

AWSC/Assembly – Procedures (OA Handbook Sec. I-PG 1-2, Sec. VII-PG13)

Attendees unfamiliar with Assemblies may find help by referring to the Al-Anon/Alateen Service Manual and the Oregon Area (OA) website which contains the OA Handbook. In order to keep the OA informed, much of the Assembly is composed of regularly scheduled reports. Items of Old Business can be determined prior to arriving at the Assembly by reviewing the minutes of previous sessions for unresolved issues. New Business is generally brought forth by the Area World Service Committee (AWSC) prior to the Assembly. Questions and suggestions for upcoming agendas should be directed to your District Representative or to another member of the AWSC.

Statement of Attendance:

“It is a requirement for AWSC members to attend 3 AWSC meetings and 2 Assemblies each year during the panel. If an AWSC member can't attend a meeting, notify the Chairperson. If an AWSC member misses two consecutive meetings(Assembly and/or AWSC) without contacting the chairperson, the Chairperson will contact the person to ask for cause and/or resignation.”

Side conversations:

Please listen respectfully to the discussion before the group. If you must communicate with someone else, in-person members are encouraged to write a note and virtual attendees are encouraged to text. The virtual chat function is open only to the hosts.

Photographs: Before taking photographs, please be sure to protect the anonymity of others not intended to be in the photo.

Fragrance Free: By general consensus, all assemblies and AWSCs will be fragrance free.

Voice/Vote: Only GR's or their alternates have voice and vote. Only one vote/group. The chairperson may invite guests to speak, when appropriate.

AWSC members have only voice at an Assembly unless also a Group Representative.

Speaking:

Please wait to be recognized by the chairperson or meeting host before speaking. Please state your name, district name and position. Members are asked to speak once/topic and not to restate an opinion that someone else has already provided. Members are provided 2 minutes at the microphone. Members may ask multiple questions/discussion.

Voting by show of hands or closed ballot is decided by the Area Chairperson. Applause or other audible forms of response is discouraged as a courtesy to others whose opinion might differ from yours.

In a knowledge-based culture, full discussion of an idea takes place before a motion is presented.

Motions may come from the AWSC, committees, work groups, thought forces, or task forces.

The legitimate rights of the minority are protected by Concept 5 and are observed throughout our proceedings.

It is important to remember that the purpose of our procedures is to make it easier for us to conduct business; procedures exist to allow us to do what needs to be done in order to carry out the will of the fellowship by reaching an informed group conscience.