

## How To Register Or Change Group Information

To register or change information of a group you will need to work with the Area Group Records Coordinator (AGRC). Any questions can be referred to the AGRC.

After the group has met a few times and feels ready to register with the World Service Office (WSO), contact your District Representative (DR). The DR will fill out this online form at <https://al-anon.org/for-members/group-resources/group-records/>. Because the form is on the WSO website it looks like it is emailed to WSO but actually it is emailed directly to the AGRC. The AGRC enters the information into the Online Group Records database, which is shared with WSO Group Records Department.

There are two different forms to fill out according to the needs of the group. To register or change information for a face-to-face group click on the link below:

### Face-to-Face Meetings

US, Canada, and Bermuda

## [New Al-Anon Group Registration](#) [Al-Anon Group Change](#)

Information is then updated to the Oregon Area and WSO website and in Group Records. If you register a new group, the WSO emails the AGRC an ID number. This email will be forwarded to the appropriate District Representative and the person who submitted the form.

Because of the COVID-19 pandemic, we have moved from face-to-face to temporary electronic meetings. These meetings will return to face-to-face when it is safe. A group needs to decide whether or not to post the electronic meeting-only on the Oregon Area website (<https://www.oregonal-anon.org/>) or on both the Oregon Area website and the WSO website (<https://al-anon.org/>). Email the link to the AGRC if you want the link posted only on the Area website. To have the link posted on both websites click on the link below:

### COVID-19 PANDEMIC

To assist face to face meetings that are moving to a **temporary** electronic format, click below:

## [Temporary](#) [Al-Anon Electronic Meeting Change Form](#)