$150 on the reimbursement line so that is what I wrote the check for. During the Audit meeting it was questioned why the higher amount was reimbursed yet there were no extenuating circumstances and the Audit/Budget committee had not approved it. So I went back to the member and explained I had over reimbursed them and would have to deduct from future request. There were others that had spent more but they were only reimbursed the \$150. Barb reviewed last year – Only 56 expense reports were requested out of a potential 126. 15 went over the \$150. If we change the minimum we would have to change to \$175 to have fulfilled all the request.
- Issues:
 - 1) Do we reimburse the member for the money that has been asked to pay back the overage?
 - Decision: This is on hold and will be discussed later.
 - 2) Do we raise the limit or how do we proceed in the future?
 - Decision: For now the policy will be left as is. Any amount over \$150, Audit/Budget will approve based on extenuating circumstances.
 - Task Force: Sue B. Audit Budget Chair, Barb B. Treasurer, Deanna M. Secretary
 - Charge: Audit Budget will create a detailed spreadsheet of all the lodging and meal cost over the last few years and see what the data really shows. This will be presented in June.
 - 3) The March Assembly is at the coast on Spring Break – Rooms are expensive, it is assumed almost everyone will go over. What do we do?
 - Decision: Took a group conscience by hand: Knowing it will cost more for the March assembly being at the coast during prime time, prime season we have prefaced that, we will try to be prudent with our expenses knowing there will probably be reimbursement request

over the \$150 and we will pay those expenses. Majority yes, 3-abstain, no one spoke for the minority opinion.

- Comments:
 - The Area has set a soft cap of AWSC/Assembly expenses of \$150/person/event. The purpose is to try and keep cost down and to avoid overages. You can go over the amount and be reimbursed if there was extenuating circumstances (ex: a roommate backed out at the last minute). My understanding is that doing Al-Anon service should not cost you. Some take a personal choice to not request reimbursement or full reimbursement but you should not feel you can't be reimbursed.
 - It has always been my understanding that you should always ask for reimbursement even if just you could cover the cost yourself. This allows the Audit/Budget to have an accurate understanding and allows us to track an accurate budget. It is your choice if after you receive your reimbursement you want to donate some of it back to Al-Anon.
 - Even if we pay people over the \$150 cap there are others that request less and it evens out.
 - Delegate is exempt from the cap but when her term is up would like to be reimbursed for full amount.
 - Would like to see the policy of only paying if the entire assembly is attended revisited, sometimes there are other plans that require missing a day.
 - There is a history of people bunking 4 to a room and such but many have moved away from that. I do not feel comfortable sleeping with someone else in my bed nor do I feel that should be a requirement to stay under the \$150. Our expenses should be reimbursed, we are not paid to be of service, and this is reimbursement not payment of expenses.
 - When traveling from Central Oregon everything will cost more, mileage is different but it could mean multiple hotel nights. If the \$150 is a limiting factor we may not be able to have members serve at the AWSC level from or area.
 - As Audit/Budget we need guidelines to avoid this in the future. Can we have the soft cap be the \$150 with the hope that everyone acts prudently and attempts to stay under the \$150? Though in the rare case someone does go over can there be a cap of \$175. If over the \$175 then the Audit Budget needs to approve the extenuating circumstances. We don't want to be the judges if someone chose the wrong hotel or had a more expensive meal bill than others. We just want limits so that we know our boundaries.
 - Propose an annual review of cost of living expenses against the manual. Should be something built into living within the budget. There should be a maximum for expenses. I want to be able to submit the cost for over a limit or not.
 - What's the principle? As a member if I go over \$150 and it is for legitimate cost then the answer I get is not just a no. Basically I am a trusted servant and I provided the paperwork I should be able to appeal.

Area Procedure for Do Not Refer Meetings on the WSO's meeting list – Mary Lynn J. Alt Delegate

- Specific History: A meeting used the WSO on-line registration form and opened an Al-Anon meeting. When the Area Group Records Coordinator and District Representative welcomed the new group they were attacked via e-mail. WSO was attacked via e-mail. The meeting originators felt it was a violation of their privacy and anonymity for their information to be passed on to the Group Records Coordinator and District Representative. In the communication they made it clear that they didn't want to be part of the District and would not be abiding by certain guidelines. With this information the Area Group Records Coordinator and District Representative tried to have the meeting be removed from the WSO website. They were told the only person who could have a meeting unpublished was the originator themselves. Since then there has been understanding that the only way that the WSO will consider placing a meeting on a Do Not Refer list is if the Area has a Meeting List Publishing Policy. This would include how meetings are listed, how/when they are added to a Do Not Refer List & how the meeting can be republished in the future. The policy has to be in writing approved by Oregon Area and then by WSO.

- How do we as an area decide what meetings can be put on the WSO website. If we have a meeting that we have concern about for not following the Steps/Traditions/Concepts of following Al-Anon principles how do we place the meeting on a Do Not Refer list?
 - Discussions:
 - WSO was asked if they had a sample from other areas and they said no but there are other areas that have one.
 - The three statuses in the Group Records Database are Active, Inactive or no mail. If a meeting is active it is listed on the WSO website whether they are following the Al-Anon legacies or not.
 - This is discussing the WSO referral list, not Oregon Area, we can choose if we list a meeting or not.
 - There are districts within our area that have their own policy. One example was when a meeting starts in their area they will add it to their meeting schedule but after 4 months if they do not have a WSO number then they are removed from the list until that time.
 - Some of this information is different in the past, have been told they can never get off the list.
 - Had a meeting in our district that wasn't a meeting it was a Luncheon, and AA women's Luncheon. Took years for the meeting to become inactive.
 - Core issue is to have it removed from the WSO website so that new comers do not accidentally end up at a non Al-Anon meeting.
 - Decision:
 - Task Force: Mary Lynn J. Alt Delegate, Meredith District 5 DR, Deanna M. Secretary
 - Charge: Create a policy for Listing, placing on a Do Not Refer List, and republishing a meeting.
 - Report Back: First Draft Do by June AWSC
- **Procedure for changing the Oregon Area Handbook** – Mary Lynn, Alt Delegate
 - The Oregon Area Handbook is a living document, but what is lacking is a process for how to maintain the book changes. There is a format in the beginning of the handbook called Oregon Area Handbook Change Recommendations (Some of the Alternate Delegate Duties are to update the handbook), but no process on when something is up for the Alternative Delegate to update, when a change is up to the AWSC to vote on to change, When a change needs to go to the Group Representatives to vote to change.
 - Ex: There may be reasons for the Coordinators to change a position description, who approves the change.
 - Would like to have a Thought/Task force to be willing to describe what the procedure should look like, how to make material changes to the handbook. It wasn't clear when the Behavioral Requirements, Alateen Section, Area Alateen Coordinator Position Descriptions and the AAPP Position Description needed to be updated. The Behavioral Requirements were taken to the GR's but the reality is the vote for Al-Anon Business in Oregon regarding the handbook happens with the AWSC unless it has a financial impact. The handbook is a guide for AWSC and therefore they control the information in it. In this case all that should be brought to the GR's at Assembly is the fact that the Safety and Behavioral Guidelines have been approved and updated.
 - The Oregon Area Handbook is foreign to many of the Assembly members, sharing too much about something they have minimal clue about is more confusing than productive.
 - Position Descriptions and changes should be made to the document as soon as possible so that the sections can be updated, don't wait until the end of the panel.
 - Decision:
 - Task Force: Rita S. District 17 DR, Bunny G. Panel 38 Delegate, Sue B. Audit Budget Chair
 - Charge: Develop a procedure to come up with a process for changing the Oregon Area Handbook. Not talking about punctuation, talking content.
 - Report Back: June 2020 AWSC
- **Regional Trustee Nomination Process** – Katie W. Delegate/ Dawn K. Chairperson

- Currently the Oregon Area doesn't have a process to submit a Regional Trustee Nomination. The WSO has openings and we don't have a way to vet and consequently endorse a candidate. As an Area we need to come up with a policy to nominate a regional trustee.
 - Other areas have one, we just need to do some research to obtain one and modify it to fit our requirements once decided.
 - Each area has the ability to nominate a Regional Trustee, (Our region covers 9 states), but we are only nominating a candidate from Oregon. Oregon doesn't usually nominate anyone. It would be good to have a structure.
 - Tabled Discussion to June 2020 AWSC.
- **YHA Liaison Are Position** – Dawn K. Chair
 - There were some e-mails passed around between AWSC requesting a discussion be started in regarding having a Young at Heart in Al-Anon (YHA) Liaison Area Position be created.
 - Do we as an area see a need for this position, do we want to have this position.
 - Discussion:
 - Discussion took place at District meeting and simply put they GR's decided it was too slippery of a slope to have a specific liaison for YHA. Otherwise we would have a liaison for every diverse group.
 - Potentially having a diversity and inclusion committee and Oregon Area diversity and inclusion area would have more potential.
 - Alateen is an extension of our program. The YHA is not an extension of our program and until they are they have no voice at AWSC.
 - Decision:
 - Group Conscience: At this point in time we do not want to entertain the option of having a YHA liaison. Substantial Unanimity, All in favor, 0 opposed, 0 abstain.

Communication between DR Break-outs and Coordinator Break-outs – Dawn K. Chair

- There was a question about should there be a report back from the DR & Coordinator Break-outs. Should these be added to the minutes? Should there be minutes wrote for the Break-Outs that are added to the minutes? How do we make the break-outs effective?
- Coordinators are having struggles with finding time to communicate with DR's
- DR's Value the DR break-out and don't want to give any of that time up.
- DR's requested a longer amount of time be allotted to the DR break-out
- If I am attending one meeting I would like to know what the other break-out is working on.
- Some of what is said in the meetings is intended to work out issues amongst our positions and would not want that reported in the minutes.
- Appreciate having the Past Delegates and Past DR's in on the Break-Outs to answer questions when needed. We want to discourage the feeling of being scolded and lectured though it discourages us from communicating.
- Could the Break-outs be longer, partly be the DR and Coordinator Break-outs and part be a combined flow of information break-out where there can be information passed back and forth.
- An article can be written for the Communicator so the DR's know what the coordinators ideas are.
- As a coordinator I would like to get DR's input on my intentions.
- Would like to see an agenda for the meeting, maybe something that can be sent out beforehand.
- I am always in conflict as to which break-out to go to holding both a DR and a Coordinator Position. I go to my roots and the DR break-out because I am responsible to my District. I am able to work out some of my challenges with my fellow DR's.
- Why are the officers and past delegates in the break-outs? They are there for their experience and to help facilitate the discussion if necessary.
- During my DR panel, I loved the DR Break-out for that is where I was able to process conflicts and come out with resolutions. I would not want any DR to give that up but I do see without Action Committees some Coordinators are struggling with getting their good intentions into action. There needs to be something to break the barrier

between DR's and Coordinators. Having an open mic session at AWSC's could be a solution. Additionally during my term we would decide at the meeting who would chair our next DR Break-out meeting. This information would be given to the Oregon Area Secretary and then the Oregon Area Chair would put that person's name by the Break-out on the agenda. The DR Break-out chair would then send out an e-mail to all chairs and ask what we wanted to have the meeting on or send some potential topics and we would response via e-mail allowing others to think about the subject or prepare prior to attending the Break-out.

Thought Force/Task Force Reports:

Voting Procedures – Dawn B. Public Information (See Attachment – *Voting Procedures*)

- In process but wanted to share with you where we are to make sure we are not in left field.
- We have had two meetings so far, looked at the historical Oregon voting procedure and reviewed procedure used during the last voting assembly.
 - Looking at being more specific with the trusted servant profile form (example in attachments). Eliminating the member discussion about the candidate and need to leave the room.
- Comments;
 - Asked GR's for their voice on the subject, currently have 17 GR's that show up out of 26 groups in the district. It was unanimous opinion that candidates should leave the room, not a choice, maintain a quorum of politeness. There should be a statement of conduct prior to every vote. Eliminating the tally system for officer positions can corrupt the process with the minority opinion. It is not a transparent way of doing things.
 - When I stood for my position I may not have had I had to fill out a resume and submit it to my DR. It would have felt different and I may not have stood. This may discourage some from standing.
 - A GR asked me why the candidate leaves the room. Explained so that members would be able to stand and share Al-Anon experiences of working with the candidate to inform others good or bad. So if the procedure is changed there would no longer be time to share information about the candidates? True.
 - The form takes all the personal information out of applying. I enjoy being enlightened. Is it going to be a timeline or is it just service positions that show how dedicated you are to the Al-Anon Program. I did see on there it asked if you had technical knowledge. I would like to hear about someone's work experience. Checking a box for positions like treasurer or website wouldn't be enough information. I would like to hear their outside experience to keep it open and their outside interest.
 - Love procedures, but it is daunting to fill out something like a resume. I would like to allow the individual to let their higher power speak to them.
 - Consider transparency and the weight of decision making to not be on just a few people.
- Decisions:
 - Task force will continue and report back at the June AWSC.

Video Conferencing / Translation Equipment Task Force– Julie S. Technology, Lydia S. District 11 DR, Katie W. Delegate (See Attachment – *Video/Translation Equipment*)

- Questions/Comments Translation Equipment
 - Will there be more participation if the Area purchases the translation equipment or is this purchase to have the option? Is this something our Spanish members have asked for or something our English members have decided would make the Area meetings more inclusive?
 - Having translated previously, there is pride involved. Buy the equipment and provide the service instead of implying we know you need this, and more will come.
 - When playing the WSC played the Delegate speech in Spanish, it made me feel good, hearing it in her native language was very cool.
 - Is money the only obstacle that we are facing to have the meetings translated? We need to do our due diligence on length of time the equipment will last, we may need to go simple but we should don't let money hold us back.

- Need to find out if we rent the equipment for a test trial if we can use that towards the purchase. Purchase would be about \$2400.
- If a rental was set up June would be the earliest it could be done.
- Would have to guarantee we had someone that could translate for the entire assembly. (minimum two people preferred)
- Will it be two way translation? Having the ability for someone that wants to speak to have what is said translated back to English to be shared with the Event.
 - It is really hard for a Translator in a Service Space. A translator can only go and be accurate for about 15 minutes at a time so you would need two translators.
- The purchase of translation equipment has already been approved, what needs to be decided are the logistics.
 - How does it become facilitated? Move to the action of purchasing the equipment.
- Updated Charge for Video Translation Equipment: Julie G. Webmaster, Julie S. Technology, Lydia S. District 11 DR, and Katie W. Delegate
 - Come to March Assembly with a price structure proposal to purchase or rent the translation equipment.
- Questions/Comments Video Conferencing
 - Yes let's test out video conferencing. If I couldn't make it I would be on-line or on the phone call. Also would volunteer to be in charge of a camera or phone call during the meeting.
 - Free services work can have 40 minute sessions and then you have to call back in.
- Updated Charge for Video Conferencing, Julie G. Webmaster, Julie S. Technology, Lydia S. District 11 DR, and Katie W. Delegate
 - Conduct a video conference at the March Assembly and propose what they feel will work best for our use. Suggested during the Delegates Report.
- Report Back: March Assembly

All AWSC E-Mails Thought Force – Stephen Y. District 10 DR, Joanne C. Group Records, Sue B. Audit Budget Chair
 (See Attachment – *Thought Force All AWSC Link*)

- Charge
 - Work with the website committee to discuss how to safeguard the use of the ALL AWSC e-mail to make sure the content is appropriate and approved if needed.
- Thought Force concluded the use of the link to our AWSC should be maintained for private use. As a strategy on the website, we could have a private link for AWSC members. Then there would still be a link to discuss items between members.
 - Members of AI-Anon that want to communicate should send e-mails to individual members even if through the website. If you want an e-mail to go to certain people you send it to the individual links on the website. One person e-mail links. All DR's would be an internal private use distribution list. One rational was if we keep getting messy e-mails then members will start tuning out the e-mails. We need to listen to the message and we need every member to feel comfortable. Are there Ethical implications, is this being transparent? Maintains some ability for us as an AWSC group to distribute pertinent information to our business when we come to meetings. When a member has an issue they go to their DR and the DR goes to AWSC and all their GR's. Encourage the use of the Links of Service. What are the current realities? With this kind of way do we have to create protocol and boundaries to make it useful? The reality is that having the link on the website opens up the door for miss-use. We are trusted servants. At various levels of service. We take the minority opinion into consideration at all levels. If there is a minority opinion that doesn't feel we are going to listen then as trusted servants we then bring our minority opinion to the AWSC.
 - There are some multiple e-mail links needed like the Flyer Committee and Officers but only were tasked with looking at the All AWSC e-mail link.
- Comments:

- Discourage the use of password protected websites. First it's a nightmare for a webmaster to transition to an incoming webmaster. Passwords can be hacked.
- The e-mail address would have to be changed because the current one is already out and saved in people's addresses. You do not have to go back to the website to distribute to the current list.
- We could create a new e-mail address but it only takes once, for a person that is going to abuse it to get ahold of the address. If it's out in the minutes it's out, when we rotate leadership its out, should we have secrets amongst members or should we educate.
- Decision:
 - Table until June AWSC Meeting and then continue the discussion

Website Committee Task Force: No Report Given

New Thought force/Taskforces

- **Assembly Allowance Task Force:** Sue B. Audit Budget Chair, Barb B. Treasurer, Deanna M. Secretary
 - Charge: Audit Budget will create a detailed spreadsheet of all the lodging and meal cost over the last few years and see what the data really shows.
 - Report Back: June 2020 AWSC
- **Area Meeting Publishing Policy Task Force:** Mary Lynn, Alt Delegate, Meredith D. District 5 DR., Deanna M. Secretary
 - Charge: Create a policy for Listing, placing on a Do Not Refer List, and republishing a meeting.
 - Report Back: June 2020 AWSC
- **Procedure for changing the OAH Task Force:** Rita S. District 17 DR, Bunny G. Panel 38 Delegate, Sue B. Audit Budget Chair
 - Charge: Develop a procedure to come up with a process for changing the Oregon Area Handbook. Not talking about punctuation, talking content.
 - Report Back: June 2020 AWSC
- **Updated Charge for Video Translation Equipment Task Force:** Julie G. Webmaster, Julie S. Technology, Lydia S. District 11 DR, and Katie W. Delegate
 - Come to March Assembly with a price structure proposal to purchase or rent the translation equipment.
 - Report Back: March 2020 Assembly
- **Updated Charge for Video Conferencing Task Force,** Julie G. Webmaster, Julie S. Technology, Lydia S. District 11 DR, and Katie W. Delegate
 - Conduct a video conference at the March Assembly and propose what they feel will work best for our use. Suggested during the Delegates Report.
 - Report Back: March Assembly

Break-Outs

DR's – (See Attachment - DR Break-Out Report Back)

Coordinators – No reports submitted

March Assembly Agenda:

- Audit Budget Report –
- DR's give reports – 5 minutes
- Discussion about Assembly and AWSC dates. Conflicts and high demand times. Looking at options
 - Ex: Spring Break Football Games
- Sue/Bunny – Elaine B. 5-10 minute memorial

- Maria has asked for communication for the Communicator to ask GR's to submit
- Report back from Translation Equipment task force & a trial of video conferencing
- Workshop – Three Obstacles to Success in Al-Anon – Dawn K (45 Min)
- Workshop – Links of Service - Deanna M. (45 min)
- (2) book reports Jami (5) minutes each
- Public Information Saturday just before a break – (30-45) minutes.
- Motion for the budget – Should be after the equipment. ETF (30)
- Delegate report (45 minutes)
 - Mention Native American Conference
 - Discuss/Collect Love Gifts for WSC. Will have address labels.
- GR/DR Coordinator Break-outs.
- AWSC recap of task force.
- NW Regional Delegates in Fargo. (10) Minutes
- March 2021 Assembly Bid.

List of future 2020 Workshops (45 minutes each)

- March 2020
 - Workshop – Three Obstacles to Success in Al-Anon – Dawn K. Chair
 - Workshop – Links of Service - Deanna M. Secretary
- July 2020
 - Workshop – Conflict Resolution – Jami J. Literature Coordinator
 - Workshop – Anonymity on the web – Julie G. Webmaster
- November 2020
 - Workshop – Unconscious Bias – Amanda D. Portland AIS Liaison
 - Service Manual Scavenger Hunt – Julie S.

Reminders for March Assembly:

- DR's give a 5 minute report
- DR's send Sue B. a list of GR's that will be attending so that she may make the name badges.
 - Need First name, Last Initial and Group Name
- If you plan to give a report, e-mail the Secretary a copy of your report.
- If you will need the projector, let the Technology Coordinator know ahead of time
- DR's take back to your Districts the need for someone to host the 2021 March Assembly
- We will be in a school – The seats will be grade school kid comfortable.
- State Speakers Meeting will be fundraising, bring donations.

Upcoming Events:

- March 21-22, 2020; March Assembly @ Broadway Middle School, Seaside, Hosted by District 1; Flyer on the website
- June AWSC – D7

5:00 Close with Al-Anon Declaration

Motions:

Motion #1 – On-Going Motion

By: Deanna M. Secretary, Seconded by Bunny G. Delegate Panel 38

I move to adopt the Event Liaison position as part of AWSC. The term length would be three years beginning January 1, after appointment. The Event Liaison is a current AWSC member who is appointed by the Area Chairperson. The Event

Approved

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Liaison has voice & vote at the Area World Service Committee (AWSC) meetings and voice only at Assemblies unless also a GR.

23 yes; 1 no; 0 abstentions – Minority Opinion: Felt the wording could have been changed; no once changed their vote.

Motion: 2 – On-Going Motion

By: Joanne C. Group Records, Seconded by Amanda D. Portland AIS Liaison

I move to adopt the flyer Approval Guidelines as presented and corrected at the October 2019 AWSC meeting.

20 yes, 0 no; 3 abstentions – Minority Opinion: Was not present at the October 2019 AWSC meeting.

Respectfully submitted,

Deanna M.

Panel 59 Oregon Area Secretary

REPORTS: (See Attachment – *2020.02 MinuteAttachments*)